*BY ORDER OF THE COMMANDER*
*AIR FORCE MATERIEL COMMAND*

*AFMC MANUAL 21-4*

*15 AUGUST 2000*

*Equipment Maintenance*

*MAINTENANCE WORKLOAD MANAGEMENT*
*SYSTEM (MWMS) (G336/AB)*

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This manual describes the capabilities of the Maintenance Workload Management System (MWMS) and provides system user procedures and operating requirements. It does not apply to US Air Force Reserve units and members. The use of a name of any specific manufacturer commercial product, commodity or service in this publication does not imply endorsement by the Air Force.

*SUMMARY OF REVISIONS*

This revision contains no major policy or procedural changes and is primarily to realign this material into the new series and instruction format.

*Section A—General*

**1.  Purpose.** The purpose of this Maintenance Workload Management System (MWMS) manual is to provide users of the system, Product Directorates, with the information necessary to access and use system applications and capabilities. It encompasses the management and control of all elements necessary to identify and acquire resources, in addition to creating an environment where workloads can be accomplished.

**2.  References.** Other applicable documents (see **Attachment 1**).

**3.  Terms and Abbreviations.** Terms and abbreviations (excluding data elements) used in documenting this system are defined below. Data elements are defined in the system database specification documentation. (see **Attachment 1**).

**4.  Security.** This system contains no classified data. Access for retrieval of data is limited to those having a valid logon, password, and "look" or "update" access control vector coding. Access or file maintenance of data is limited to those having the needed "update" access vector coding, the appropriate logon, and the correct password.

*Section B—System Summary*

**5.  System Application.** The system is designed to provide personnel with the expanded on-line real-time capabilities needed to efficiently accomplish day-to-day duties.

   5.1.  Capabilities and operating improvements provided by this system include:

      5.1.1.  Consolidation of independent batch processes into integrated on-line, real-time computer processing, including the elimination of input redundancy.

      5.1.2.  On-line real-time review of all master files using preformatted or ad hoc query capabilities.

      5.1.3.  Reduction of manual tasks by doing front end edits; reducing the data required to process a transaction; single input generating multiple transactions; reduction of required forms and other paperwork; computations of workload input requirements; and other services, such as on-line transaction histories for research, providing printing capabilities in the work area, etc.

   5.2.  Additional features, characteristics and advantages.

      5.2.1.  The system is menu driven, with tutorial menu and action screens, providing the user easy "step-thru" processing, along with interactive transaction processing user messages.

      5.2.2.  Electronic "document" processing features are incorporated to provide for transmittal of various emulated documents.

      5.2.3.  Users (from initiators to final action OPRs) key in data to the TANDEM TXP central processor from remote stations strategically located in their respective work areas.

      5.2.4.  All appropriate entries are front-end validated to ensure integrity of input data. The system automatically assigns request numbers and control numbers based on established validation criteria.

5.2.5. The system writes all valid transactions to appropriate database master files and also "spools" them for input to G004L or G019C (as applicable) during normal processing cycles. These records are used as Production Number validations and workload requirements by the Scheduling and Material Production functions of the Product Directorates. Input is queued when interfacing systems are down, allowing continuous routine input.

5.2.6. On-line help information available.

5.2.7. The system is available to the user 7 days a week, 24 hours a day.

5.2.8. Access to the system can be controlled by staff organizations.

**6. System Operation.** In general, user organizations are responsible for all on-line input and output, system access control, and the user system interface network. Individual user system relationships and user responsibilities are defined by system access controls.

6.1. The system Access Control Vector Table defines user interface limits. User access may be limited to specific functions. Access to functions may be limited to "look-only" authority or provide both "update" and "look" authority.

6.2. Several programs limit file access to those records matching workloading, or other functions identified on the logon table.

6.3. To access any application in the system, users must have a LOGON ID and Password. This identification is unique to each person using the system and it to be assigned by the MWMS System Analyst.

```
MAJOO                MAJOR APPLICATION MENU              DATE: 91/11/28 15: 21: 11

F1             -MATERIAL SUPPORT

F2             -SCHEDULING SUPPORT (MISTR)

F3             -PRE-DMMIS PLANNING            F12    - T&A (TIME/ATTEND)

F4             -WORKLOADING

F5             -ALC UNIQUES

F6             -ENFORM NATURAL LANGUAGE

F7             -SYSTEM MAINTENANCE FUNCTIONS

F9             -DO92 RAW STOCK CONTROL

TO GET HELP FOR AN ITEM, POSITION THE CURSOR AT THE ITEM AND PRESS F13

                                       SF1    -BULLETIN

F13 HELP        F15 SCREEN TRANSFER            SF16   -LOGOFF

TSK0000: READY
```

6.4. It is not necessary to learn a new language or a totally new way of doing business to use the capabilities of this system. You need only know how to read and make choices from a tutorial menu screen, and how to type in certain specific elements of information.

6.4.1.  Each screen will have a screen number in the upper left corner and a date in the upper right corner. The screen name will appear in the top center of the screen. Screen formats will provide several options that will vary from screen to screen. The various screen options are as follow:

6.4.1.1.  Take you to another screen (or menu) to do a specific task.

6.4.1.2.  Help you make file maintenance actions as you key (type) them on the screen.

6.4.1.3.  Tell the system to do something (i.e., print a document or display a file).

6.4.1.4.  Take you back to a previous menu or forward to another menu.

6.4.2.  All applications contained in this manual are access through three or four levels of menu screens. Two levels of these menu screens apply to every application. The third and fourth level screens are unique to each application.

**7.  Major Application Menu.** Access to the system begins with a system logon screen that requires the input of a logon identifier and a password. Successful completion of the logon causes the system to display the Major Application menu. It is through this menu that the user may access MWMS subsystems, Tandem's ENFORM (natural language) software, and system maintenance capabilities.

7.1.  To proceed and use the applications in this manual, select the appropriate option (Workloading) from the menu and press function key F4-WORKLOADING. This will cause the Workloading menu to be "brought up" (displayed) on the user's terminal.

**8.  Workloading Menu.** When a user selects F4 from the MAJOR APPLICATION MENU (MAJ000) the system will display the WORKLOADING menu screen.

AB000                                WORKLOADING                                DATE: YY/MM/DDHH: MM: SS

F1                    PERMANENT WORK AUTHORIZATION

F2                    WORKLOAD REQUIREMENTS MASTER

F3                    TEMPORARY WORK REQUEST

F4                    SERIAL NUMBER MASTER RECORD F/M

F5                    VALIDATION TABLES/MASS CHANGE F/M

F6                    MAIL FILE ACTIVITY

F7                    GENERAL PURPOSE FORM (MAWW)

F8                    TEMPORARY LABOR AND MATERIAL PLAN

F9                    DEFENSE DATA NETWORK STATUS MENU

F13 - HELP                                F16 - RETURN                                SF16 - LOGOFF

sssmmmm: advisory message text

8.1.  The workloading menu is used to make all appropriate selections to proceed with the workloading function. Each function from this menu is explained in detail later in the manual.

**9.  System Configuration.** For management and development purposes, MWMS is divided into modules or sub-system applications. The modules generally correspond to Product Directorate functions or general

requirements - as stated in Level III Planning Logical Application Groups (LAG) identified in the MA Logistics Management Systems Capability Plan.

9.1. Redundant storage of data is limited, and query or file maintenance normally involves multiple file access. Each module is interrelated with and supportive of the other modules. For example: portions of the MWMS serve to identify and quantify workloads while other segments locate and authorize workloads. In addition, the tracking or history modules are dependent on other initial inputs as are file maintenance functions.

9.2. Database (file) management and on-line real-time concepts are used throughout MWMS. All data in the database is available on demand and is current as of the last transaction input. Ability to review the data is generally available to those having access to a terminal device. Ability to process transactions (update data) is limited to those having a correct LOGON identification and a correct password. For example, a scheduler is provided a LOGON identifies that will allow him to process renegotiation/drive adjustment transactions for those Production Numbers where the scheduling designator applies and is appropriate. A scheduler cannot process transactions that are in another schedulers mailbox.

9.3. The system is designed primarily as a worker's tool to be used in accomplishing day-to-day duties with the objective of reducing or eliminating several manual actions. Higher level management information may be obtained from the system, although the system was not designed specifically for that purpose. Ad hoc or ALC-unique programming is needed to satisfy these requirements.

9.4. The heart of the system is a Tandem TXP computer. Tandem and non-Tandem terminals, work stations, and printers are used. User interface with the system is initiated by logging on to a terminal and accessing a master menu.

9.5. Terminals are the means by which users access the system. The specific device may be a Tandem terminal or an IBM or IBM compatible personal computer (PC) emulating a Tandem terminal. The ALC communications group for MWMS, in coordination with counterparts from the Product Directorates, is responsible for the selection of the specific types of terminal devices and number of devices to be used. The ALC communications group for MWMS is also responsible for the compatibility between the terminal selected and the system. Disregarding the type of device, the communications group or MWMS/SC organizations are responsible for terminal installation and should be notified when terminal problems occur. If a PC with only ten functions (F) keys is used as the terminal, "F" keys 11-16 must be accessed as shown below. The ALT or the ALT and SHIFT keys must be depressed when the "F" key is depressed.

| | |
|---|---|
| F11 = ALT/F1 | SF11 = ALT/SHIFT/F1 |
| F12 = ALT/F2 | SF12 = ALT/SHIFT/F2 |
| F13 = ALT/F3 | SF13 = ALT/SHIFT/F3 |
| F14 = ALT F4 | SF14 = ALT/SHIFT/F4 |
| F15 = ALT/F5 | SF15 = ALT/SHIFT/F5 |
| F16 = ALT/F6 | SF16 = ALT/SHIFT/F6 |

Also, many of the actions that users will be involved with in using this system will require positioning the cursor at a particular field on a data input screen (data entry), or to a particular item in a list of options (selection). The use of the TAB key is the quickest and easiest way to move the cursor around

the screen. However, you can also use the CARRIAGE RETURN key, or the UP, DOWN or HORI-ZONTAL ARROW keys. It is up to the user to decide which is best for a particular application.

9.5.1.  A number of the terminals/PCs may be provided access to the system by way of electronic switching devices. These terminals have access, via the switch, to several computers. Access to any given computer at a given time may be queued because a computer port is not available. The switch should automatically complete the connection when a computer port becomes available. Computer ports should be released when processing is completed to allow other users to have access to the computer. This is normally done by breaking the connection to the switch.

9.5.2.  Other terminals/PCs may be provided access to the system through the Local Area Network (LAN).

9.5.3.  The remaining terminals are connected to the system computer via dedicated telecommunication paths. This set of terminals is used in areas where heavy system transaction processing is accomplished and only limited access to other computers is needed.

9.5.4.  Where PCs are used as terminals, communications software must be installed on the PC. The using ALC System Analyst/Communications group for MWMS is responsible for providing the correct PC software for the specific PC being used.

9.6.  Two types of communications are used with the printers: slave and stand-alone.

9.6.1.  Slave printers are connected to terminals/PCs and provide the capability to page (screen) print. The specific printer selection and number of printers is left to the ALC Communications Group for MWMS. The ALC Communications Group for MWMS is also responsible for ensuring compatibility between the terminal device and the printer. Where connected to PCs, the slave printers may be used for a wide range of printing requirements depending upon the capability provided by the ALC Communications Group for MWMS.

9.6.2.  Stand-alone printers can be used to output user requested products, including page prints, at a user specified or default printer. The document may be a report, a preformatted document or an ad hoc request. Selection of the specific type printer and number of printers is left to the ALC. The ALC Communications Group for MWMS is responsible to ensure compatibility between the printer and the system.

9.6.3.  The ALC Communications Group for MWMS is responsible for printer selection and ensuring compatibility between the printer selected and the system.

**10.  System Organization.** The Maintenance Workload Management System (MWMS) modules are identified categorically for relational purposes:

10.1.  Permanent Workload Authorizations. Provisions include an on-line, interactive capability to establish new Permanent Workload Authorization records and file maintain existing files. This capability accommodates all Permanent Work Authorizations, including "Exchangeable" and Project Directive workload types.

10.2.  Workload Requirements Management. MWMS provisions include an on-line, interactive capability to establish new MISTR workload requirements and file maintain existing workload files. These containing front-end validation edits, will enhance GO 19C processes.

10.3.  Temporary Work Request. This segment is meant to provide sufficient and procedural instruction for the non-programmed portion of the workload area to enable users to interact with the system to accomplish their specific functions required for that workload. These instructions and procedures apply to personnel involved in processing Temporary Work Requests and managing Temporary Workloads. They apply to personnel in the Product Directorates.

10.4.  Serial Number Master Record. This segment involves the establishment and file maintenance of those records pertaining to serialized workloads. It applies to those personnel responsible for providing necessary Master records to accommodate both Temporary Serialized records and Permanent Serialized records.

**11.  Performance.** MWMS is designed to be available to the users 24 hours a day, 7 days a week. Critical files and hardware components are duplicated.

11.1.  MWMS data input types include user on-line terminal input, on-line computer system to computer system input, and batch (tape) input from other computer systems. Terminal input is processed in block mode with communication to and from the computer occurring only when function keys are pressed. Computer to computer input is processed in a background mode with no impact on the user. Batch tape input is processed in both background and batch modes. Background mode could temporarily lock a user record. Batch mode could temporarily lock a user record or a user file.

11.2.  MWMS data output includes terminal displays, user requested remote printing, system-directed remote printing, on-line output to other computer systems, and tape (batch) output to other systems.

11.3.  There is no limitation on input and output. Ad hoc requests should be designed to take advantage of available data paths or keys.

11.4.  Processing times are impacted by site equipment configuration, numbers of users on the system, and background processing. Accordingly, MWMS response times are dependent on central processing power and the telecommunication network in use.

11.5.  MWMS is designed for growth both in numbers of users and in equipment needed to support the increase in users.

11.6.  Critical MWMS central files and equipment are duplicated. There is no provision for alternate computer processing in the event of total system failure. Local work around or contingency plan procedures, usually manual, would be implemented if a total system failure occurs.

**12.  Database Files.** MWMS uses a series of single or multiple keyed files. MWMS master data file formats and data element definitions are shown in the system database specification documentation and are outlined in **Attachment 1**. Current file descriptions containing all fields (data elements) in the file and paths to the data can be obtained via ENFORM. Procedures are included in **Attachment 2**.

12.1.  Information in the master files are related through the use of a common data element from file to file. Access to the data is provided through the keys or data paths. When access is by an established path, retrieval is relatively fast. When access is outside a path, retrieval may be slow. The relational file system used in MWMS is a Tandem product called ENCOMPASS. The "natural language" capability is a Tandem product called ENFORM. Detailed information about these products can be obtained from Tandem Computers Incorporated publications.

**13. General Description of Inputs, Processing and Outputs.** Inputs to this system include data obtained from other systems and on-line file maintenance. Inputs from other systems are processed as a batch update. On-line file maintenance transactions are detailed in the applicable subject matter area sections and in **Attachment 2** and **Attachment 3**.

13.1. System processing updates system files, inputs data to queues for batch output to other systems, receives data from other on-line systems, spools data for tape input to other systems, saves critical data files to tape, and accomplishes required internal system maintenance. Reference other sections of this manual, and **Attachment 2** and **Attachment 3** for specific processing information.

13.2. System outputs are described in **Attachment 2** and **Attachment 3**, and in subject matter area sections. Outputs include on demand reports (queries), batch output to other systems, tape output to other systems, and random system printer output.

13.3. Function key conventions. Standard TASK Software function key conventions are used on MWMS screens unless otherwise noted on the screen. If a PC is used, refer to paragraph 9f for special function key instructions. The conventions are:

| F KEY | LABEL | DESCRIPTION |
|---|---|---|
| Fl | VALIDATE | Validates input, fills in defaults and look up descriptions. |
| F2 | SEND | Sends transaction; revalidates. |
| F4 | LIST | List specified entity. |
| F5 | LIST NEXT | List next entity. |
| F6 | ADD | Add this entity. |
| F7 | REVISE | Revise or update this entity. |
| F8 | DELETE | Delete this entity. |
| F9 | LIST VALUES | Invoke codes assistance if the field marked by the cursor is a code. Otherwise, invoke a group list screen for this field if available. |
| F10 | SELECT & RETURN | For group list screens; select entity marked by cursor and return it to invoking screen. |
| F13 | HELP | Invoke the HELP screen with the starting topic selected by the cursor position. |
| F14 | PRINT SCREEN | Print the current screen at the report printer assigned to the terminal. |
| F15 | SCREEN TRANSFER | Random screen navigation; go directly from present location to designated destination. |
| F16 | EXIT | Exit current screen and return one level. |
| SF14 | RECOVER SCREEN | Recover the current screen. |
| SF16 | SUPER EXIT | Return directly to the logon screen. |

*Section C—Staff Functions Related to Technical Operation*

**14.  Initiation Procedures.** Staff functions are defined as the necessary system analyst functions conducted by the ALC System Support organization. This organization, with the assistance of Directorate of Communications-Computer Systems (SC) personnel, is responsible for the following system initiation and continuing operation requirements.

14.1.  Documenting and submitting equipment requirements.

14.1.1.  Where PCs are used as terminals, the ALC System Support organization is also responsible for providing any unique system accessing, exiting, and printing procedures.

14.1.2.  Where stand-alone report printers are used, the ALC MWMS System Analyst must identify the "terminal-printer" association to SC for input to PATHWAY. All system terminals should have a default report printer identified in the system PATHWAY. Terminal attached (slave) printers do not have to be defined in the system.

14.2.  Documenting and submitting telecommunication requirements. Telecommunication requirements are unique to each ALC. It is the ALC System Support organization's responsibility to maintain a system network plan for servicing user requirements.

14.3.  Conducting system user training.

14.4.  Establishing required tables and security records as defined in **Attachment 2**.

14.5.  Accomplishing system maintenance actions as defined in **Attachment 3**.

**15.  Staff Input Requirements.** The MWMS system analyst and the SC system manager are responsible for the file maintenance of required system tables, security records, and other system maintenance actions. The MWMS system analyst's access and input formats are detailed in **Attachment 2** and **Attachment 3**. SC actions are documented in the system maintenance and operation manuals.

15.1.  Access to the required file maintenance capability is through Tandem's ENABLE software and the system menus. Access to the ENABLE software is explained in **Attachment 2**.

**16.  Staff Output Requirements.** Staff output requirements **are** limited to those defined in **Attachment 2** and **Attachment 3**.

**17.  Staff Utilization of System Outputs.** There is no directed staff use of system products other than those in **Attachment 2** and **Attachment 3**.

**18.  Recovery and Error Correction Procedures** . System recovery, when required, will be accomplished by the ALC SC computer operations organization.

18.1.  Error correction procedures are as defined in this manual and in **Attachment 2** and **Attachment 3** to this manual.

*Section D—File Query Procedures*

**19.  System Query Capabilities.** Both preformatted query and natural language query capabilities are available to the system users. Preformatted query capabilities are described in the succeeding sections of

this manual. Natural language query capability is explained in Tandem ENFORM documentation. Use of ENFORM requires a knowledge of file formats and data elements.

**20.  Database (File) Format.** Published file formats **are** provided in the system data base specification documentation. Current file formats can be obtained via the Tandem DDL (Data Definition Language) print capability. To access ENFORM and obtain file characteristics use option F6 on the Major Application menu (MAJOOO). When the system prompt is received use the following procedure to obtain the desired file description.

| | |
|---|---|
| SYSTEM RESPONSE IS | SYSTEM PROMPT |
| INPUT | ?DICTIONARY QRADDL: |
| SYSTEM RESPONSE IS | SYSTEM PROMPT |
| INPUT | OPEN FILENAME (EXAMPLE >OPEN QRMLOGON;) |
| SYSTEM RESPONSE IS | SYSTEM PROMPT |
| INPUT | ?SHOW FILENAME; (EXAMPLE ?SHOW QRMLOGON;) |

System response is a display of the record format. To exit ENFORM and return to the system enter "EXIT."

**21.  Query Preparation.** Data retrieval access procedures are defined in **Attachment 2**, and in Tandem's ENFORM documentation.

**22.  Control Instructions.** Instructions are defined in **Attachment 2** and **Attachment 3**.

*Section E—Terminal Data Display and Retrieval Procedures*

**23.  Available Capabilities.** Natural language query capability is available to the system users. Natural language query capability is explained in Tandem ENFORM documentation.

**24.  Database (File) Format.** Current file formats can be obtained via ENFORM software. Published file formats are provided in the system database specification documentation.

**25.  Access Procedures.** Data retrieval access procedures are defined in **Attachment 2** and **Attachment 3**. Local procedures are provided when personal computers are used as terminals.

**26.  Display and Retrieval Procedures.** Procedures **are** defined in **Attachment 2** and **Attachment 3**.

**27.  Termination Procedures.** Retrieval termination procedures **are** defined in **Attachment 2** and **Attachment 3**.

*Section F—Terminal Data Update Procedures*

**28.  Frequency.** File maintenance transactions are input at random as described in **Attachment 2** and **Attachment 3**.

**29.  Restrictions.** Input is generally limited to the function or person responsible for the file maintenance. Passwords are required. Input is possible 24 hours **a** day 7 days a week. System (equipment) failure, batch file maintenance, or on-line file maintenance may temporarily restrict specific inputs.

**30.  Sources.** Data sources are described in **Attachment 2** and **Attachment 3**, and in related procedure publications.

**31.  Access Procedures.** Access procedures are defined in this manual and in **Attachment 2** and **Attachment 3**.

**32.  Update Procedures.** Update procedures are defined in this manual and in **Attachment 2** and **Attachment 3**.

**33.  Recovery and Error Correction Procedures.** Recovery and error correction procedures are defined in **Attachment 2** and **Attachment 3**.

**34.  Termination Procedures.** Update termination procedures are defined in this manual and in the attachments.

*Section G—Permanent Work Authorization*

**35.  General.** This section of the manual provides procedural instructions enabling users to perform the tasks associated with the establishment, revision, and deletion of Permanent Work Authorizations.

   35.1.  These instructions apply to all personnel involved in the establishment and file maintenance of Permanent Work Authorization records for negotiated or funded work in support of Product Directorate customers. Both Exchangeable Workloads and Project Directive Workloads apply.

   35.2.  Normally, the personnel who will be involved are Workload technicians and Engineering/Planning technicians.

   35.3.  Included in this section are instructions for initiating, revising and deleting Permanent Work Authorization records.

**36.  Procedures.** The responsibilities and involvement of various organizations in using this system to establish, revise, or delete permanent work authorization records and Production Numbers are essentially unchanged by implementation of this system. The same functions will be performed, although a slight difference in the relative involvement by Workload technicians and Engineering/Planning technicians may be noticed.

   36.1.  Each block entry is front-end validated with appropriate edits. The result is that each user can be confident of the integrity of the established records.

   36.2.  This system is designed so that initialization of new Workload Requirements and Permanent Work Authorizations are begun by the appropriate Workload technician. This is started by receipt of a Requirements Document from a customer (see **Section H** for emulated 801 procedures). Completion action for the Workload Requirements will be accomplished by the Workload technician after review by the Engineering/Planning organization. After reviewing the Workload Requirements Document the Engineering/Planning organization will return the document to the Workload technician. The estab-

lishment of the Work Authorization (emulated 600D) will be accomplished by the Engineering/Planning organization. As you step through the screen processes, it will become clear as to how this is done.

**37.  Establishing a Permanent Work Authorization (600D).** Normally, initialization of a new Permanent Work Authorization is triggered by a new requirement from **a** customer (MISTR Projected Master (AB4010), D073X22, Project Directive, etc.). Most of the data elements to be entered **are** derived from a requirements document/screen. Workload technicians and Production Planners should ensure the data is accurate, making corrections as necessary.

37.1.  Responsibility for completion of the Permanent Work Authorization rests with the Engineering/ Planning organization. To access this system, and perform this responsibility, appropriate Planning technicians will LOGON to the system using their assigned LOGON ID and PASSWORD. All users involved with this system will be assigned the proper access codes by the MWMS system analyst. LOGON procedures are contained in **Section B**, paragraph **6.**

37.2.  Successful completion of the LOGON sequence will cause the Major Application menu (MAJOOO) to appear. Refer to for a display of the screen.

37.3.  Select and depress function key F4 on MAJOOO to display the Workloading menu on your terminal.

**38.  Permanent Work Authorization.** When a user selects Fl from the WORKLOADING menu (ABOOOO) the system will display the PERMANENT WORK AUTHORIZATION screen.

38.1.  Engineering/Planning technicians will begin action to establish a Permanent Work Authorization by selecting and depressing function key FL-ESTABLISH WORK AUTHORIZATION (MISTR).

AB4009                PERMANENT WORK AUTHORIZATION        DATE: yy/mm/dd h: mm: ss

Fl          ESTABLISH WORK AUTHORIZATION (MISTR)

F2          LIST SPECIAL INSTRUCTIONS FOR PDN

F3          LIST MISTR PROJECTED MASTER MAIL FILE

F4          DELETE PERMANENT PRODUCTION NBR RECORD

F5          PERMANENT PDN RECORD F/M (930)

F6          PERMANENT JON RECORD F/M (930)

F7          REVIEW PERMANENT PRODUCTION NR

F8          ESTABLISH WORK AUTHORIZATION (NON MISTR)

F13 - HELP            F16 - RETURN            SF16 - LOGOFF

sssnnnn: advisory message text

**39.  Establish Work Authorization MISTR.** When a user selects Fl from the PERMANENT WORK AUTHORIZATION menu (AB4009) the system will display the ESTABLISH WORK AUTHORIZATION MISTR screen. This is the data entry screen used to actually create a new Work Authorization record.

39.1.  When the Work Authorization requirement is triggered by and is in support of a new MISTR requirement, most of the elements on the screen are automatically retrieved from the values input by the initiator when establishing the MISTR work authorization.

39.2.  To retrieve the necessary element values, press function key F9-LIST MAIL FILE. This will allow you to review those records awaiting action in your mail file.

```
AB4055              Estab Work Authorization (MISTR)  DATE: 91/11/19 12: 00: 23

  PO/PTC: *_____

  END ITEM ID: _____ ___                    FCRN: _____

  NOUN: _____                       PRI: _____

  PLAN ORG: _____    PTC: _____  FJCC: _____

  PSSD: _____                       EISP: _____

  FSC/IMC: _____                      ERRC: _____

  DPC: _____                        PSC: _____

  PCN: _____                        WTC: _____

  CONTROL NBR: _____                       FPCI: _____

  JD:

--------------------------------------------------------------------------------------------

F2-SEND TO G004L          F9-LIST MAIL FILE                F13-HELP

F4-LIST PO/PTCS           F1-SPECIAL INSTRUCTIONS          F16-RETURN

F5-LIST NEXT PO/PTC       F10-CLEAR SCREEN                 SF16-LOGOFF

sssnnnn: advisory message text
```

```
AB4035       LIST MISTR PROJECTED MASTER MAIL FILE        DATE: 91/11/20 07:11:34

  LIST BY: PO/PTC: MAKEK1            REMOTE ALC: _____
```

| | | | | | | 801 | 600D |
|---|---|---|---|---|---|---|---|
| SEL | PDN | END ITEM ID | MASTER NSN | MGR | DATE | COMP | COMP |
| | 21117A | 1270012100977WF | 1270012100977WF | HVL | 91323 | Y | |
| | 20270A | 270012100978WF | 1270012100978WF | HVL | 91324 | | |

```
F4-LIST MAIL                   F10-SELECT & RETURN          F16-RETURN

F5-LIST NEXT MAIL FILE         F13-HELP                     SF16 - LOGOFF

ABOO003: NO MORE RECORDS EXIST FOR THIS SELECTION
```

AB4055        ESTAB WORK AUTHORIZATION (MISTR)        DATE: 91/11/19 12: 00: 35

PO/PTC:   MAKEK1

END ITEM ID: 1270012100977WF                    FCRN: 2485

NOUN: C5MLGRHF                                   PRI: _____

PLAN ORG:   MAKEK            PTC: 1              FJCC: _____

PSSD: MKPC9L                                     EISP: _____

FSC/IMC                                          ERRC: T

DPC:                                             PSC: _____

PCN:  AJEUEC                                     WTC: MAWWH

CONTROL NBR: 21117                               FPCI: _____

JD A

----------------------------------------------------------------------------------------------------

F2-SEND TO G004L           F9-LIST MAIL FILE            F13-HELP

F4-LIST PO/PTCS            FL-SPECIAL INSTRUCTIONS       F16-RETURN

F5-LIST NEXT               F10-CLEAR SCREEN             SF16-LOGOFF
 PO/PTC

sssnnnn: advisory message text

ABOO001: RECORD FOUND

Any record listed there will indicate the status of both the Workload Requirements establish action (emulated 801) and Permanent Work Authorization (emulated 600D).

**40.  List MISTR Projected Master Mail File.** When a user selects F9 from the ESTABLISH PERM WORK AUTH 600D (AB4055) the system will display the LIST MISTR PROJECTED MASTER MAIL FILE screen. This screen may also be accessed from the Permanent Work Authorization menu (AB4009) by pressing function key F3.

   40.1.  Completed transactions will have a "Y" in the appropriate column. Uncompleted transactions will be blank. When both the 600D and the 801 have been completed, the records will disappear from the mail file.

   40.2.  To review records at another ALC you must enter a "Remote ALC" code when you enter the "PO/PTC". The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered press function key F4-LIST MAIL FILE to obtain requested data.

   40.3.  Position the cursor to the left of the record you wish to complete a Work Authorization for, and press function key F10-SELECT & RETURN. This returns the record and data input screen showing

previously established values. Complete the screen (AB4055) by entering the missing elements as necessary.

40.4.  When satisfied that all entries are as correct as possible, establish the Work Authorization record by depressing function key F2-SEND TO G004L. The system will perform edits to validate all data entries. If erroneous entries exist, they will be highlighted and an appropriate error message will be displayed. Valid records will update the system database and be passed to G004L during normal processing cycles. CAUTION: When the planner completes the Work Authorization (600D) and has not completed their portion of the MISTR Projected Master (801), then they must go to the MISTR Projected Master Review/Comp screen (AB4011) and complete the MISTR Projected Master and send it to the Workloader.

40.5.  When a need exists for a Permanent Work Authorization with a "G" or "J" job designator, in conjunction with an already established MISTR work request, this screen will be used. Begin with a clear screen and enter needed elements. The data entered will be a duplicate of the MISTR "A" Job Designator work authorization already established on the database, except as the final entry you input either a "G" or Hill job designator. Establish the Work Authorization by pressing function key F2-SEND TO G004L.

40.6.  After establishing any Permanent Work Authorization you may need to establish some special instructions. Screen AB4055 provides access to the special instructions screen where initiators and workload personnel can provide additional work descriptions or disposition information. To access these instructions, use SF1 (Shift + Fl).

AB4042                  LIST SPECIAL INSTRUCTIONS FOR PDN DATE: 91/11/04 12: 30: 15

PDN:            REMOTE ALC: _____


 F4-LIST NAR        F6-EST NAR        F7-REV NAR            F8- DEL NAR

 sssnnnn: advisory message text

**41.  List Special lnstructions for PDN.** When a user selects SF1 (Shift + Fl) from the ESTABLISH WORK AUTHORIZATION MISTR screen (AB4055) the system will display the LIST SPECIAL INSTRUCTIONS FOR PDN screen. The Special Instructions screen may also be accessed from the Permanent Work Authorization menu (AB4009) by pressing function key F2. b. This screen will allow entry of 20 lines of 72 characters of special instructions. Once the special instructions are established you may return to the Establish Work Authorization MISTR screen (AB4055) by pressing function key Fl6-RETURN.

41.1.  You may also review special instructions at another ALC by entering a "Remote ALC" code with the "PDN" for the record desired. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once you have filled in the proper fields, press F4-LIST NAR to obtain requested data.

**42.  Additional Actions.** Interaction with the Permanent Work Authorization application provides for some additional activities beyond the MISTR establish action. There are four additional actions that are

available from the Permanent Work Authorization menu (AB4009). Each of them will be discussed briefly in the following paragraphs.

**43.  Delete Permanent Production NBR Record.** When **a** user selects F4 from the PERMANENT WORK AUTHORIZATION menu (AB4009) the system will display the DELETE PERMANENT PRODUCTION NBR RECORD screen.

43.1.  This screen is used to delete Permanent Work Authorization records. CAUTION: Only a Workload technician is authorized to delete a permanent JON record.

43.2.  Use this application to delete a record. Enter the Production Number of the record to be deleted in the space provided at the top left of the screen and press function key F4-LIST PDN FOR DEL. This will cause the element values

**Table 1.  Permanent Production NBR Record**

AB4012   ELETE PERMANENT PRODUCTION NBR RECORD DATE: 91/11/04 12: 27: 45

ENTERPDN:  _____

| PON | OPC | POPTC | WTC | DSM | PMS | IMC | DMC | PRI | DPC | DELCD | SFD | MIEC | EICN |
|-----|-----|-------|-----|-----|-----|-----|-----|-----|-----|-------|-----|------|------|
| ___ | ___ | ___   | ___ | ___ | ___ | ___ | ___ | ___ | ___ | ___   | ___ | ___  | ___  |

| COND | UNIT | COST | LABOR | STD | EISP | FCRN | DT | EST | DLA |
|------|------|------|-------|-----|------|------|-----|-----|-----|
| ___  | ___  | ___  | ___   | ___ | ___  | ___  | ___ | ___ | ___ |

---------------------------------------------------------------------------------------------------------------------

F4 - List PDN for DEL              F13 - Help                    F16 - Return

F8-Del PDN G004L/G019C             F14 - Print                   SF16 - Logoff

sssnnnn: advisory message text

43.3.  This screen is used to delete Permanent Work Authorization records. CAUTION: Only a Workload technician is authorized to delete a permanent JON record.

43.4.  Use this application to delete a record. Enter the Production Number of the record to be deleted in the space provided at the top left of the screen and press function key F4-LIST PDN FOR DEL. This will cause the element values associated with the particular Production Number entered to be displayed in the appropriate fields.

43.5.  To delete the record shown, press function key F8-DEL PDN G004UG019C. Before deletion action will be accomplished, the system will check for any active Job Order Numbers (JON) associated with the record (JON status code = 0 or 1), or for any projected requirements for the PDN. If any of these conditions exist, the system will not allow deletion. If there are no projected requirements or

active JON records in the database, the system will process the deletion action. CAUTION: This action will delete the record from the MWMS system database, G004L Permanent JON Master (PJM) and the GO 19C MISTR Master, as well as cause deletion from other systems (EO46B Labor Standard and G005M Material Master files, etc.).

**44.  Permanent PDN Record F/M (930).** When a user selects F5 from the PERMANENT WORK AUTHORIZATION menu (AB4009), the system will display the PERMANENT PDN RECORD F/M (930) screen.

```
AB4016              PERMANENT PDN RECORD F/M (930)          DATE: 91/11/04 12: 35: 05

PROD NBR: _____ NEW            CURRENT        G019C: _____

-------------------------------------------------------------------------------

EI NSN: _____

NOUN: _____

PO/PTC: _____

PSSD: _____

DPC: _____

PRI: _____

FJCC: _____

ERRC: _____

FUTURE FCRN: _____

FSC IMC: _____

PSC: _____

WTC: _____

ACOQ: _____

FY: _____

FPCI: _____

PCN: _____

- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -

F2-SEND TO G004LJGO19C              F13-HELP              F16-RETURN

F4-LIST PERM JON MSTR               F14-PRINT            SF16-LOGOFF

sssnnnn: advisory message text
```

44.1.  To display existing element values, enter the Production Number of the record requiring file maintenance in the upper left corner and press function key F4-LIST PERM JON MSTR.

44.2.  Update or revise existing elements shown for the Production Number (PDN) selected by moving the cursor to the space provided under the "NEW" column and enter the new element value. When

all the desired revisions are entered, press function key F2-SEND TO G004L/ G019C to update the database. The system will perform the required validation edits and spool valid transactions for input to G004L/GO19C (during normal processing cycles).

44.3.  This screen is also used to accommodate some required element changes to G019C. These are WTC, Pseudo Code (from PCN), IM-ALC (from PON), ERRC and Noun. Changes input to these elements will be passed to GO 19C during normal processing cycles.

**45.  Permanent JON Record F/M (930).** When a user selects F6 from the PERMANENT WORK AUTHORIZATION menu (AB4009), the system will display the PERMANENT JON RECORD F/M (930) screen.

```
AB4017                PERMANENT JON RECORD F/M (930)         DATE: 91/11/04 13: 10: 07

 PROD NBR: _____ JON STATUS

 JON SUFF: _____

NEW                          CURRENT

--------------------------------------------------------------------------------------------------

                              PCN: _____

                              FCRN: _____

                              EISP: _____

                              PDC: _____

                              PCI: _____

--------------------------------------------------------------------------------------------------

F2-SEND TO G004L                      F13-HELP                    F16-RETURN

F4-LIST PERM JON MSTR                 F14-PRINT                   SF16-LOGOFF
```

sssnnnn: advisory message text

45.1.  Use the same procedures for this application as the PDN level file maintenance. Enter the Production Number/JON suffix of the record to be updated and press function key F4-LIST PERM JON MSTR. Position the cursor to the desired "NEW" element field and enter the new value to replace existing data. Make all intended change entries before activating F2. Then press function key F2-SEND TO G004L to complete the file maintenance action.

45.2.  If all entries are correct, the system will validate the entries and make the adjustments to the database. The system also spools the valid transactions for input to G004L.

**46.  Review Permanent Production NR.** When a user selects F7 from the PERMANENT WORK AUTHORIZATION menu (AB4009), the system will display the REVIEW PERMANENT PRODUCTION NR screen.

46.1.  This screen is the fourth and final application under additional actions. The screen provides visibility of the database elements (with values as they currently exist in the Production Number record file). The screen is provided for information purposes only.

46.2.  To review the data enter the Production Number or End Item Identity of the record you wish to review and press function key F4-LIST PERM PDN. No other action is available or intended. Elements/values portrayed are the most current ones from the MWMS database.

46.3.  To review data at another ALC you must enter the "Remote ALC" code with your selected "List By" element before pressing function key

F4. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4-LIST PERM PDN to obtain the requested data.

**47.  Review Permanent PDN by JON.** When a user selects SF1 (Shift + Fl) from the REVIEW PERMANENT PRODUCTION NR screen (AB4019), the system will display the REVIEW PERMANENT PDN BY JON screen.

AB4019 REVIEW PERMANENT PRODUCTION NR.            DATE: 91/10/10 07: 07 24

LIST BY: *          PROD NBR:  15139A             REMOTE ALC _____

ENDITEM: 1630009009739

-----------------------------------------------------------------------------------------------------------------------------------

| PCN | PS/SD | ASTERENDITEM | NOUN | ERRC | OPC | PO/PTC | WTC |
|-----|-------|--------------|------|------|-----|--------|-----|
| DSM | PMS | IMS | | | | | |
| AKEDKA | MNPR9K | 1630002420942 | WM-B52 | T | A | MANEL | MAWWTSU |
| IAD | LJJ | | | | | | |

| DMC | PRI | DPC | SFD | MIEC | EICN | COND | UNIT COST | El LAB STD | EI SALES |
|-----|-----|-----|-----|------|------|------|-----------|-----------|----------|
| PON | | PSC | | | | | | | |
| P | 2D | T | 21 | 04 | 3 | .22 | 2500.00 | 12.000 | 1409 |
| 13224 | | | | | | | | | |

| DT/EST | DLA | DT/CLO | FCRN | WS/APPL | FJCC | PCI | FPCI | PDC |
|--------|-----|--------|------|---------|------|-----|------|-----|
| INPROC | DEL | MISC | | | | | | |
| 89187 | 91273 | | 2418 | B+52 | A | M | M | |

----------------------------------------------------------------------------------------------------------------------------------

F4-LIST PERM PDN                F13-HELP                F16-RETURN

F5-LIST NEXT END ITEM           SF1-REVIEW PDN/SFX        SF16-LOGOFF

ABOO001: RECORD FOUND

AB4007              REVIEW PERMANENT PDN BY JON     DATE: 91/10/10 08: 15: 32

LIST BY: _ PROD NBR: 15139A           REMOTE ALC_

              JON SFX: 14A

----------------------------------------------------------------------------------------------------

| PCN | PS/SD | END ITEM | JS | PON | DEL | PDC | DPC | FCRN | SERIAL |
|------|--------|-------------|-----|------|--------|------|------|--------|---------|
| AJEDJA | MNPR9K | 1630009009739 | 0 | | 14224 | | T | 2418 | |

| DT/EST | DLA UNIT | COST | El LAB STD | MASTER END ITEM | PO/PTC | UOM |
|---------|-----------|--------|-------------|------------------|---------|------|
| 4120-5 | 91283 | 2500.00 | 14.500 | 1630002420942 | MANELP | EA |

| IND | COMPL | OWO-S | OWO-M | NS-COMP | G T/IN | H T/IN | JON | E | HRS |
|------|--------|--------|--------|----------|---------|---------|------|-----|------|
| 64 | 0 | 64 | 0   13 | 0 | 13 | 88.07 | | 64 | |

----------------------------------------------------------------------------------------------------

| | | |
|---|---|---|
| F4-LIST PERM PDN/JON | F13-HELP | F16-RETURN |
| F5-LIST NEXT PDN/JON | F14-PRINT | SF16-LOGOFF |

ABOO01: RECORD FOUND

47.1.  To review the information desired press function key F4-LIST PERM PDN/JON. This action will display the current Production Number (PDN) values on the screen with the earliest JON suffix. To access the next PDN/JON suffix record press function key F5-LIST NEXT PDN/JON. If a specific Production Number/JON Suffix record is desired enter the PDN and JON suffix of that record and press function key F4. The values displayed will be for the specific record only. All elements and values portrayed are the most current from the MWMS database and are for information purposes only.

47.2.  To review records at another ALC you must enter a "Remote ALC" code with your selected "List By" elements before pressing function key F4. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H, and Warner Robins = J. Once the proper fields have been entered, press function key F4-LIST PERM PDN/JON to obtain the requested data.

**48.  Establish Work Authorization (NON MISTR).** When a user selects F8 from the PERMANENT WORK AUTHORIZATION menu (AB4009), the system will display the ESTABLISH WORK AUTHORIZATION (NON MISTR) screen.

AB4063                   ESTAB WORK AUTHORIZATION (NON MISTR) DATE: 91/11/04 15: 10: 55

Fl            ESTABLISH/REVISE WORK AUTH (NON MISTR)

F2            LIST SPECIAL INSTRUCTIONS (NON MISTR)

F3            LIST MAIL FILE WORK AUTH (NON MISTR)

F4            LIST HISTORY FILE (NON MISTR)

| | | |
|---|---|---|
| F13-HELP | F16-RETURN | SF16-LOGOFF |

TSKOOOO: READY

48.1.  Engineering/Planning technicians will begin action to establish a Permanent NON MISTR Work Authorization by selecting and depressing function key FL-ESTABLISH/REVISE WORK AUTH (NON MISTR).

**49.  Establish/Revise Work Authorization (NON MISTR).** When a user selects Fl from the ESTAB WORK AUTHORIZATION (NON MISTR) menu (AB4063), the system will display the ESTABLISH/ REVISE WORK AUTH (NON MISTR) screen. This is the data entry screen used to actually create a non MISTR Work Authorization record.

```
AB 4064        ESTAB WORK AUTHORIZATION (NON-MISTR)        DATE: 91/12/04 12: 33: 54

          ADDRESSEE: *_____

          END ITEM ID: _____        FCRN: _____

          NOUN: _____                   PRI: _____

          PLAN ORG: _____      PTC: __      FJCC: __

          PSSD: _____                EISP: _____

          FSC/IMC: ____                        ERRC: __

          DPC: _____                           PSC: _____

          PCN: _____                WTC: _____

          CONTROL NBR: _____ _             FPCI: __

          JD: _

------------------------------------------------------------------------------------------------

SEND TO: _____

F2–SEND TO G004D            F6–ESTAB WORK AUTH         F9–LIST MAIL

F4–LIST ADDRESSEE           F7–REVISE WORK AUTH        SF1–SPECIAL INSTRUCTIONS

F5–LIST NEXT ADDRESSEE      F8–DEL/REJ MAIL            F12–CLEAR SCREEN

ssnnn: advisory message text
```

49.1.  All element values must be entered if establishing the work authorization. The element entry fields displayed on the screen are as follows.

**ADDRESSEE**: This value will be picked up from the user logon and password.

**END ITEM ID**: Enter the appropriate end item identity for the Maintenance efforts requested. It must match one of the five EIID configurations authorized by G004L System validation edits.

**NOUN**: Enter up to an eight-digit descriptive name for the requested work/item.

**PLAN ORG/PTC**: The responsible Planning Organization/Planner Technical Code (PO/PTR) must be entered here. Normally, this would be your own PO/PTC. Entry will be validated according to the Planners Address Table in G004L.

**PSSD:** Enter the responsible Production Section and Scheduling Designator (PSSD) in this block.

**FSC/IMC**: The Federal Supply Class Item Manager code, which identifies the ALC having management responsibility for work/item, will be entered in this field.

**DPC**: The appropriate Data Processing Code will be entered in this field.

**PCN**: Enter the correct Program Control Number to match the work requested and the requesting customer. Entry will be validated against the PCN table in G004L.

**CONTROL NUMBER**: This element value will be automatically assigned at the time the requirements are established and all edits satisfied.

**JOB DESIGNATOR**: Enter the appropriate job designator to fit the work being done.

**FCRN**: the valid funds Classification Reference Number will be entered in this field.

**PRI**: The appropriate Priority Code will be entered here as based on Force Activity Designator and Urgency of Need and as identified by the customer request.

**FJCC**: The Future Job Order Number Classification code is to be entered in this field.

**EISP**: Responsible Planning technician will enter an estimated End Item Sales Price in this field.

**ERRC**: Enter the Expandability, Recoverability, Repairability, Category code as received on the customer request or as corrected by you.

**PSC**: Enter the appropriate Procurement Source code in this field.

**WTC**: Enter the Workload technician code in this field.

**FPCI**: Enter the Future Production Count Indicator here. "A" = Automatic or "M" = Manual.

49.2.   When satisfied that all entries are as correct as possible, identify the next addressee in the "SEND TO" field and then establish the Work Authorization record by depressing function key F6-ESTABLISH WORK AUTH. The system will perform edits to validate all entries. If erroneous entries exist, they will be highlighted and an appropriate error message will be displayed. Valid records will update the system database and be passed on to the next addressee. *Note:* If more than one Work Authorization needs to be established at the same time, just change necessary elements on the screen for the second work authorization and press function key F6 once again. No need to clear the screen and begin from scratch.

49.3.   After establishing the Work Authorization (NON MISTR) you may need to establish some special instructions. Screen AB4065 provides access to the special instructions screen where initiators and other personnel can provide additional work descriptions or disposition information. To access these instructions, press SF1 (Shift + F1).

**50. List Special Instructions (NON MISTR).** When a user selects SF1 (Shift + F1) from the ESTABLISH/REVISE WORK AUTH (NON MISTR) screen (AB4064), the system will display the LIST SPECIAL INSTRUCTIONS (NON MISTR) screen. The Special Instructions (NON MISTR) screen may also be accessed from the Establish Work Authorization (NON MISTR) menu (AB4063) by pressing function key F2.

AB4065        LIST SPECIAL INSTRUCTIONS NON MISTR     DATE: 91/11/04 14: 50: 12

PDN: _____

--------------------------------------------------------------------------------------------------------------------

F4–LIST NAR          F6–EST NAR          F7–REV NAR          F8–DEL NAR

ssnnnn: advisory message text


AB 4064        ESTAB WORK AUTHORIZATION (NON-MISTR) DATE: 91/12/04 12: 33: 54

ADDRESSEE: *_____

END ITEM ID: _____                              FCRN: _____

NOUN: _____                                   PRI: _____

PLAN ORG: _____          PTC: __           FJCC: __

PSSD: _____                                EISP: _____

FSC/IMC: ____                                         ERRC: __

DPC: _____                                            PSC: _____

PCN: _____                                 WTC: _____

CONTROL NBR: _____                               FPCI: __

JD: __

----------------------------------------------------------------------------------------------------------

SEND TO: _____

F2–SEND TO G004D           F6–ESTAB WORK AUTH          F9–LIST MAIL

F4–LIST ADDRESSEE          F7–REVISE WORK AUTH         SF1–SPECIAL INSTRUCTIONS

F5–LIST NEXT ADDRESSEE  F8–DEL/REJ MAIL          F12–CLEAR SCREEN

ssnnn: advisory message text

    50.1.  This screen will allow entry of 20 lines of 72 characters of special instructions. Once the special instructions are established you may return to the Establish/Revise Work Auth (NON MISTR) screen (AB4064) by pressing function key F16-Return.

    50.2.  If you are revising a NON MISTR work authorization, retrieve the necessary element values by pressing function key F9-LIST MAIL. This will allow you to review those records awaiting action in your mail file.

**51.  List Mail File Work Auth (NON MISTR).** When a user selects F9 from the ESTABLISH/REVISE WORK AUTH (NON MISTR) (AB4064)) the system will display the LIST MAIL FILE WORK AUTH (NON MISTR) menu (AB4063) by pressing function key F3.

51.1.  Position the cursor to the left of the record you wish to complete a Work Authorization for and press function key F10-SELECT & RETURN. This returns the record and data input screen showing previously established values.

**Table 2.  Mail File Work Auth (NON-MISTR)**

AB4066              LIST MAIL FILE WORK AUTH (NON MISTR)  DATE: 91/11/04 13: 18: 33

LIST BY:  ADDRESSEE  MANEM1

| SEL | PDN | END ITEM ID | PO/PTC | END ITEM SALE PRICE | FCRN | DATE |
|-----|-----|-------------|--------|---------------------|------|------|
| | 13526A | 1420001221 378 | MANEMK | 1349 | 2485 | 91305 |
| | 20289A | 1560005689 034 | MANEML | 895 | 2485 | 91308 |

F4–LIST MAIL FILE              F10–SELECT & RETURN          F16–RETURN

F5–LIST NEXT MAIL FILE      F13–HELP                              SF16–LOGOFF

AB00003:  NO MORE RECORDS EXIST FOR THIS SELECTION

**Table 3.  Estab Work Authorization (NON-MISTR)**

AB 4064       ESTAB WORK AUTHORIZATION (NON-MISTR)  DATE: 91/12/04  12: 33: 54

   ADDRESSEE:  *MANEM1

   END ITEM ID:  142000122137                              FCRN:  2485

   NOUN:  WHEEL                                                PRI:  3B

   PLAN ORG:  MENEM              PTC:  K           FJCC:  B

   PSSD:  MNPS9L                                              EISP:  1349

   FSC/IMC:  SU                                                 ERRC:  T

   DPC:  T                                                          PSC:  5

   PCN:  ALEUEU                                               WTC:  MAWWT

   CONTROL NBR:  13526                                 FPCI:  A

   JD:  A

SEND TO

-------------------------------------------------------------------------------------------------------------

F2–SEND TO G004D                                      F9–LIST MAIL

F4–LIST ADDRESSEE          F7–REVISE WORK AUTH   SF1–SPECIAL INSTRUCTIONS

F5–LIST NEXT ADDRESSEE   F8–DEL/REJ MAIL          F12–CLEAR SCREEN

ssnnn:  advisory message text

51.2.  Complete the screen (AB4064) by entering or changing elements as necessary. Once the changes have been made, fill in the "SEND TO" block with the next addressee and press function key F7 to revise the work request or (planner technicians) press function key F2 to send to G004L. The

system will perform edits to validate all data entries. If erroneous entries exist, they will be high-lighted and an appropriate error message will be displayed. Valid records will update the system data-base. Records being sent to G004L will be passed during normal processing cycles.

51.3.  The system provides a History File to be used by initiators, managers, planners, workloaders or funding personnel to view the transactions that have occurred or are waiting action on specific requests.

**52.  List History File (NON MISTR).** When a user selects F4 from the ESTAB WORK AUTHORIZA-TION (NON MISTR) menu (AB4063), the system will display the LIST HISTORY FILE (NON MISTR) screen.

```
AB4067              LIST HISTORY FILE (NON MISTR)        DATE:  91/11/04  13: 00: 12
LIST BY:          *PROD NBR:        92471A
                  END ITEM ID:      1420125698422BF
                  ADDRESSEE:        MAENLN
```

| PDN | END ITEM ID | PC | WTC | EISP | PO/PTC | NOUN | ADDRES | DATES |
|-----|-------------|-----|------|------|--------|------|--------|-------|
| 92471A | 1420125698422BF | ALEBIN | MAWWT | 234 | MANELN | BRAKE | MAMELN | 91307 |
| 92471A | 1420125698422BF | ALEBIN | MAWWT | 2345 | MANELN | BRAKE | MAMELI | 91307 |
| 92471A | 1420125698422BF | ALEBIN | MAWWT | 2345 | MANELN | BRAKE | MAWWT | 91307 |
| 92471A | 1420125698422BF | ALEBIN | MAWWT | 2345 | MANELN | BRAKE | MAWF | 91308 |
| 92471A | 1420125698422BF | ALEBIN | MAWWT | 2400 | MANELN | BRAKE | MAWWT | 91308 |
| 92471A | 1420125698422BF | ALEBIN | MAWWT | 2400 | MANELN | BRAKE | MANELN | 91308 |
| 92471A | 1420125698422BF | ALEBIN | MAWWT | 2400 | MANELN | BRAKE | G004L | 91308 |

```
F4-LIST HIST FILE            F13-HELP                   F16-RETURN
F5-LIST NEXT HIST FILE                                  SF16-LOGOFF
AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION
```

52.1.  This is a display screen only. It shows each transaction associated with a selected key element.

52.1.1.  You can use any of the key elements shown at the top of this screen (Prod Nbr, End Item ID or Addressee) to retrieve the history.

52.1.2.  Position the cursor at one of the "List By" selection options, enter the applicable value for that element, and press function key F4–LIST HIST FILE. This action will display the requested data elements from the MWMS database. To list any additional records press function key F5–LIST NEXT HIST FILE.

*Section H—Workload Requirements Master*

**53.  General.** This section of the manual provides instructions for establishing and file maintaining workload requirements in the "Exchangeables" area (MISTR). These procedures apply to initiators, reviewers, and funding persons in the Product Directorates, Workload technicians and Engineering/Planning technicians.

53.1.  Included in these instructions are procedures for establishing new master records and updating existing master records. Transactions successfully processed through this system will be "spooled" for input to the G019C system during normal weekly processing.

53.2.  An electronic "document" processing feature is incorporated to provide for transmittal of emulated 801s, 804s, and MISTR Change Documents, between the initiator, Workloaders, Engineering/Planning technicians and other action offices in the Product Directorates. It also provides for electronic processing of Quarterly Negotiations Requirements (face-to-face).

**54.  Procedures.** This text provides instructions for initiators, reviewers, Workload technicians, Engineering/Planning technicians and schedulers to use MWMS to establish or revise MISTR master records. It also provides instructions for logging on and off the system and a "walk-through" of various screens (terminal displays) in this application.

54.1.  Each block entry is front-end validated with appropriate edits. The result is that each user can be confident of the integrity of the established records.

54.2.  This system is designed so the initiator of the Workload Requirements data will establish the new master record. The action will progress through the system until it is finally completed by the Workload technician and Engineering/Planning technician.

**55.  Establishing a New Workload Requirements Record.** This action is initiated by a responsible initiator of new workload requirement. The data elements necessary to complete the initialization will, for the most part, be input by the initiator.

55.1.  Initiators should ensure that the data elements are as accurate as possible before entering them into the system.

55.2.  To start work in this system, follow the LOGON procedures outlined in **Section B**, paragraph **6.** Next, select from the major application menu the Workloading menu option F4.

**56.  Establish MISTR Projected Master.** When a user selects F1 from the WORKLOAD MASTER REQUIREMENTS menu (AB4020), the system will display the ESTABLISH MISTR PROJECTED MASTER screen.

AB4020          WORKLOAD REQUIREMENTS MASTER          DATE: yy/mm/dd hh: mm: ss

F1     ESTABLISH MISTR PROJECTED MASTER     F11     REMOTE NEGOTIATIONS RQMTS

F2     MISTR PROJECTED MASTER REV/COMP     F12     REMOTE MISTR PROJ MASTER

F3     LIST MISTR HISTORY FILE (801)

F4     LIST MISTR PROJECTED MASTER MAIL FILE

F5     LIST SPECIAL INSTRUCTIONS FOR PDN

F6      MISTR PROJECTED MASTER UPDATE

F7      REVIEW NEGOTIATED REQUIREMENTS

F8      WORKLOADING STAT REPORTS

F9      MODIFICATION STOCK NUMBERS F/M

F10     804 RENOGITIATION/DRIVE ADJUSTMENT

--------------------------------------------------------------------------------------------------------------------

F13–HELP                    F16–RETURN                    SF16–LOGOFF

ssnnnn: advisory message text


AB4010              ESTABLISH MISTR PROJECTED MASTER   DATE:  91/12/04  13: 34: 45
CONTROL NR:_____
                        JD:_____        UNIT COST:_____
                        ERRC:_____           WS APPLI:_____
                        PCN:_____           PMS:_____
                        MISC CD:_____          COND %:_____
                        WTC: _____            MIEC:_____
                        MGR DES: _____           DMC:_____
                        FCRN: _____           IN   OUT
MASTER NSN: _____
ACTUAL NSN: _____
                        NOUN: _____
                                           921 _____ _____
                                           922 _____ _____
                                           923 _____ _____
                                           924 _____ _____
MOD STK NR:  _____ _____ _____ _____
                                SEND TO:  _____
F6–ESTABLISH MISTR              F13–HELP                    F16–RETURN
SF1–SPECIAL INSTRUCTIONS        F14–PRINT SCREEN            SF16–LOGOFF
ssnnnn:  advisory message text

56.1.  Enter all known element values. Make any correction necessary. The MISC CD is used primarily by Engine ALCs and should be entered when establishing a MISTR Master record. A Master NSN can be entered if a valid one exists, if not, leave it blank and the system will duplicate the actual NSN in that field. Some of the data element values entered here will be used by workloaders/planners for completion of work authorizations as well.

56.2.  Note that screen AB4010 provides for entry of two different Fiscal Years (FY) depending on the existing quarter. If the current quarter is the first quarter, entries may be made for quarter 1 plus the remaining three quarters (2, 3, 4). When the current quarter is the third quarter, you may make entries for quarter 3 plus the fourth quarter, unless G019C has established the "B" master for the next FY. If or when the "B" master is established you may make entries for quarter 3, and quarter 4 of the current FY plus entries for the four quarters of the next FY.

56.3.  Also, the cursor will move to two positions on each Fiscal Year/Quarter (FYQ) line for entry of input and output requirements are the same (which is usually the case), the second entry need not be input as the system will duplicate the first. This system will not allow any entry in a FYQ that has elapsed.

56.4.  The screen provides for the entry of up to four Modifying Stock Numbers. This should be more than adequate to accommodate most requirements. In the event that additional modifying stock numbers are applicable, refer to paragraph **71.** (screen AB4036) of this manual for instructions on file maintenance of modification stock numbers above the four provided.

56.5.  When satisfied that all entries are correct, identify the organization to whom you want to send it in the "Send To" field and use function key F6–ESTABLISH MISTR to enter the record into the database. If all edits are satisfied, the system will enter the record in the proper mail file for review and completion.

56.6.  If there is pertinent information or special instructions necessary for a record, they can be entered into a Special Instructions file using screen AB4042.

**57.  List Special Instructions for PDN.** When a user selects SF1 (Shift + F1) from the ESTABLISH MISTR PROJECTED MASTER screen (AB4010), the system will display the LIST SPECIAL INSTRUCTIONS FOR PDN screen.

57.1.  This screen will allow entry of 20 lines of 72 characters of special instructions. Once the special instructions are established you may return to the Establish MISTR Master record screen (AB4010) by pressing function key F16–RETURN. This screen may also be assessed from the Workload Requirements Master Menu (AB4020) by pressing function key F5.

57.2.  To review special instructions located at another ALC insert the "PDN" and "Remote ALC" code of the desired record. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4–LIST to obtain requested data.

**58.  Reviewing/Completing the MISTR Master Record.** The appropriate addressee will LOGON to the system using the LOGON procedures as identified in **Section B**, and step through the three levels of menu screens to gain access to the entry screen for completing the Workload Requirements record.

**59.  MISTR Projected Master Review/Comp.** When a user selects F2 from the WORKLOAD REQUIREMENTS MASTER menu (AB4020), the system will display the MISTR PROJECTED MASTER REVIEW/COMP screen.

AB4042          LIST SPECIAL INSTRUCTIONS FOR PDN          DATE: 91/12/04 13: 44: 31

PDN: _____                                          REMOTE ALC: _____

--------------------------------------------------------------------------------------------------------

F4–LIST NAR               F6–EST NAR           F7–REV NAR             F8 DEL NAR

ssnnnn: advisory message text

**Table 4.  MISTR Projected Master**

AB4010        ESTABLISH MISTR PROJECTED MASTER    DATE:  91/12/04  13: 34: 45

ADDRESSEE:* _____     MASTER NSN: _____    SPEC INST: _____

PROD NBR: _____                          ACTUAL NSN: _____

PO/PTC: _____                          MMC: _____

PCN: _____                            NOUN: _____

MISC CD: _____                          ERRC: _____

RESP PS/SD: _____                        PMS: _____

ORG DPSH: _____                        SOR: _____

EI DPSH: _____

                                                    COND % _____

FLOW DAYS: _____                         MIEC: _____

REP CODE: _____                        DMC: _____

REP COST: _____                        FCRN: _____

IM ALC: _____                         IN   OUT

MGR DES: _____     921 _____ _____

UNIT COST: _____   922 _____ _____

W/S APPL: _____    923 _____ _____

WTC: _____       924 _____ _____

MOD STK NR: _____ _____ _____ _____

SEND TO: _____

F2–SEND TO GO19C           F7–REVISE/SEND          SF1–SPEC INST

F4–LIST PO/PTC              F8–REJ/DEL FROM MAIL    SF2–MOVE SCREEN

F5–LIST NEXT PO/PTC       F9–LIST MAIL             F3–MOD NBR

ssnnnn:  advisory message text

AB4035      LIST MISTR PROJECTED MASTER MAIL FILE      DATE: 91/11/20 07:11:34

LIST BY:    PO/PTC: MAKEK1                 REMOTE ALC: _____

| SEL | PDN | END ITEM ID | MASTER NSN | MGR | DATE | 801 COMP | 600D COMP |
|-----|-----|-------------|------------|-----|------|----------|-----------|
|  | 21117A | 1270012100977WF | 1270012100997WF | HVL | 91277 |  | Y |

         20276A          1320003428769          1320003428769          HVL   91279

----------------------------------------------------------------------------------------------------------------------

F4-LIST                                        F10-SELECT & RETURN                        F16-RETURN

F5-LIST NEXT MAIL FILE            F13-HELP                                         SF16-LOGOFF

ABOO003: NO MORE RECORDS EXIST FOR THIS SELECTION

59.1.  The system displays the addressee as identified from your LOGON. It also validates actions taken based on the LOGON ID.

59.2.  To proceed with the revision/completion of the record, press function key F9–LIST MAIL. This will display your mail file records. The mail records provide the status of both Workload Requirements and Work Authorization actions.

**60.  List MISTR Projected Master Mail file.** When a user selects F9 from the MISTR PROJECTED MASTER REVIEW/COMP screen (AB4011), the system will display the LIST MISTR PROJECTED MASTER MAIL FILE screen. This screen may also be accessed from

60.1.  When the planner is satisfied that he has the information and resources to accomplish the requested work, he should complete the Work Authorization before reviewing and sending the Workload Requirements (MISTR) document back to the Workload technician. Reference paragraph **37.** for details.

60.1.1.  Completed transactions will have a "Y" in the appropriate column. Uncompleted transactions will be blank. When both the 600D and the 801 have been completed, the record will disappear from the mail file.

60.1.2.  Position the cursor to the left of the record you wish to revise/complete and press function key F10–SELECT & RETURN. This action will return the record to the input screen (AB4011) displaying previously established values. The transaction can now be completed by entering missing elements as necessary.

AB4011       MISTR PROJECTED MASTER REVIEW/COMP          DATE: 91/12/04 13: 34: 45

 ADDRESSEE: MANEL1                        MASTER NSN: 1365002394758               SPEC INST: Y

 PROD NBR: 73092A                          ACTUAL NSN: 1365002394758

 PO/PTC: MANELD                                       MMC: XX

 PCN: AJEOXL                                          NOUN: M16

 MISC CD: _____                                      ERRC: T

 RESP PS/SD: MNPG9K                                   PMS: DEG

 ORG DPSH: .0                                         SOR: 00

 EI DPSH: .0                                          COND %: .00

 FLOW DAYS:                                           MIEC: 04

 REP CODE: _____                                    DMC: P

 REP COST: .00                                        FCRN: 2475

```
IM ALC: 00                              IN        OUT

 MGR DES: LGH                   921     13         13

 UNIT COST:_____         922      7          7

 W/S APPL: _____        923     13         13

 WTC: _____          924      9          9

 MOD STK NR:
-----------------------------------------------------------------------------------------------------------
 SEND TO: _____

 F2–SEND TO GO19C              F7–REVISE/SEND              SF1–SPEC INST

 F4–LIST PO/PTC                F8–REJ/DEL FROM MAIL        SF2–MOVE SCREEN

 F5–LIST NEXT PO/PTC           F9–LIST MAIL                F3–MOD NBR
```

ssnnnn: advisory message text

60.2.  If the specific planner/technician code is not known to the Workload technician, use a "1" in the sixth position of the code in lieu of the specific code. In such cases, it may be necessary for a lead planner or supervisory to access the mail file for records with a "1" in the sixth position of the PO/PTC to make a revision to "send" the mail record to the correct responsible planning technician. *Caution:* If the MISTR master record (801) is established in one quarter and not planned until the next quarter the requirements quantities displayed will be zero (0). To reestablish values in the requirements fields an 804 will have to be initiated for current quarter and a change document completed for future quarters.

60.3.  The Planning technician is responsible for entering the missing values on the screen (i.e., Org SDPH, IE SDPH, Flow Days, Rep Code and Rep Cost).

60.4.  If special instructions are available, they can be displayed by using the SF1 (Shift + F1) function key on this screen. *Note:* The upper right hand corner of the screen displays a Special Instructions field marked with a "Y" or "N" to inform you if any special instructions are there for your review.

60.5.  Occasionally, work requirements require the efforts of support organizations. When this is the case, a "MOVE" record for these organizations in the MISTR Master database must be provided.

**61.  Establish Move Records.** When a user selects SF2 (Shift + F2) from the MISTR PROJECTED MASTER REVIEW/COMP screen (AB4011), the system will display the ESTABLISH MOVE RECORDS screen.

```
AB4024            ESTABLISH MOVE RECORDS              DATE: 91/12/04 14: 26: 39

       PROD NBR:_____

       MOVE ORG 1:_____

               S/D:

       HOURS:_____
```

MOVE ORG 2:_____

S/D:

HOURS:_____

MOVE ORG 3:_____

S/D:

HOURS:_____

MOVE ORG 4:_____

S/D:

HOURS:_____

------------------------------------------------------------------------------------------------------------------

F2–SEND TO G019C                 F13–HELP                           F16–RETURN

F14–PRINT SCREEN                 SF16–LOGOFF

61.1.  Enter the Production Section, Scheduling Designator, and Standard Direct Product Hours in the spaces provided (up to a maximum of four support organizations). When entries are complete press function key F2–SEND TO G019C to add them to the MISTR Master database.

61.2.  Selecting the F16 function key will return input screen AB4011 to your monitor with the previously established elements displayed.

AB4011        MISTR PROJECTED MASTER REVIEW/COMP          DATE: 91/12/04 13: 34: 45

ADDRESSEE: MANEL1 _____          MASTER NSN: 1365002394758          SPEC INST: Y

PROD NBR: 73092A                  ACTUAL NSN: 1365002394758

PO/PTC: MANELD                           MMC: XX

PCN: AJEOXL                              NOUN: M16

MISC CD: _____                   ERRC: T

RESP PS/SD: MNPG9K ___                    PMS: DEG

ORG DPSH: .0                             SOR: 00

EI DPSH: .0                             COND %: .00

FLOW DAYS:                               MIEC: 04

REP CODE: _____                  DMC: P

REP COST: .00                           FCRN: 2475

IM ALC: 00                  IN          OUT

MGR DES: LGH           921   13         13

UNIT COST: 99.00       922   7          7

W/S APPL: GUN          923   13         13

WTC: MAWWY                924     9                    9

MOD STK NR:

--------------------------------------------------------------------------------------------------------

SEND TO: MAWWY

| F2–SEND TO GO19C | F7–REVISE/SEND | SF1–SPEC INST |
| F4–LIST PO/PTC | F8–REJ/DEL FROM MAIL | SF2–MOVE SCREEN |
| F5–LIST NEXT PO/PTC | F9–LIST MAIL | F3–MOD NBR |

AB00001: RECORD FOUND

    61.3.  When satisfied that all elements contained on the input screen are satisfactory, "revise" the record and "send to" the appropriate Workload technician by pressing function key F7–REVISE/SEND.

    61.4.  The MISTR Master record (801) will be completed by the Workload technician after review by the Planning technician. When satisfied all elements contained on the input screen are satisfactory, the Workload technician will "send" the record to G019C by pressing function key F2–SEND TO G019C.

    61.5.  The system provides a History File to be used by initiators, managers or technicians to view the transactions that have occurred or are waiting action on specific requests. History File records are arranged in sequence according to Date of Latest Action (DLA).

**62.  List MISTR History File (801).** When a user selects F3 from the WORKLOAD REQUIREMENTS MASTER menu (AB4020), the system will display the LIST MISTR HISTORY FILE (801) screen.

AB4015               LIST MISTR HISTORY FILE (801)        DATE: 91/10/04 15: 09: 21

LIST BY:               *PROD NBR: 80213A                    REMOTE ALC:

END TIEM ID:              1530008975647AH

ADDRESSEE:              MMILAB

| PDN | END ITEM ID | PCN | WTC | UNIT COST | PO/PT | NOUN |
| ADDRESS | DATE | | | | | |
|---|---|---|---|---|---|---|
| 80213A | 1530008975647AH | | | 300.00 | | BOX |
| MMILAB | 91277 | | | | | |
| 80213A | 1530008975647AH | | | 300.00 | | BOX |
| MMMMPC | 91277 | | | | | |
| 80213A | 1530008975647AH | | | 300.00 | | BOX |
| MAWWH | 91278 | | | | | |
| 80213A | 1530008975647AH | AJEUFC | MAWWWH | 300.00 | MANEL1 | BOX |
| MANEL1 | 91278 | | | | | |

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| F4–LIST TRAN HIST FILE | F13–HELP | F16–RETURN |

F5–LIST NEXT TRAN HIST FILE                                    SF16–LOGOFF

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION

    62.1.  This is a display screen only. It shows each transaction associated with a selected key element.

        62.1.1.  You can use any of the key elements shown at the top of this screen (Prod Nbr, End Item ID or Addressee) to retrieve the history..

        62.1.2.  Position the cursor at one of the "List By" selection options, enter the applicable value for that element, and press function key F4–LIST TRAN HIST FILE. This action will display the requested data elements from the MWMS database.

        62.1.3.  To review a history file at another ALC you must enter the "Remote ALC" code with your selected "List By" element before pressing function key F4. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4–LIST TRAN HIST FILE to obtain the requested data.

**63.  Updating the Workload Requirements Master (CHNG DOC).** There is a requirement to update the Workload Requirements Master database on a random and a periodic basis. This action involves both Workload technicians and Production planners. Various element values in the Master record may require file maintenance.

    63.1.  1. Changes to requirement values can be triggered in several ways. The two most common ways are from the receipt of the "MISTR Change Documents" on a quarterly basis; or initiation of a "Renegotiation/Drive Adjustment" on a random basis; or initiation of a "Renegotiation/Drive Adjustment" on a random basis (refer to paragraph **72.**).

    63.2.  In addition to updating Workload Requirement Master records, it is appropriate to also discuss a means whereby current requirements can be reviewed.

    63.3.  Refer to the LOGON procedures and the menu screen sequence previously referenced to find out how you can be led to the Workload Requirements Master screen (AB4020). From this screen you can access either the update screen (MISTR Projected Master Update/AB4025) using function key F6, or the review screen (Review Negotiated Requirements/AB4026) using function key F7.

**64.  Review Negotiated Requirements.** When a user selects F7 from the WORKLOAD REQUIRE-MENTS MASTER menu (AB4020), the system will display The REVIEW NEGOTIATED REQUIRE-MENTS screen.

AB4026          REVIEW NEGOTIATED REQUIREMENTS          DATE: 91/10/04 15: 09: 21

PRODUCTION–NBR: 17578A                    FYQ:

                                                NOUN: C5MLGRHF

                NSN: 1620010054194                    PCN: AJEDJD

                PSSD: MNPG9L                    EI STD HRS: 707.200

OUTPUT REQUIREMENTS                              STANDARD HRS

| FYQ | D073 | BEG NEG | SGENS | MGENS | CURR NEG | COMPUTED | NEGOTIATIED |
|-----|------|---------|-------|-------|----------|----------|-------------|
| 901 | 6    | 4       | 4     |       | 4        | 4243     | 2829        |
| 902 | 6    | 2       | 2     |       | 2        | 4243     | 1414        |
| 903 | 9    | 4       | 4     |       | 4        | 6365     | 2829        |
| 904 | 10   | 4       | 4     |       | 4        | 7072     | 2829        |
| 911 | 8    | 4       | 4     |       | 4        | 5658     | 2829        |
| 912 | 10   | 6       | 6     |       | 6        | 7072     | 4243        |
| 913 | 9    | 5       | 5     |       | 5        | 6365     | 3536        |
| 914 | 9    | 5       | 5     |       | 5        | 6365     | 3536        |
| 921 | 4    | 1       | 5     |       | 5        | 2829     | 3536        |
| 922 | 9    |         |       |       |          | 5853     |             |
| 923 | 4    |         |       |       |          | 3593     |             |

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F4–LIST NEG REQMTS              SF1–REVIEW RCC RQMTS            F16–RETURN

F5–LIST NEXT NEG REQMTS        F13–HELP                        SF16–LOGOFF

AB00001: RECORD FOUND


AB4027      REVIEW RCC NEGOTIATIED RQMTS              DATE: 01/10/04 12: 28: 27

PRODUCTION–NBR: 17578A RCC:

|       | REQUIREMENTS |     | STANDARD | HRS |           |
|-------|--------------|-----|----------|-----|-----------|
|       |              |     |          | ORG | RCC       |
| FYQ   | CURR NEG     |     | RCC      | STD HRS | TOTAL HRS |
| 894   | 4            |     | MDLNA    | 22.64 | 90.56     |
| 901   | 4            |     | MDLNA    | 22.64 | 90.56     |
| 902   | 6            |     | MDLNA    | 22.64 | 135.84    |
| 903   | 5            |     | MDLNA    | 22.64 | 113.20    |
| 904   | 5            |     | MDLNA    | 22.64 | 113.20    |
| 911   | 5            |     | MDLNA    | 22.64 | 113.20    |
| 912   | 3            |     | MDLNA    | 22.64 | 67.92     |
| 913   | 1            |     | MDLNA    | 22.64 | 22.64     |
| 914   | 1            |     | MDLNA    | 22.64 | 22.64     |
| 921   | 1            |     | MDLNA    | 22.64 | 22.64     |

| 922 | 1 | MDLNA | 22.64 | 22.64 |
| 923 | 1 | MDLNA | 22.64 | 22.64 |

------------------------------------------------------------------------------------------------------

F4–LIST RCC RQMTS                F13–HELP                F16–RETURN

F5–LIST NEXT RCC RQMTS                                SF16–LOGOFF

AB00002: MORE RECORDS EXIST-DEPRESS F5 FOR MORE RECORDS

64.1.  This screen allows existing negotiated requirements to be reviewed. To display the actual data, enter the Production Number of the desired record and press function key F4–LIST NEG RQMTS. You can designate a specific FYQ to be displayed by entering the FYQ designator in the space at the top of the screen prior to activating function key F4.

64.2.  This is not an input screen, it is used for information and reference only. It can be used to look at negotiated quantities before any update and to verify new values after update action.

64.3.  The system will retain the computed requirements from the D073 System and the initial negotiated values for comparison to the current negotiation requirements.

**65.  Review RCC Negotiated RQMTS.** When a user selects SF1 (Shift + F1) from the REVIEW NEGOTIATED REQURIEMENTS screen (AB4026), the system will display the REVIEW RCC NEGOTIATED RQMTS screen.

65.1.  Data will be mechanically displayed if a Production Number was entered on the selection screen (AB4026). You can designate a specific RCC to be displayed by entering the RCC designator in the space at the top of the screen prior to activating function key F4–LIST RCC RQMTS. You may review associated RCCs alphabetically by pressing function key F5–LIST NEXT RCC RQMTS.

65.2.  This is a display only screen and allows no input. After reviewing the RCC negotiated requirements, any changes required may then be input on the MISTSR Projected Master Update screen. To return to the selection menu (AB4020) press function key F16–RETURN/NEW.

**66.  MISTR Projected Master Update.** When a user selects F6 from the WORKLOAD REQUIREMENTS MASTER menu (AB4020), the system will display the MISTR PROJECTED MASTER UPDATE screen.

AB4025        MISTR PROJECTED MASTER UPDATE        DATE: 91/10/04 07: 18: 29

PRODUCTION NBR: 15359A                MGENS:        REMOTE ALC __

                WTC: MAWWT                                REP BAL: 15

                PSSD: MNPR9K                                CQINDS: 48

                NOUN: WM-KC135                        OWO BAL: 69

        ACTUAL NSN: 1630000139129                PROD TO DATE: 4

                IM ALC: OO                                ERRC: T

|  | INPUT | OUTPUT |  | SOR: OO |
|---|---|---|---|---|
| CURR 921 REQ: | 74 | 99 | FLOW DAYS: 20 | |
| CQTI 922 REQ: | 75 | 75 | DMC: P | |
| CQT2 923 REQ: | 75 | 75 | MIEC: 04 | |
| CQT3 924 REQ: | 75 | 75 | COND: 0.00 | |
| CQT4 931 REQ: | 0 | 0 | MISC CODE: | |
| MASTER NSN: | 16300004927144 | | MOD NSN: | |
| UNIT COST: | 1645.00 | | MOD NSN: | |
| WS APPL: | C/KC-135 | | MOD NSN: | |
| GR DESIGNATOR: | LJB | | MOD NSN: | |
| PMS: | IAL | | | |
| 1st BEGNEG CD: | +-: | QTY: | 2nd BEGNEG CD: | +-: QTY |

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F2–SEND TO G019C              F9–LIST REASON CD              F16–RETURN

F4–LIST MISTR                 SF1–REVIEW PDN HIST            SF16–LOGOFF

AB00001: RECORD FOUND

66.1.  Enter the Production Number of the record that you desire to update and press function key F4–LIST MISTR to display current element values. The cursor will initially rest on the second Requirements field, since the Requirements values are the elements most revised. Move the cursor to any element field to make changes needed. Type in the new values to the right of the element name, remove old data with space bar, or type the new data right over the old. Then press function key F2–SEND TO G019C.

66.2.  To enter "M" generated requirements for engines, use the MGENS block at the top of the page. If there is no entry in that space, the system will pick up the requirement quantity as "S"-generated requirements.

66.3.  Changes to the WTC, PSEUDO, PSSD, ERRC and Noun elements are to be made using the format in paragraph **44.**

66.4.  When a "1st BEGNEG CD" or "2nd BEGNEG CD" needs to be entered, you can review the allowable codes by pressing function key F9–LIST REASON CD.

**67.  Reason Codes.** When a user selects F9 from the MISTR PROJECTED MASTER UPDATE screen (AB4025), the system will display the REASON CODES screen. The cursor must be positioned at the "BEGNEG CD" block to allow the F9 function key to activate.

67.1.  Position the cursor to the left of the code you desire to use as the "BEGNEG CD" and press function key F10–SELECT CODE & RETURN. This action will return you to the input screen (AB4025) and display the code you selected.

**Table 5.  Reason Codes**

AB4037                    REASON CODES            DATE: 91/10/04 10: 07: 36

SEL        CODE        REASON

           A           TECH DATA.  REQUIRED TECHNICAL INFORMATION WAS NOT
                       AVAILABLE OR WAS INADEQUATE.

           B           EQUIPMENT.  NEGOTIATED OUTPUT IMPACTED BY EQUIPMENT
                       (INCLUDES NON-AVAILABILITY/NON FUNCTIONING TEST
                       EQUIPMENT).

           D           CAPABILITY. NEGOTIATED OUTPUT IMPACTED ;BY CAPABILITY
                       (INCLUDES MANPOWER/SKILLS, DISASTERS, SATURATED
                       FACILITIES).

           E           SOFTWARE.  REQUIRED SOFTWARE WAS NOT AVAILABLE,
                       INADEQUATE OR INCOMPLETE.

           F           FUNDS.  NEGOTIATED OUTPUT IMPACTED BY FUNDS
                       AVAILABILITY.

           K           PRIOR QUARTER CARRYOVER.  CARRIED OVER FROM PRIOR
                       QUARTER AS WORK IN PROCESS.

           N           PARTS.  NEGOTIATED OUTPUT IMPACTED BY PARTS
                       AVAILABLITY.

           O           ASSETS.  NEGOTIATED OUTPUT IMPACTED BY REPARABLE
                       ASSETS AVAILABILITY.

           R           REQUIREMENT CHANGE.  INCREASE OR DECREASE IN
                       REQUIREMENTS.  EXPLAIN IN SPECIAL INSTRUCTIONS.
                       (RENEGOTIATIONS ONLY).

F1-–SELECT CODE & RETURN        F16–RETURN        SF16–LOGOFF

TSK0000:  READY

AB4025        MISTR PROJECTED MASTER UPDATE          DATE: 91/10/04 07: 18: 29

PRODUCTION NBR:     15359A                    MGENS:  REMOTE ALC __

        WTC:     MAWWT                              REP BAL:      15

        PSSD:     MNPR9K                            CQINDS:      48

        NOUN:     WM-KC135                          OWO BAL:      69

   ACTUAL NSN:     1630000139129             PROD TO DATE:      4

      IM ALC:     OO                                 ERRC:      T

                 INPUT          OUTPUT                 SOR:      OO

   CURR 921 REQ:     74              99            FLOW DAYS:      20

   CQTI 922 REQ:     75              75                  DMC:      P

   CQT2 923 REQ:     75              75                 MIEC:      04

| | | | | |
|---|---|---|---|---|
| CQT3 924 REQ: | 75 | 75 | COND: | 0.00 |
| CQT4 931 REQ: | 0 | 0 | MISC CODE: | |
| MASTER NSN: | 16300004927144 | | MOD NSN: | |
| UNIT COST: | 1645.00 | | MOD NSN: | |
| WS APPL: | C/KC-135 | | MOD NSN: | |
| MGR DESIGNATOR: | LJB | | MOD NSN: | |
| PMS: | IAL | | | |

1st BEGNEG CD:     +-:     QTY:                    2nd BEGNEG CD:     +-: QTY

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F2–SEND TO G019C          F9–LIST REASON CD          F16–RETURN

F4–LIST MISTR               SF1–REVIEW PDN HIST          SF16–LOGOFF

AB00001: RECORD FOUND


AB4034      REVIEW PRODUCTION HISTORY      DATE: 91/10/04 10: 04: 04

PRODUCTION NBR: 61161A

| FYQ | FINAL NEG | SGENS PRODUCED | MGENS PRODUCED | TOTAL QTY PRODUCED |
|---|---|---|---|---|
| 914 | 3 | 3 | 0 | 3 |
| 913 | 12 | 11 | 0 | 11 |
| 912 | 18 | 18 | 0 | 18 |
| 911 | 14 | 14 | 0 | 14 |

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F4–LIST PDN HISTORY               F13–HELP               F16–RETURN

                                          F14–PRINT SCREEN          SF16–LOGOFF

AB00001: RECORD FOUND

67.2.  To complete the "BEGNEG CD" values place a "+" or "-" in the block provided and a value in the "QTY" field before sending the request to G019C.

67.3.  Once you have made all the necessary changes to the screen press function key F2–SEND TO G019C.

67.4.  You may also review a Production Number at another ALC by inserting the "Production Number" and "Remote ALC Code" of the desired record. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. If the data is for a maintenance-generated item, then you must also place an "X" in the "MGENS" block before requesting the data. Once the proper fields have been entered, press function key F4–LIST MISTR to obtain requested data.

**68.  Review Production History.** When a user selects SF1 (Shifted + F1) from the MISTR PROJECTED MASTER UPDATE screen (AB4025), the system will display the REVIEW PRODUCTION HISTORY screen.

68.1.  Element values will be mechanically displayed for the Production Number already entered on the selection screen (AB4025). To display other Production Number element values, enter a Production Number and press function key F4–LIST PDN HISTORY. The previous four quarters of production history will be displayed for the production Number entered. This is a display only screen and allows no input. To return to the selection screen (AB4025) press function key F16–RETURN.

**69.  Workloading Status Reports.** When a user selects F8 from the WORKLOAD REQUIREMENTS MASTER menu (AB4020), the system will display the WORKLOADING STATUS REPORTS screen.

AB4033      WORKLOADING STATUS REPORTS      DATE: yy/mm/dd hh: mm: ss

ENTER PRINTER LOCATION ( )

                                                            Enter for Options

ENTER WTC          ( )                          (1, 2, 3)

ENTER PCN          ( )                          (2, 5)

ENTER TCC          ( )                          (4, 5, 6)

( )    1                REQ/STD HRS TOTALS FOR ALL PCN'S BY WTC

( )    2                REQ/STD HRS DETAIL 7 TOTALS FOR A PCN BY WTC

( )    3                REQ/STD HRS DETAIL 7 TOTALS FOR ALL PCN " BY WTC

( )    4                REQ/STD HRS SUMMARY FOR ALL PCN BY RCC

( )    5                REQ/STD HRS SUMMARY FOR A PCN BY RCC

( )    6                REQ/STD HRS DETAIL 7 TOTALS FOR ALL PCN'S BY RCC


Fill in information then position the cursor to report desired and depress F3

F3–GENERATE REPORT                    F16–RETURN                    SF16–LOGOFF

ssnnnn: advisory message text

69.1.  The system will provide some hardcopy output summary reports on demand. The above are current output reports. Six reports are available that portray requirements/standard hours for PCNs by Workload Technician code (WTC) or Resource Control Center.

69.2.  To retrieve a report, enter your printer location, the information necessary for the option desired, and then position your cursor at the report number desired and press F3–GENERATE REPORT. The report will not appear on the screen. The information is spooled and output, in report format, at the printer location entered.

**70.  Modification Stock Number F/M.** When a user selects F9 form the WORKLOAD REQUIREMENTS MASTER menu (AB4020), the system will display the MODIFICATION STOCK NUMBER F/M screen.

70.1.  In those cases where there are more than four Modification Stock Numbers applicable to a single Actual NSN (see screen AB4010), the system provides for some additional file maintenance of these numbers.

70.2.  Enter the appropriate Production Number in the space provided in the upper left of the screen and press function key F4–LIST MOD NBRs to list all established modification NSNs. Additional modification numbers can be added by positioning the cursor to the first blank space and entering the new NSNs. The F5 key can be used to provide additional space in case existing ones are filled. After adding additional numbers, press function key F2–SEND TO G019C.

**71.  Updating the Workload Requirements Record (804).** In addition to changes to requirements quantities that occur as a result of actual quarterly negotiations, there is a need to be able to respond to changes requested after those negotiations have been completed. These changes are normally initiated by a Product Directorate customer in response to ever-changing weapons system support needs or shortfalls of other anticipated support sources. It is possible, however, especially near the end of a fiscal year, that Workloading personnel or Production schedulers will need to initiate a request for changing established requirements to balance remaining workloads and resources or adjust obligated funds.

71.1.  The instructions contained in this paragraph apply to those personnel in the Product Directorates who are directly involved with negotiating workloads in the MISTR area. Anyone who has responsibility for initiating, processing or maintaining MISTR-negotiated requirements quantity records will be impacted by application of these procedures.

71.2.  An electronic "document" processing feature is incorporated to provide for transmittal of a request for "Renegotiation/Drive Adjustment" between initiator and other involved action offices.

71.3.  All entries are front-end validated to ensure the integrity of input data. The system will automatically assign a unique Request Number to each "document" based on established validation criteria.

**72.  804 Renegotiation/Drive Adjustment.** When a user selects F10 form the WORKLOAD REQUIRE-MENTS MASTER menu (AB4020), the system will display the 804 RENEGOTIATION/DRIVE ADJUSTMENT screen.

AB4051         804 RENEGOTIATION/DRIVE ADJUSTMENT DATE: yy/mm/dd hh: mm: ss

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F1                INITIATE RENEGOTIATION/DRIVE ADJUSTMENT

F2                REVIEW RENEGOTIATION/DRIVE ADJUSTMENT

F3                LIST RENEGOTIATION MAIL FILE

F4                LIST RENEGOTIATION HISTORY FILE

F5                LIST RENEGOTIATION SPEC INSTRUCTION

F6                MISTR MASTER REVIEW

F7                REVIEW OUTSTANDING 804's

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F13–HELP                          F16–RETURNS                          SF16–LOGOFF

ssnnnn: advisory message text

72.1.  The Renegotiation menu screen (AB4051) provides selections for interacting with the system to process renegotiation requests.

72.1.1.  To initiate a renegotiation request, select and depress function key F1. This action will display the Initiate Renegotiation/Drive Adjustment screen (AB4045).

72.1.2.  All users beyond the initiator will use function key F2 to review and revise the renegotiation request. This action will display the Review Renegotiation/Drive Adjustment screen (AB4046).

72.1.3.  To "look only" at the mail records associated with the Renegotiation/Drive Adjustments, use function key F3. This action will display the List Renegotiation Mail File screen (AB4049). This option is available to anyone with a valid LOGON and Password.

72.1.4.  The history file records are likewise available to anyone assigned a valid LOGON and Password by activating function key F4. This action will display the List Renegotiation History File screen (AB4050).

72.1.5.  To access the special instructions associated with a specific Renegotiation/Drive Adjustment press function key F5. This option is available to anyone with a valid LOGON and Password.

72.1.6.  To review a MISTR item prior to initiation of a Renegotiation/Drive Adjustment press function key F6. This action will display the MISTR Master Review Screen (AB4059). This is an information screen only and can be used by anyone with a valid LOGON and Password.

72.1.7.  To review outstanding Renegotiation/Drive Adjustment that has been in the system for longer than 7 days will appear on this screen by addressee.

**73.  Initiate Renegotiation/Drive Adjustment.** When a user selects F1 from the 804 RENEGOTIATION/DRIVE ADJUSTMENT menu (AB4051), the system will display the INITIATE RENEGOTIATION/DRIVE ADJUSTMENT screen.

```
AB4045         INITIATE RENEGOTIATION/DRIVE ADJUSTMENT DATE: 91/12/04 09: 08: 32

PROD NBR:            ALC: _____         MGENS: _____
                                                        WTC:_____

ACTUAL NSN: _____               SOR:_____
REQUEST NO: _____               IM-ALC:_____
 PMS: _____                              IMS:_____
SALE PRICE: _____                    PSSD:_____
                  ADJUSTED       ADJUSTED         FLOW DAYS: _____
                  NEGOTIATED     NEGOTIATE        LABOR STD HRS: _____
                  INPUT          OUTPUT

CURRENT           _____         _____         INPUT DOLLARS: _____
```

NEW       _____       _____       FUNDS: \_\_\_\_\_

                                                   PCN: \_\_\_\_\_

RENEG CE: \_\_\_       +-: \_\_\_       QTY: \_\_\_\_\_

             SEND TO: _____       REMOTE ALC: \_\_\_

-----------------------------------------------------------------------------------------------------------------

| F1–INITIATE 804 | F9–LIST REASON CD | F16–RETURN |
| --- | --- | --- |
| F6–ESTABLISH | SF1–SPEC INSTRUCTIONS | SF16–LOGOFF |

ssnnnn: advisory message text

73.1.  Begin initiation by entering the applicable Production Number in the upper left corner of the screen in the space provided and press function key F1–INITIATE 804. The system then applies the remaining header data from the database.

73.1.1.  **NOTE:** If the Production Number entered is managed by your ALC and repaired at another ALC, then you must also enter the ALC code of the SOR in the space provided at the top of the screen before pressing F1. This will allow the appropriate data to be displayed from the SOR ALC. *Caution:* To adjust an "M" -generated requirement, you must enter an "X" in the "MGENS" field.

73.2.  The system provides current requirements quantities from the MWMS database. You need only enter your adjusted quantity requirements on the line marked "NEW" for both the input and output requirements. Move the cursor to desired space by using the TAB key. Also, enter the appropriate renengotiation code in the "RENEG CD" field. A list of codes is available by pressing function key F9–LIST REASON CD. **Caution:** The plus/minus and quantity fields will not allow manual entries. These fields will be computed and displayed mechanically.

73.3.  When the revised requirements and renegotiation code have been entered, move the cursor to the "SEND TO" field and enter a local address of the next office or individual involved in the process or the address of the receiving ALC. For item manager specialist (IMS) initiators, this might be a PMS or Funds person; for schedulers it would probably be the appropriate Workload technician.

73.3.1.  **NOTE:** When sending the request to another ALC, a "Remote ALC" code must be entered along with the "Send To" address before transmitting the transaction. Remote ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J.

73.4.  When you have completed the request, press function key F6–ESTABLISH. This action will establish the request and assign a request number to this record. The request number will help you identify this specific action in the history file, particularly if there are multiple adjustment requests for the same end item.

73.5.  If there is pertinent information or special instructions necessary for a record, they can be entered into a Special Instructions file using screen AB4056.

**74.  List Renegotiation Special Instructions.** When a user selects SF1 (Shift + F1) from the INITIATE RENEGOTIATION/DRIVE ADJUSTMENT screen (AB4045), the system will display the LIST RENE-GOTIATION SPEC INSTRUCTION screen.

AB4056                LIST RENEGOTIATION SPEC INSTRUCTION    DATE: 91/12/04 07: 19: 32

PDN: _____                    REQUEST-NBR: _____              REMOTE ALC: _____


F4–LIST      F5–LIST NEXT      F6–EST NAR        F7–REV NAR        F8–DEL NAR

ssnnnn: advisory message text

74.1.  This screen will allow entry of 20 lines of 72 characters of special instructions. Once the special instructions are established you may return to the INITIATE RENEGOTIATION/DRIVE ADJUST-MENT screen (AB4045) by pressing function key F16–RETURN. This screen may also be accessed from the 804 RENEGOTIATION/DRIVE ADJUSTMENT menu (AB4051) by depressing function key F5.

74.2.  To review special instructions located at another ALC insert the "PDN" or "Request NBR" and "Remote ALC" code of the desired record. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4–LIST to obtain requested data.

**75.  Review Renegotiation/Drive Adjustment.** When a user selects F2 from the 804 RENEGOTIATION/ DRIVE ADJUSTMENT menu (AB4051), the system will display the RENEGOTATION/DRIVE ADJUSTMENT screen.

75.1.  This screen allows any addressee with responsibility or authority for approving, funding, revising, or rejecting requirements adjustments to review them.

**76.  List Renegotiation Mail File.** When a user selects F9 from the REVIEW RENEGOTIATION/ DRIVE ADJUSTMENT screen (AB4046), the system will display the LIST RENEGOTIATION MAIL FILE screen. This screen may also be accessed from the 805 RENEGOTIATION/DRIVE ADJUST-MENT menu (AB4051) by pressing function key F3.

AB4046        REVIEW RENEGOTIATION/DRIVE ADJUSTMENT      DATE: 91/10/04 14: 08:32

ADDRESSEE:  MAWWD              MGENS:  ____                      PSSD:  MBRN9D

PROD NBR:  72963A              PMS:  GB2              REP BAL:  112

ACTUAL NSN:  6605000743630JH    IMS:  5NP             CQINDS:  59

REQUEST NR:  JLJL4978          SOR:  OO              OWO BAL:  42

WTC:  MAWWD                IM-ALC:  WR        PROD TO DATE:  23

SALE PRICE:  1325.00

                                    921                            SPEC INST: Y

                   ADJUSTED          ADJUSTED          FLOW DAYS: 5

                   NEGOTIATED        NEGOTIATED        LABOR STD HRS: 15.20

                   INPUT            OUTPUT

CURRENT      65                    65              INPUT DOLLARS: + 6625.00

NEW          60                    60                              FUNDS: Y

PCN: UJJTRN

REVIEWED BY:    JLJLDAR      JLJLDAN      JLJCRFA      EMAWWD          EMBRN9D

SEND TO _____ REMOTE       ALC   E     OO-ALC      DATA

F2–SEND TO G019C              F7–REVISE/SEND              SF1–SPEC INSTRUCTION

F4–LIST 804                   F8–REJECT/CANCEL           SF2–HISTORY FILE

F5–LIST NEXT 804              F9–LIST MAIL               SF16–RETURN

AB44601: RECORD DISPLAYED–SYSTEM READY FOR INPUT

AB4049          LIST RENEGOTIATION MAIL FILE          DATE: 91/10/04 13: 45: 32

LIST BY:              ADDRESSEE: MAWWD                  REMOTE ALC:

RENEG

| SEL | PROD NBR | ACTUAL NSN | REQ NBR | FYQ | QTY | INITIATOR | MGENS |
|-----|----------|-------------------|----------|-----|-----|-----------|-------|
|     | 72963A   | 6605000743630JH   | JLJL4978 | 921 | 60  | LJLJDAR   |       |
|     | 62715A   | 1270012497257JB   | MMFD2074 | 921 | 30  | EMMFDBA   |       |
|     | 61161A   | 1530016592318AH   | MMSR3934 | 921 | 23  | EMMSRH    |       |

F4–LIST MAIL FILE            F10–SELECT & RETURN          F16–RETURN

F5–LIST NEXT MAIL FILE       F13–HELP                     SF16–LOGOFF

AB00003: NO MORE RECRDS EXIST FOR THIS SELECTION

AB4046     REVIEW RENEGOTIATION/DRIVE ADJUSTMENT DATE: 91/10/04 14: 08:32

ADDRESSEE:  MAWWD          MGENS:  ____            PSSD:  MBRN9D

PROD NBR:  72963A          PMS:  GB2               REP BAL:  112

ACTUAL NSN:  6605000743630JH     IMS:  5NP         CQINDS:  59

REQUEST NR:  JLJL4978        SOR:  OO              OWO BAL:  42

WTC:  MAWWD               IM-ALC:  WR          PROD TO DATE:  23

SALE PRICE:  1325.00

921            SPEC INST: Y

|                | ADJUSTED | ADJUSTED |  |  |
|----------------|----------|----------|--|--|
|                | NEGOTIATED | NEGOTIATED |  | LABOR STD HRS: 15.20 |
|                | INPUT | OUTPUT |  |  |
| CURRENT | 65 | 65 |  | INPUT DOLLARS: + 6625.00 |
| NEW | 60 | 60 |  | FUNDS: Y |
|  |  |  |  | PCN: UJJTRN |

FLOW DAYS: 5

RENEG CD: R +-:               N               QTY:                                5

REVIEWED BY: JLJLDAR   JLJLDAN      JLJCRFA      EMAWWD       EMBRN9D

SEND TO              REMOTE   ALC   E                   OO-ALC DATA


F2–SEND TO G019C                    F7–REVISE/SEND              SF1–SPEC INSTRUCTION

F4–LIST 804                              F8–REJECT/CANCEL          SF2–HISTORY FILE

F5–LIST NEXT 804                    F9–LIST MAIL                   SF16–RETURN

AB44601: RECORD DISPLAYED–SYSTEM READY FOR INPUT

76.1.  Select the mail record desired by moving the cursor adjacent to the record and pressing function key F10–SELECT & RETURN. This system will return screen AB4046 with the elements from the selected mail record displayed.

76.2.  You may review mail records at another ALC by inserting an "Addressee" and "Remote ALC" code for the mail file desired. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4–LIST MAIL FILE to obtain the requested data.

76.3.  A Special Instructions designator of "Y" or "N" will appear on the screen. This indicator informs the user if any special instructions are there for review.

76.4.  Only six "Reviewed By" addresses can be displayed on the screen. If there are more than six, press function key SF2–HSITORY FILE, which will automatically display the history file associated with the request number of the transaction (screen AB4050). This will allow immediate review of all addressees who have reviewed the request.

76.5.  At this point, if you have the appropriate authority and responsibility, you may approve, revise or reject the requested adjustment.

76.5.1.  To approve, enter an addressee in the "SEND TO" field and press function key F7–REVISE/SEND. If sending to another ALC, you also have to enter a "Remote ALC" code before transmitting the request. The remote ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Each transaction will be recorded in the history file.

76.5.2.  You do not have the ability to revise an adjustment by entering a different "NEW" line quantity. When you revise a line quantity of a local request, it will automatically be returned to the initiator and shall not go forward to another addressee when you press function key F7.

76.5.3.  Also, if you are a funds person and receive a Renegotiation/drive adjustment in your mail-box that does not belong to you, you may send the request to another addressee without certifying the funds. Input an asterisk (*) in the "Funds" block and an addressee in the "Send To" block and press function key F7–REVISE/SEND.

76.5.4.  Also, you may request a hardcopy report of rejected requests by accessing the TEMP WORK REQUEST STATUS REPORTS screen (AB4058). Once a renegotiation/Drive Adjustment request is rejected, the narrative on the special instructions screen (AB4056) will be retained for 30 days to allow review of reasons for canceling the request.

76.6.  AS a coordinating office, Workloaders have the option to "send" the requests to G019C, thus updating the MISTR Master record. This is accomplished by using function key F2–SEND TO G019C. The system will "spool" these entries for input to the G019C system during normal scheduled processing. Caution: Only Workloaders are authorized to update the G019C record. The system will not allow any other user to exercise that option.

76.7.  The system provides a History File (AB4050) to be used by initiators, managers or technicians to view the transactions that have occurred or are waiting action on specific requests. History File records are arrayed in sequence according to Date of Latest Action (DLA).

**77.  List Renegotiation History File.** When a user selects F4 from the 804 RENEGOTIATION/DRIVE ADJUSTMENT menu (AB4051), the system will display the LIST RENEGOTIATION HISTORY FILE screen.

AB4050             LIST RENEGOTIATION HISTORY FILE          DATE: 91/10/04 10: 34: 23]

LIST BY: *          PROD NBR: 75217A          FYQ:          REMOTE ALC: _____

                    END ITEM ID: 5895004894929AH

                    REQUEST NBR: EMIL1399

                    ADDRESSEE: EMMILB          FYQ:

REJ

| PDN CDMGEN | END ITEM NSN | REQ NBR | ADDR | DLA | FYQ | RENEG | RC | +/-QTY | |
|---|---|---|---|---|---|---|---|---|---|
| 75217A | 5895004894929AH | EMIL1399 | EMMILB | 91244 | 914 | 3 | R | P | 3 |
| 75217A | 5895004894929AH | EMIL1399 | EMMMMP | 91244 | 914 | 3 | R | P | 3 |
| 75217A | 5895004894929AH | EMIL1399 | EMAWWH | 91244 | 914 | 3 | R | P | 3 |
| 75217A | 5895004894929AH | EMIL1399 | EMNPG9K | 91245 | 914 | 3 | R | P | 3 |
| 75217A | 5895004894929AH | EMIL1399 | EMAWWH | 91246 | 914 | 3 | R | P | 3 |
| 75217A | 5895004894929AH | EMIL1399 | EG019C | 91246 | 914 | 3 | R | P | 3 |
| 75217A | 5895004894929AH | EMIL1399 | EMMILBA | 91278 | 921 | 4 | R | P | 4 |
| 75217A | 5895004894929AH | EMIL1399 | EMMMMP | 91278 | 921 | 4 | R | P | 4 |

F4–LIST RENEG HIST FILE                     F13–HELP                              F16–RETURN

F5–LIST NEXT RENEG HIST FILE                                                      SF16–LOGOFF

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION

   77.1.  This is a display screen only. It shows each transaction associated with a selected key element.

     77.1.1.  You can use any of the key elements shown at the top of this screen (Prod Nbr, End Item ID, Request Nbr or Addressee) to retrieve the history.

     77.1.2.  Position the cursor at one of the "LIST BY" selection options, enter the applicable value for that element, and press function key F4–LIST RENEG HIST FILE. You can designate a specific FYQ to be displayed by entering the FYQ designator in the space at top of screen prior to activating function key F4.

     77.1.3.  To review a history file at another ALC you must enter the "Remote ALC" code with your selected "List By" element before pressing function key F4. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4 to obtain the requested data.

**78.  MISTR Master Review.** When a user selects F6 from the 804 RENEGOTIATION/DRIVE ADJUSTMENT menu (AB4051), the system will display the MISTR MASTER REVIEW screen.

AB4059                        MISTR MASTER REVIEW                     DATE: 91/10/04 14: 35: 39


                                                           ACT = ACTUAL

 LIST BY:      END ITEM: 1560004202991BF                          MST = MASTER

               PROD NBR: 14464A                REMOTE ALC __        MOD = MODIFICATION

----------------------------------------------------------------------------------------------------------------------

 ACTUAL NSN: 1560008834499BF                CURRENT QTR REQUIREMENTS

 MASTER NSN: 1560004202991BF                INPUT: 10                   OUTPUT: 10

    MOD NSN: 1560008590819BF

  MOD NSN-1: 1560009243001BF                INDUCT: 10                  PRODUCT: 5

  MOD NSN-2:

  MOD NSN-3:

  MOD NSN-4:

  MOD NSN-5:

  MOD NSN-6:

                                                NOUN: DOOR

                                      WS APPL: F4

      PMS: SPL                                              MIEC: 07

MGR DSG: KAR P                                              SEUDO: EGBW

WTC: MAWWR                                                UNIT COST: 7110.00

PSSD: MNPS9C                                              FLOW DAYS: 13

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F4–LIST MISTR                               F13–HELP                          F16–RETURN

F5–LIST NEXT END ITEM                                                         SF16–LOGOFF

AB45901: TO LIST MORE MASTER NSN RECORDS PRESS F5

AB4070                  REVIEW OUTSTANDING 804'S             DATE: 91/10/31 08: 13: 22

LIST BY:      ADDRESSEE: MAWWM

|     |     |     |     | DATE |     |     |
|-----|-----|-----|-----|-----|-----|-----|
| SEL | REQ NBR | PROD NBR | NSN | INIT | ADDRESSEE | WTC |
|  | EMMG9613 | 69106A | 6150004626365AH | 91282 | EMAWWM | MAWWM |
|  | EMMG9614 | 57942A | 6150009148514AH | 91282 | MAWWM | MAWWM |
|  | EMMG9643 | 59371A | 4935004009185AH | 91290 | EMAWWM | MAWWM |

F4–LIST 804'S                          F9–SELECT HISTORY                    F16–RETURN

F5–LIST NEXT 804'S                     F13–HELP                             SF16–LOGOFF

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION

78.1.  This screen is provided for information purposes only. To review data, enter the End Item Identity (EII) or Production Number of the record you wish to review. When selecting data by EI enter the specific type of EI indicator (ACT = Actual, MST = Master, MOD = Modification), if known. If no indicator is entered, the screen will default to listing the first occurring requested NSN. After the "List By" data is entered, press function key F4 to display requested data.

78.2.  To review records at another ALC you must enter a "Remote ALC" code with your selected "List By" element before pressing function key F4. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4–LIST MISTR to obtain the requested data.

**79.  Review Outstanding 804's.** When a user selects F7 from the 804 RENEGOTIATION/DRIVE ADJUSTMENT menu (AB4051), the system will display the REVIEW OUTSTANDING 804'S screen.

79.1.  This screen is provided for information purposes only. It displays those Renegotiation/Drive Adjustments that have resided in the system for a period of 7 days or longer. To review data, enter the Addressee of the records you wish to review. If no Addressee is entered, the screen will default to listing the first occurring addressee on file. After the addressee had been entered, press function key F4–LIST 804'S to display requested data.

79.2.  Once the data has been displayed, you may review the history of each lien entry by positioning the cursor next to the Request Nbr desired and pressing function key F9–SELECT HISTORY.

**80.  List Renegotation History File.** When a user selects F9 from the REVIEW OUTSTANDING 804'S (AB4070), the system will display the LIST RENEGOTIATION HISTORY FILE.

AB4050                         LIST RENEGOTIATION HISTORY FILE               DATE: 91/10/04 10: 34: 23]

LIST BY: *     PROD NBR: 57942A              FYQ:                     REMOTE ALC: _____

          END ITEM ID: 6150009148514AH

        REQUEST NBR: EMMG9614

         ADDRESSEE: EMMGDBI FYQ:

 REJ

| PDN | END ITEM NSN | REQ NBR | ADDR | DLA | FYQ | RENEG | RC | +/-QTY |
|-----|--------------|---------|------|-----|-----|-------|----|--------|
| CDMGEN | | | | | | | | |
| 57942A | 6150009148514AH | EMMG9614 | EMMGDBI | 91282 | 921 | 2 | R | N | 2 |
| 57942A | 6150009148514AH | EMMG9614 | EMMGPBF | 91282 | 921 | 2 | R | N | 2 |
| 57942A | 6150009148514AH | EMMG9614 | EMAWWH | 91282 | 921 | 2 | R | N | 2 |
| 57942A | 6150009148514AH | EMMG9614 | EMKPA9L | 91282 | 921 | 2 | R | N | 2 |
| 57942A | 6150009148514AH | EMMG9614 | MAWWM | 91282 | 921 | 2 | R | N | 2 |

F4–LIST RENEG HIST FILE                                                        F16–RETURN

F5–LIST NEXT RENEG HIST FILE                                          SF16–LOGOFF

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION

80.1.  This history allows the initiator, workloader or scheduler to be aware of the status of each outstanding renegotiation/drive adjustment transaction. Press F16 to return to the REVIEW OUTSTANDING 804's screen (AB4070) to select additional records for review.

**81.  Processing Quarterly Negotiations Requirements.** Quarterly negotiations (face-to-face) are held to change or adjust requirements quantities for the next quarter. These changes are normally initiated by a Product Directorate customer in response to ever-changing weapon system support needs or shortfalls of other anticipated support sources.

81.1.  The instructions contained in this section apply to those personnel in the Product Directorates who are directly involved with quarterly negotiations in the MISTR area. Anyone who has responsibility for initiating, processing or maintaining MISTR quarterly negotiated requirements records will be impacted by application of these procedures.

81.2.  An electronic "document" processing feature is incorporated to provide for transmittal of quarterly negotiations between initiator and other involved action offices.

81.3.  All entries are front end validated to ensure the integrity of input data.

**82.  Remote Negotiations Requirements.** When a user selects F11 from the WORKLOAD REQUIRE-MENTS MASTER menu (AB4020), the system will display the REMOTE NEGOTIATIONS REQUIREMENTS screen.

   82.1.  This menu screen is associated with quarterly negotiations (face-to-face). It provides the options necessary for establishing and managing Remote Negotiations Requirements.

**83.  Initiate/Review Negotiations Requirements.** When a user selects F1 from the REMOTE NEGOTI-ATIONS REQUIREMENTS menu (AB3001), the system will display the INITIATE/REVIEW NEG RQMTS screen.

AB3002                         INITIATE/REVIEW NEG RQMTS              DATE: 91/10/01 09: 31: 22

LIST BY:     MASTER NSN:              ALC:                TOTAL SCRUB RQMTS: ___

             ADDRESSEE: MMARC       SPEC INST: ___

             SEL    ACTUAL NSN      FYQ   IM RQMTS          INPUT        OUTPUT


                                    REASON          SIGN        QTY
                              CODE____

                              SEND TO __      REMOTE ALC      E

REVIEWED BY:

F1–INITIATE MSTR NSN          F7–UPDATE/SEND RQMT          SF1–SEL/SUPT INFO

F4–LIST ADDRESSEE             F8–DELETE MSTR NSN           SF2–SPEC INST

F5–LIST NEXT ADDRESSEE        F9–LIST MAIL FILE            SF3–SEL/ACTUAL RQMTS

TSK0000: READY

   83.1.  This screen is a multiple-use screen. Initiation of the quarterly negotiated requirements request will be outlined in this segment. Review procedures of the quarterly negotiated requirements request will be discussed later in paragraph **87.**

   83.2.  To begin, the initiator inputs a Master National Stock Number (MNSN) in the space provided at the top of the screen and press F1–INITIATE MSTR NSN. This action will validate the appropriate data or give out an error message. *Caution:* If the MNSN entered is managed by your ALC and repaired at another ALC, then you must also enter the ALC code of the SOR in the space provided tat the top of the screen before pressing F1. This will allow the appropriate data to be displayed from the SOR ALC.

AB3002                         INITIATE/REVIEW NEG RQMTS              DATE: 91/10/01 09: 31: 22

LIST BY: MASTER NSN:              ALC:                TOTAL SCRUB RQMTS: ___

             ADDRESSEE: MMARC       SPEC INST: ___

| SEL | ACTUAL NSN | FYQ | IM RQMTS | INPUT | OUTPUT |
|-----|-----------|-----|----------|-------|--------|
| * | 162000651822 | NEGQ | 922 | 25 | 25 |
| | 1620006793440 | QTR | 923 | | |
| | | QTR | 924 | | |

|  | REASON | SIGN | QTY |
|--|--------|------|-----|
| | CODE____ | | |
| | SEND TO __ | REMOTE ALC | E |

REVIEWED BY:

| | | |
|--|--|--|
| F1–INITIATE MSTR NSN | F7–UPDATE/SEND RQMT | SF1–SEL/SUPT INFO |
| F4–LIST ADDRESSEE | F8–DELETE MSTR NSN | SF2–SPEC INST |
| F5–LIST NEXT ADDRESSEE | F9–LIST MAIL FILE | SF3–SEL/ACTUAL RQMTS |

AB30205: SUCCESSFUL MASTER NSN LIST

83.3.  Once you have successfully displayed your MNSN you may begin the process to adjust or changes the negotiated requirements. You may desire to review all the listed Actual National Stock Numbers (ANSN) before altering any negotiated quantities.

83.4.  Any available negotiated quantities for the first ANSN will already appear. To review additional ANSNs, place your cursor in the "SEL" column next to the ANSN you desire and press F3–SEL/ ACTUAL RQMTS. This action will display any quantities available for the ANSN requested. An asterisk (*) will appear n the "SEL" column next the ANSN you are working with. You may repeat this process until you have reviewed the quantities for all ANSNs listed.

83.5.  There is also a "Neg Rqmts Supporting Info" screen (AB3007) available for review of an ANSN listed. To activate this screen, place your cursor in the "SEL" column next to the ANSN desired and press SF1–SEL/SUPT INFO.

**84. Negotiations Requirements Supporting Information.** When a user selects SF1 from the INI-TIATE/REVIEW NEG RQMTS screen (AB3002), the system will display the NEG RQMTS SUPPORT-ING INFO screen.

AB3007                    NEG RQMTS SUPPORTING INFO               DATE: 91/10/01 10: 04: 32

| | | | | INPUT | OUTPUT |
|--|--|--|--|-------|--------|
| ACTUAL NSN: | 1620011741655 | SOR: | OO | | |
| PROD NR: | 15677A | FLOW DAYS: | 0030 | | |
| MASTER NSN: | 1620011741655 | PON: | 21224 | CQTR: 3 | 3 |

| | | | |
|--|--|--|--|
| REP ASSETS (F): | 9 | MODIFICATION | REPARABLE |
| G-CONDITION: | 0 | STOCK NUMBER | ASSETS (F) |

PSSD:  MNPG9Z

NOUN:  A-7 MLG       1620015482131                    2

NDUCTIONS:  3

ON-WORK ORDER:  2

COMPLETIONS:  1

AWAITING MAINT:  0

AWAITING PARTS:  0

UNIT COST:  28182.00

EI SALES PRICE:  4105.00

DEPOT COND PCT:  0.00

SERV ASSETS:  0

F16–RETURN                                                          SF16–LOGOFF

AB30071: RECORD DATA DISPLAYED SUCCESSFULLY


AB3002              INITIATE/REVIEW NEG RQMTS        DATE: 91/10/01 09: 31: 22

LIST BY: MASTER NSN: 1620010118055         ALC: __       TOTAL SCRUB RQMTS: ___

ADDRESSEE: MMGPB               OO-ALC DATA SPEC INST: N

| SEL | ACTUAL NSN | | FYQ | IM RQMTS | INPUT | OUTPUT |
|---|---|---|---|---|---|---|
| * | 162000651822 | NEGQ | 922 | | 25 | 25 |
| | 1620006793440 | QTR | 923 | | | |
| | | QTR | 924 | | | |

                                          REASON      SIGN        QTY

                               CODE____

                               SEND TO __ REMOTE ALC        E

REVIEWED BY:

F1–INITIATE MSTR NSN        F7–UPDATE/SEND RQMT        SF1–SEL/SUPT INFO

F4–LIST ADDRESSEE          F8–DELETE MSTR NSN         SF2–SPEC INST

F5–LIST NEXT ADDRESSEE     F9–LIST MAIL FILE          SF3–SEL/ACTUAL RQMTS

AB30205: SUCCESSFUL MASTER NSN LIST

84.1.  Once you have reviewed the data displayed you may return to the initiation screen (AB3002) by pressing F16–RETURN. To obtain support information for each ANSN listed on AB3002 repeat the process as outlined in paragraph **83.5.**

84.2.  When you have completed the review of all ANSNs and the support information associated with each, then begin to initiate your request.

84.2.1.  Begin by inputting the "Total Scrub Rqmts" (upper right corner). The quantity reflected in this field is the total number of output requirements or the bachelor item or family group that you want produced for the negotiated quarter.

84.2.2.  Choose which ANSN you want to begin with and place your cursor in the "SEL" column next to it and press SF3–SEL/ACTUAL RQMTS to display the input/output quantities that may or may not already exist.

84.2.2.1.  "IM RQMTS" may be entered at this point, which are the X21 scrubbed requirements. The IM Rqmts do not have to be the same quantity as the Total Scrub Rqmts. The entire amount of IM Rqmts may be input on one ANSN or spread among all the ANSNs listed. This field is an optional entry.

84.2.2.2.  Next, enter the "INPUT" quantity. This quantity does not have to be the same as the "OUTPUT" quantity.

84.2.2.3.  Finally, enter the "OUTPUT" quantity. This quantity is the amount to be produced by the production shops. The entire quantity needed for the quarter may be input in one ANSN or spread among all the ANSNs listed. *Note:* The total quantity (one or more ANSNs) entered in the output field MUST equal the amount entered in the TOTAL SCRUB RQMTS field.

84.2.2.4.  If you have more than one ANSN, just move your cursor to the next ANSN you want to work with and complete the process as outlined above until all ANSNs are as you desire. You may change and alter quantities amount the ANSNs listed as much as you prefer before updating. ***Caution:*** If entering quantities for more than one ANSN, use only the top line "NEGQ" to enter input/output amounts. If you move down below the top line, you will be entering amounts for out quarters not the negotiation quarters.

84.2.2.5.  You may also enter quantities for the out quarters if you desire.

84.2.3.  When there is a difference between the IM requirements and the Total Scrub Requirements you may want to code the difference. You do this by inputting a Reason, Sign and Qty. *Note:* Reason, Sign and Qty are optional entry fields. If you enter any of the three, then all of them must have an entry.

84.2.3.1.  Reason: Negotiation code is entered. (Only use valid G019C codes-A, B, D, E, F, K, N, and O).

84.2.3.2.  Sign: "P" or "+" = Positive-"N" or "-" = Negative will be entered.

84.2.3.3.  Qty: The difference between the IM requirements and the Total Scrub requirements.

84.2.4.  Once you have finished with initiating your request you must update/send the request. To do so, you must enter a local addressee or the addressee of the receiving ALC in the "Send To" field. If sending the request to another ALC, a "Remote ALC" code must also be entered before sending the request. **Note:** Valid remote ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Now complete the request by pressing F7–UPDATE/SEND RQMT. Any entry not meeting edit criteria will be highlighted and will cause an error message to be displayed at the bottom of the screen.

**85.  Negotiated Requirements Special Instructions.** When a user selects SF2 from the INITIATE/ REVIEW NEG RQMTS screen (AB3002), the system will display the NEGOTIATED RQMTS SPEC INSTR screen.

AB3004                          NEGOTIATED RQMTS SPEC INSTR          DATE: 91/10/02 08: 43: 44

MASTER NSN: _____                                              REMOTE ALC _____

F4–LIST NAR          F6–EST NAR                    F7–REV NAR                    F8–DEL NAR

sssnnnn: advisory message text

85.1.  This screen will allow entry of 20 lines of 72 characters of special instructions. Once the special instructions are established you may return to the INITIATE/REVIEW NEG RQMTS screen (AB3002) by doing an F16–RETURN. This screen may also be accessed from the REMOTE NEGO- TIATIONS REQUIREMENTS menu (AB3001) by pressing function key F3. *Note:* If you initiate and send a request directly to another ALC, without sending to another local addressee, the Negotiated Rqmts Spec Instr screen (AB3004) will be displayed automatically from the Initiate/Review Neg Rqmts screen (AB3002) for update. Complete the special instructions and press function key F6–EST NAR. Then press function key F16 to continue the transmission process to the remote ALC.

85.2.  To review special instructions located at another ALC insert the "Master NSN" and "Remote ALC" code of the desired record. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4–LIST NAR to obtain requested data.

**86.  Initiate/Review Negotiations Requirements.** When a user selects F1 from the REMOTE NEGOTI- ATIONS REQUIREMENTS menu (AB3001), the system will display the INITIATE/REVIEW NEG RQMTS screen.

AB3002                          INITIATE/REVIEW NEG RQMTS          DATE: 91/10/01 09: 31: 22

LIST BY:    MASTER NSN:              ALC:              TOTAL SCRUB RQMTS: ___

            ADDRESSEE: MMARC    OO-ALC DATA    SPEC INST: ___

            SEL    ACTUAL NSN        FYQ   IM RQMTS            INPUT           OUTPUT

                                REASON              SIGN          QTY
                          CODE _____        _____        ____
                          SEND TO __    REMOTE  ALC  E

REVIEWED BY:

| F1–INITIATE MSTR NSN | F7–UPDATE/SEND RQMT | SF1–SEL/SUPT INFO |
|---|---|---|
| F4–LIST ADDRESSEE | F8–DELETE MSTR NSN | SF2–SPEC INST |
| F5–LIST NEXT ADDRESSEE | F9–LIST MAIL FILE | SF3–SEL/ACTUAL RQMTS |

TSK0000: READY

AB3005                    NEGOTIATED RQMTS MAIL FILE    DATE: 91/10/02 09: 59: 25

LIST BY: *MASTER NSN: _____          ALC: _          TOTAL SCRUB RQMTS: ___

        ADDRESSEE: MMARC          OO-ALC DATA     SPEC INST: _

        SEL    ACTUAL NSN              FYQ      IM RQMTS      INPUT      OUTPUT


                                    REASON           SIGN           QTY
                              CODE _____        _____        ____
                              SEND TO _____    REMOTE ALC   E

REVIEWED BY:

| F1–INITIATE MSTR NSN | F7–UPDATE/SEND RQMT | SF1–SEL/SUPT INFO |
|---|---|---|
| F4–LIST ADDRESSEE | F8–DELETE MSTR NSN | SF2–SPEC INST |
| F5–LIST NEXT ADDRESSEE | F9–LIST MAIL FILE | SF3–SEL/ACTUAL RQMTS |

TSK0000: READY

86.1.  This screen allows for review of quarterly negotiated requirements requests. Personnel who manage the MNSN who have the responsibility and authority for approving, funding, revising or rejecting these requests will use this screen.

86.2.  To review the transactions, your cursor must be placed on the Addressee field to allow access from your mail file (AB3005).

**87.  Negotiated Requirements Mail File.** When a user selects F9 from the INITIATE/REVIEW NEG RQMTS screen (AB3002), the system will display the NEGOTIATED RQMTS MAIL FILE screen. This screen may also be accessed from the REMOTE NEGOTIATIONS REQUIREMENTS menu (AB3001) by pressing function key F4.

87.1.  Select a mail record by placing the cursor in the "SEL" column next to the MNSN or ANSN desired and press F10–SELECT & RETURN. The system will then display screen AB3002 with the elements from the selected mail record.

87.2.  You may also review mail file records at another ALC from this screen. Enter either the "Addressee" or "Master NSN" and the "Remote ALC" code for the desired record. The ALC codes are

Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H, and Warner Robins = J. Once the proper fields have been entered, press function key F4 -LIST MAIL FILE to obtain the requested data.

AB3002                      INITIATE/REVIEW NEG RQMTS              DATE: 91/10/02 10: 04: 45

LIST BY: * MASTER NSN: 1560004202991BF    ALC: _          TOTAL SCRUB RQMT'S: 83

      ADDRESSEE MMARC                    00-ALC DATA SPEC INST: Y

| SEL | ACTUAL NSN | FYQ | IM RQMTS | INPUT | OUTPUT |
|-----|-----------|-----|----------|-------|--------|
| * | 1560004202991BF NEGQ | 922 | 80 | 40 | 40* |
|   | 1560008834499BF QTR | 923 |  |  |  |
|   | QTR | 924 |  |  |  |

| | REASON | SIGN | QTY |
|---|--------|------|-----|
| | CODE  N | P | 3 |

 SEND TO ___ REMOTE ALC E 00-ALC DATA

REVIEWED BY:

| FL-INITIATE MSTR NSN | F7-UPDATE/SEND RQMT | SF1-SEL/SUPT INFO |
|----------------------|---------------------|-------------------|
| F4-LIST ADDRESSEE | F8-DELETE MSTR NSN | SF2-SPEC INST |
| F5-LIST NEXT ADDRESSEE | F9-LIST MAIL FILE | SF3-SEL/ACTUAL RQMTS |

AB30205: SUCCESSFUL MASTER NSN LIST

87.3.  You may also bring records forward from your mail file by pressing F4-LIST ADDRESSEE. This will display the first record in the mail file. You may access the remaining records by pressing F5- LIST NEXT ADDRESSEE until all records have been exhausted.

87.4.  A Special Instructions designator of "Y" or "N" will appear on the screen. This indicator informs the user if any special instructions are there for review.

87.5.  Only six "Reviewed By" addressees can be displayed on the screen. For review of more than six addressees the user will have to access Negotiated Rqmts History (screen AB3006).

87.6.  At this point, if you have the appropriate authority and responsibility, you may approve, revise, or reject this request.

87.6.1.  To approve, enter an addressee in the "Send To" field and press function key F7-REVISE/ SEND. If you are sending the request to another ALC, you must also enter a "Remote ALC" code before pressing function key F7.

87.6.2.  The following fields may be revised, if necessary: " Total Scrub Rqmts," "IM Rqmts," "Input/Output," and " Reason, Sign or Qty." Review paragraph 85c for the procedures.

87.6.3.  You may reject the entire request by pressing function key F8-DELETE MSTR NSN. This action will remove the transaction from the file and will record the transaction in history.

**88.  Negotiation Requirements Review/ Completion.** When a user selects F2 from the REMOTE NEGOTIATIONS REQUIREMENTS menu (AB3001), the system will display the NEG RQMTS REVIEW/COMPLETION screen.

```
AB3003                  NEG REQMTS REVIEW/COMPLETION   DATE: 91/10/09 07: 12: 45

LIST BY:   * ADDRESSEE: MAWWR TOTAL SCRUB RQMTS:                      SPECINST:

           MASTER NSN:  WTC:  PROD NBR:

           WPN APPL:    NOUN:

 SEL ACTUAL NSN                                             PCN:

                        FYQ IM RQMTS INPUT OUTPUT           PMS:

                        NEGQ(922)                           SOR:

                        QTR (923)                           MIEC:

                        QTR (924)                           DMC:

                                                            ERRC:

                                                            IM-ALC:

                        REASON      SIGN       QTY          STD HRS:

                    CD1 __          __         ___          STD FLOW:

                    CD2 __          __         ___

                    SEND T0____          REMOTE ALC    E 00-ALC DATA

           REVIEWED BY:

F2-SEND TO G019C            F7-UPDATE/SEND RQMTS     SFI-SEL/SUPT INFO

F4-LIST                     F8-DELETE MSTR NSN       SF2-SPEC INST

F5-LIST NEXT                F9-LIST MAIL FILE        SF3-SEL/ACT RQMTS

TSKOOOO:READY
```

88.1.  This screen is used to review/complete the quarterly negotiated requirements requests. Personnel who repair the MNSN who have the responsibility and authority for reviewing, revising, rejecting, or completing these requests will use this screen.

88.2.  To review the transactions, place your cursor on the Addressee field to allow access from your mail file (AB3005) or you may key in the Master NSN for access to the mail file also.

**89.  Negotiated Requirements Mail File.** When a user selects F9 from the NEG RQMTS REVIEW/ COMPLETION screen (AB3003), the system will display the NEGOTIATED RQMTS MAIL FILE screen. This screen may also be accessed from the REMOTE NEGOTIATIONS REQUIREMENTS menu (AB3001) by pressing function key F4.

```
AB3005                  NEGOTIATED RQMTS MAIL FILE     DATE: 91/10/09 07: 12: 56

LIST BY:   * ADDRESSEE: MAWWR       REMOTE ALC:
```

MASTER NSN: 1560004508911BF

| SEL | MASTER NSN | ACTUAL NSN | PDN | FYQ | RSN CODE |
|---|---|---|---|---|---|
| | 1560004508911BF | | 19101A | 922 | |
| | | 156000450891IBF | 19101A | | |
| | | 1560007944727BF | 13288A | | |
| | 1560004202991BF | | 14657A | 922 | |
| | | 156000420299IBF | 14657A | | N |
| | | 1560008834499BF | 14464A | | |

| | | |
|---|---|---|
| F4-LIST MAIL FILE | F10-SELECT & RETURN | F16-RETURN |
| F5-LIST NEXT MAIL FILE | F13-HELP | SF16-LOGOFF |

ABOO001: RECORD FOUND

89.1.  Select a mail record by placing the cursor in the "SEL" column next to the MNSN or ANSN desired and press F10-SELECT & RETURN. The system will then display screen AB3003 with the elements from the selected mail record.

89.2.  You may also review mail file records at another ALC from this screen. Enter either the "Addressee" or Master NSN" and the "Remote ALC" code for the desired record. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4-LIST MAIL FILE to obtain the requested data.

AB3003      NEG REQMTS REVIEW/COMPLETION      DATE: 91/10/09 08: 32: 34

LIST BY:     * ADDRESSEE: MAWWR TOTAL SCRUB RQMTS: 83     SPEC INST: Y

         MASTER NSN: 1560004202991BF  WTC: MAWWR     PROD NBR: 14657A

         WPN APPL: F+4          NOUN: DOOR F4

| SEL | ACTUAL NSN | FYQ IM RQMTS | INPUT | OUTPUT | |
|---|---|---|---|---|---|
| * | 1560004202991BF | NEGQ (922) | 40 | 40* | PCN: AJEGBW |
| | 1560008834499BF | QTR  (923) | | | PMS: SPL |
| | | QTR  (924) | | | SOR: 00 |
| | | | | | MIEC: 07 |
| | | | | | DMC: C |
| | | | | | ERRC: T |
| | | | | | IM-ALC: 00 |

| | REASON | SIGN | QTY | STD HRS: 26.90 |
|---|---|---|---|---|
| CD1 | N | P | 3 | STD FLOW: 13 |
| CD2 | __ | __ | __ | |

```
          SEND TO _____       REMOTE ALC E 00-ALC DATA
REVIEWED BY: EMMARC         EMAWWR           EMKP19F


F2-SEND TO G019C            F7-UPDATE/SEND RQMTS       SF1-SEL/SUPT INFO

F4-LIST                     F8-DELETE MSTR NSN         SF2-SPEC INST

F5-LIST NEXT                F9-LIST MAIL FILE          SF3-SEL/ACT RQMTS

TSKOOOO:READY
```

89.3.  You may also bring records forward from your mail file by pressing F4-LIST. This will display the first record in the mail file. You may access the remaining records by pressing F5-LIST NEXT until all records have been exhausted.

89.4.  Only six "Reviewed By" addressees can be displayed on the screen. For review of more than six addressees the user will have to access Negotiated Rqmts History (screen AB3006).

89.5.  At this point, if you have the appropriate authority and responsibility, you may review, revise, reject, or complete this request.

89.5.1.  To review, begin with the quantities/data already displayed for the first ANSN. Next, place your cursor in the "SEL" column by the next ANSN you desire and press SF3-SEL/ACTUAL RQMTS. This action will display any quantities/data available for the ANSN requested. An asterisk (*) will appear in the "SEL" column next to the ANSN you are working with. You may repeat this process until you have reviewed the quantities/data for all ANSNs listed.

89.5.1.1.  There is also a "Neg Rqmts Supporting Info" screen (AB3007) available for each ANSN listed. To activate this screen, place your cursor in the "SEL" column next to the ANSN desired and press SF1-SEL/SUPT INFO. To obtain support information for each ANSN listed repeat this process.

89.5.1.2.  A "Special Instructions" designator of "Y" or "N" will appear on the screen. This indicator informs the user if any special instructions are there for review. To activate this screen (AB3004) press SF2-SPEC INST.

89.5.2.  Revisions to this screen can only be made by workloading personnel.

89.5.2.1.  If schedulers/planners need adjustments to the input/output requirements, they will have to document the change for each ANSN in the special instructions and return the transaction to the workloader.

89.5.2.2.  A workloader may adjust input/output quantities, as necessary, among any or all of the ANSNs listed. The total of the "OUTPUT" column for one ANSN, or spread among several ANSNS, cannot exceed the amount in the "Total Scrub Rqmts" field.

89.5.2.3.  When there is a difference between the Total Scrub Requirements and the Total Output Requirements you may want to code the difference. You do this by inputting a Reason, Sign, and Qty. *Note:* Reason, Sign, and Qty are optional entry fields. If you enter any of the three, then all of them must have an entry. Reason: Negotiation code is entered. (Only use valid G019C Codes-A, B, D, E, F, K, N and 0). Sign: "P" or "+ " = Positive-"N" or "-" = Negative will be entered. Qty: The difference between the Total Scrub requirements and the Total

Output requirements.

89.5.3.  You may reject the entire request by pressing function key F8-DELETE MSTR NSN. This action will remove the transaction from the file and will record the transaction in history. *Note:* Any deletion should be coordinated with the initiator of the request before deletion takes place.

89.5.4.  Completion of the request will take place when everyone involved in the coordination process has reviewed the transaction. Once it is determined the request is satisfactory to all parties, the workloader may send the request to G019C by pressing function key F2-SEND TO G019C. At this point, the MWMS database will be updated and the transaction queued for processing to GO 19C.

**90.  Negotiated Requirements History.** When a user selects F5 from the REMOTE NEGOTIATIONS REQUIREMENTS menu (AB3001), the system will display the NEGOTIATED RQMTS HISTORY screen.

AB3006                              NEGOTIATED RQMTS HISTORY                    DATE: 91/10/15 07: 56: 11

LIST BY:       * MASTER NSN:       560004202991BF       FYQ 922                      REMOTE ALC -

                 ADDRESSEE: MMARC        FYQ

| MASTER NSN | TOTAL SCRUB RQMTS | FYQ | MASTER PROD NBR | NUMBER ACTUALS | ALC | | ADDRESS | DATE |
|---|---|---|---|---|---|---|---|---|
| 1560004202991BF | 00083 | 922 | 14657A | 02 | E | MMARC | 91275 |
| 156000420299IBF | 00083 | 922 | 14657A | 02 | E | MAWWR | 91275 |
| 1560004202991BF | 00083 | 922 | 14657A | 02 | E | MKPI9F | 91275 |
| 1560004202991BF | 00083 | 922 | 14657A | 02 | E | MAWWR | 91275 |
| 156000420299IBF | 00083 | 922 | 14657A | 02 | E | MMARC | 91275 |
| 1560004202991BF | 00083 | 922 | 14657A | 02 | E | MAWWR | 91281 |
| 1560004202991BF | 00083 | 922 | 14657A | 02 | E | MKPI9F | 91282 |
| 1560004202991BF | 00083 | 922 | 14657A | 02 | E | MKPI9C | 91282 |
| 1560004202991BF | 00083 | 922 | 14657A | 02 | E | MAWWR | 91282 |
| 1560004202991BF | 00083 | 922 | 14657A | 02 | E | G019C | 91282 |

F4-LIST HISTORY                              F13-HELP                               F16-RETURN

F5-LIST NEXT HISTORY                                                              SF16-LOGOFF

AB40043: END OF SELECTED DATA HAS BEEN REACHED

90.1.  This is a display screen only. It shows each transaction associated with a selected key element.

90.1.1.  You can use either of the key elements shown at the top of this screen (Master NSN or Addressee) to retrieve the history.

90.1.2.  Position the cursor at one of the "LIST BY" selection options, enter the applicable data for that element, and press function key F4-LIST HISTORY. You can designate a specific FYQ to be displayed by entering the FYQ designator in the space provided at the top of the screen prior to activating function key F4. You may access any remaining records by pressing F5-LIST NEXT HISTORY.

90.1.3.  You may also review history records at another ALC from this screen. Enter either the 'Master NSN" or "Addressee" and the "Remote ALC" code for the desired record. The ALC codes are Oklahoma City = D, Ogden-E, San Antonio = F, Sacramento = H, and Warner-Robins = J. A specific FYQ designator may also be entered to further qualify your request, if desired. Once the proper fields have been entered, press function key F4-LIST HISTORY to obtain the requested data.

**91.  Processing Remote MISTR Projected Master.** This action is initiated by a responsible initiator of a new remote workload requirement. The data elements necessary to complete the initialization will, for the most part, be input by the initiator.

91.1.  Initiators should ensure that the data elements input are as accurate as possible.

91.2.  Since this action is to process a remote MISTR Projected Master from one ALC to another ALC, a unique request number will automatically be assigned to each transaction for tracking purposes.

**92.  Remote MISTR Proj Master.** When a user selects F12 from the WORKLOAD REQUIREMENTS MASTER menu (AB4020), the system will display the REMOTE MISTR PROJ MASTER screen.

92.1.  This menu screen is associated with remote MISTR Proj Master requests. It provides the options necessary for establishing and managing the remote MISTR Proj Master transactions.

**93.  Remote Est/Rev MISTR Proj Master**. When a user selects Fl from the REMOTE MISTR PROJ MASTER menu (AB3014), the system will display the REMOTE EST/REV MISTR PROJ MASTER screen.

AB3014                      REMOTE MISTR PROJ MASTER          DATE: yy/mm/dd hh:mm:ss

    Fl REMOTE EST/REV MISTR PROJ MASTER

    F2 REMOTE MISTR HISTORY FILE (801)

    F3 REMOTE MISTR PROJ MASTER MAIL

    F4 LIST REMOTE SPEC INSTRUCTIONS


F13-HELP                         F16-RETURN                         SF16-LOGOFF

sssnnnn: advisory message text

```
AB3010              REMOTE EST/REV MISTR PROJ MASTER       DATE: 91/12/09 09: 42: 29
         ADDRESSEE:  MMGRME

          RQST NBR:  _____          CONTROL NR:  ____        SPECINST: __

                JD:  __                 UNIT COST:  _____

              ERRC:  __                  WS APPLI:  _____

               PCN:  _____                PMS:  ____

           MISC CD:  __                   COND %:  ____

               WTC:  _____              MIEC:  ____

           MGR DES:  _____               DMC:  _

              FCRN:  _____

        MASTER NSN:  _____                          IN        OUT

        ACTUAL NSN:  _____              921        ___       ___

              NOUN:  _____              922        ___       ___

               SOR:  __                    923        ___       ___

            IM-ALC:  __                    924        ___       ___

        MOD STK NR:  _____      _____      _____      _____

                    SEND TO:  _____     REMOTE ALC:  ____     ALC  ____

                            F7 -UPDATE REMOTE MISTR           SF1 -SPEC INST
 F4-LIST REMOTE MISTR        F8 -DELETE REMOTE MISTR          F16 -RETURN
 F5-LIST NEXT REMOTE MISTR   F9 -MAIL FILE                    SF16-LOGOFF
 TSKOOOO: READY
```

93.1.  This action screen will only be used to establish/revise new "remote" MISTR Proj Master trans-actions. Local MISTR Proj Master transactions will be accomplished on screen AB401 0.

93.2.  This screen is a multiple use screen. Initiation of the remote MISTR Proj Master request will be outlined in this segment. Revision and completion procedures of the remote MISTR Proj Master request will be discussed later in paragraph **95.**

93.3.  Enter ALL known elements. Fields that must have an entry are Job Designator (JD), Actual NSN, Noun, SOR, IM-ALC, Unit Cost, MIEC, and DMC. The Misc Code is primarily used by Engine ALCS. A Master NSN can be entered if a valid one exists, if not, leave it blank and the system will duplicate the Actual NSN in that field. The other fields on this screen are optional entries at this point. CAUTION: The IM-ALC entry must be your own ALC code and the SOR entry must be another ALC code. They cannot be the same. Valid ALC codes are Oklahoma City = OC; Ogden = 00; San Antonio = SA; Sacramento = SM and Warner Robins = WR.

93.4.  This screen provides for entry of two different FYs depending on the existing quarters. See paragraph 57c for details.

93.5.  Also, the cursor will move to two positions on each FYQ line for entry of Input and Output Requirements. If the Input and Output Requirements are the same (which is usually the case), the second entry need not be input as the system will duplicate the first. The system will not allow any entry in a FYQ that has elapsed.

93.6.  The screen provides for the entry of up to four Modifying Stock Numbers. This should be more than adequate to accommodate most requirements. In the event additional Modifying Stock Numbers are required, you will have to list them in the special instructions so they may be added when the request is received at the SOR.

93.7.  Once you have finished with initiating your request you must update the request.

> 93.7.1.  To do so, you must enter a local addressee or the addressee of the receiving ALC in the "Send To" field. If sending the request to another ALC, a "Remote ALC" code must also be entered before sending the request. The "Remote ALC" code entered must be for the same ALC as the SOR listed in your request. *Note:* Valid Remote ALC Codes are OC-ALC = D; 00-ALC = E; SA-ALC F; SM-ALC = H and WR-ALC = J.

> 93.7.2.  Now complete the request by pressing F7-UPDATE REMOTE MISTR. Any entry not meeting edit criteria will be highlighted and will cause an error message to be displayed at the bottom of the screen.

> 93.7.3.  If the request passes all edit criteria, a "Request Number" will be assigned at this point. The request number is for remote 801 tracking purposes only. A "Production Number" cannot be assigned until the request arrives at the receiving ALC (SOR) and is input into the normal 801 (screen AJB401 1) process.

93.8.  If there is pertinent information or special instructions necessary for a request, they can be entered into a Special Instructions file using screen AB3013.

**94.  List Remote Special Instructions.** When a user selects SFI (Shift + Fl) from the REMOTE EST/ REV MISTR PROJ MASTER screen (AB3010) (@e 60), the system will display the LIST REMOTE SPEC INSTRUCTIONS screen.

AB3013        LIST REMOTE SPEC INSTRUCTIONS     DATE: 91/12/10 06**:** 49: 33

RQST NBR: ____                REMOTE ALC: __



F4-LIST NAR        F6-EST NAR         F7-REV NAR         F8-DEL NAR

sssnnnn: advisory message text

> 94.1.  This screen will allow entry of 20 lines of 72 characters of special instructions. Once the special instructions are established you may return to the REMOTE EST/REV MISTR PROJ MASTER screen (AB3010) by pressing function key F16. This screen may also be accessed from the REMOTE MISTR PROJ MASTER menu (AB3014) by pressing function key F4. **Note:** If you initiate and send a request directly to another ALC, without sending to another local addressee, the List Remote Spec Instructions screen (AB3013) will be displayed automatically from the Remote Est/Rev MISTR Proj

Master screen (AB3010) for update. Complete the special instructions and press function key F6-EST NAR. Then press function key F16 to continue the transmission process to the remote ALC.

94.2.  To review "remote" special instructions located at another ALC insert the "Request Nbr" and "Remote ALC" code of the desired record. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H, and Warner Robins = J. Once the proper fields have been entered press function key F4-LIST NAR to obtain requested data. *Note:* This option is only available until the remote MISTR Proj Master is input to the normal MISTR Proj Master process at the receiving ALC. Then to access "Special Instructions" you must use screen AB4042.

**95.  Remote Establish/Revise MISTR Proj Master.** When a user selects Fl from the REMOTE MISTR PROJ MASTER menu (AB3014), the system will display the REMOTE EST/REV MISTR PROJ MASTER screen.

```
AB3010        REMOTE EST/REV MISTR PROJ MASTER        DATE: 91/12/11 10: 12: 21

     ADDRESSEE:     MMMMP

     RQST NBR:  _____        CONTROL NR:  ____           SPECINST: __

       JD:            UNIT COST:      _____

      ERRC:          WS APPLI:       _____

      PCN:            PMS:          ___

     MISC CD:        COND %:        ___

      WTC:            MIEC:          ___

     MGR DES:         DMC:           __

      FCRN:

     MASTER NSN:                      IN          OUT

     ACTUAL NSN:      921           ___          ___

      NOUN:           922           ___          ___

       SOR:           923           ___          ___

      IM-ALC:         924           ___          ___

   MOD STK NR: _____    _____  _____   _____

   SEND TO: ____     REMOTE ALC: ____          ALC _____

        F7 -UPDATE REMOTE MISTR     SF1 -SPEC INST

 F4-LIST REMOTE MISTR          F8-DELETE REMOTE MISTR       F16-RETURN

 F5-LIST NEXT REMOTE MISTR          F9 -MAIL FILE       SF16-LOGOFF

 TSKOOOO: READY
```

95.1.  This screen allows for review and revision of remote Est/Rev MISTR Proj Master requests. Personnel who are responsible to review or revise these requests will use this screen.

95.2.  To bring the first record in your mail file forward, press function key F4-LIST REMOTE MISTR. To list any additional records press F5-LIST NEXT REMOTE MISTR.

95.3.  To review any or all transactions press F9-MAIL FILE, and this will allow access to the mail file records (AB3012).

**96.  Remote MISTR Proj Master Mail.** When a user selects F9 from the REMOTE ESTIREV MISTR PROJ MASTER screen (AB3010), the system will display the REMOTE MISTR PROJ MASTER MAIL screen. This screen may also be accessed from the REMOTE MISTR PROJ MASTER menu (AB3014) by pressing function key F3.

96.1.  Select the mail record desired by moving the cursor adjacent to the record and pressing function key F10-SELECT & RETURN. The system will return screen AB3010 with the elements from the selected mail record displayed. NOTE: If at the time you press function key F10 you have a "remote ALC Code" in the designated block, the record WILL NOT be returned to screen AB3010. You will receive a message "No More Records Exist For This Selection." You cannot select or return records from another ALC, you may only review mail file records located at a remote ALC.

96.2.  You may review mail records at another ALC by inserting an "Addressee" and "Remote ALC" code for the mail file desired. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H, and Warner Robins = J. Once the proper fields have been entered press function key F4-LIST REMOTE MAIL FILE to obtain the requested data.

AB3012                    REMOTE MISTR PROJ MASTER MAIL DATE: 91/12/11 13: 50: 12

LIST BY: ADDRESSEE MMMMP            REMOTE ALC:

 IM

| SEL ALC | RQST NBR | END ITEM ID | MASTER NSN | MGR | DATE | SOR | |
|---------|----------|-------------|------------|-----|------|-----|---|
|  | EMMG0017 | 1420019043228 | 1420019043228 | BDG | 91345 | SM | 00 |
|  | EMMG0021 | 1560018493824 | 1560018493824 | LMS | 91345 | SM | 00 |
|  | EMMWO022 | 1210002334903BJ | 1210002334903BJ | PQN | 91345 | OC | 00 |
|  | EMMWO023 | 1210009883726BJ | 1210009883726BJ | PDL | 91346 | OC | 00 |
|  | EMMA0012 | 1560003495839 | 1560003495839 | GFK | 91346 | SA | 00 |
|  | EMMA0026 | 1620014584838 | 1620014584838 | KCB | 91347 | WR | 00 |
|  | EMMA0031 | 1560003092389 | 1560003092389 | SOL | 91350 | WR | 00 |

F4-LIST REMOTE MAIL FILE            FIO-SELECT & RETURN            F16-RETURN

F5-LIST NEXT REMOTE MAIL FILE S            F16-LOGOFF

ABOO003: NO MORE RECORDS EXIST FOR THIS SELECTION

```
AB3010            REMOTE EST/REV MISTR PROJ MASTER       DATE: 91/12/11 10: 12: 21

        ADDRESSEE:        MMMMP

        RQST NBR:         EMMG0021    CONTROL NR:        ____         SPECINST: Y

        JD:               A           UNIT COST:    9342.00

        ERRC:             T           WS APPLI:     LGM30

        PCN:              AJDRLX      PMS:          MRA

        MISC CD:          ___         COND %:       _____

        WTC:              MAWWT       MIEC:         07

        MGR DES:          LMS         DMC:          P

        FCRN:             2485

        MASTER NSN:     1560018493824     IN        OUT

        ACTUAL NSN:     1560018493824    921         2            2

        NOUN:             CONE           922         2            2

        SOR:              SM             923         1            1

        IM-ALC:           OO             924         4            4

        MOD STK NR:

        SEND TO: ____    REMOTE ALC: E                  OO ALC


        F7 -UPDATE REMOTE MISTR              SF1 -SPEC INST

F4-LIST REMOTE MISTR              F8-DELETEREMOTEMISTR         F16-RETURN

F5-LIST NEXT REMOTE MISTR           F9 -MAIL FILE      SF16-LOGOFF

TSKOOOO: READY
```

96.3.  A special instructions designator of "Y" or "N" will appear on the screen. This indicator informs the user if any special instructions are there for review.

96.4.  At this point, if you have the appropriate authority and responsibility, you may review and approve, revise, or reject the request.

96.4.1.  Once you have completed your review of the request, if you approve, enter an addressee in the "Send To" field and press function key F7-UPDATE REMOTE MISTR. If sending to another ALC you also have to enter a "Remote ALC" code (it must be for the same ALC as the SOR ALC listed on the screen) before transmitting the request. The remote ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Each transaction will be recorded in the History File.

96.4.2.  When it is necessary to revise a request, change the field that needs revision and enter an addressee in the "Send To" field and press function key F7-UPDATE REMOTE MISTR. If send-

ing to another ALC, you need to enter the SOR "Remote ALC" code before transmitting the request. *Note:* The "Request Number" cannot be revised.

96.4.3.  An entire request may be rejected by activating function key F8-Delete Remote MISTR. This action will remove the transaction from the file and will record the transaction in history.

96.5.  Once the "Remote Est/Rev MISTR Proj Master" record is transmitted to the receiving ALC, the Workloader shall be responsible for the transaction.

```
AB3010        REMOTE EST/REV MISTR PROJ MASTER        DATE: 91/12/11 10: 12: 21

    ADDRESSEE:  MAWWT

    RQST NBR:  EMMG0021        CONTROL NR:                    SPECINST: Y

         JD:  A                UNIT COST:  9342.00

       ERRC:  T                WS APPLI:  LGM30

        PCN:  AJDRLX                PMS:  MRA

    MISC CD:  ___             COND %:  .00

        WTC:  MAWWT               MIEC:  07

    MGR DES:  LMS                  DMC:  P

       FCRN:  2485

 MASTER NSN:  1560018493824           IN  OUT

 ACTUAL NSN:  1560018493824      921   2    2

       NOUN:  CONE               922   2    2

        SOR:  SM                 923   1    1

     IM-ALC:  OO                 924   4    4

 MOD STK NR:

    SEND TO: ____              REMOTE ALC: H          SM ALC

------------------------------------------------------------------------------------------------

                          F7 -UPDATE REMOTE MISTR       SF1 -SPEC INST

F4-LIST REMOTE MISTR      F8-DELETEREMOTEMISTR          F16-RETURN

F5-LIST NEXT REMOTE MISTR F9 -MAIL FILE                 SF16-LOGOFF

AB00001: RECORD FOUND
```

96.6.  At this point, the Workloader will thoroughly review the transaction. If changes are needed, the request may be returned to the IM ALC by inserting an addressee in the "Send To" field and their "Remote ALC" code and pressing F7-UPDATE REMOTE MISTR. This action will return the trans- action to the IM ALC to make any appropriate changes you need. The Workloader may make the nec- essary changes also, only after coordination has occurred with the IM ALC. *Note:* If the request needs to be reviewed locally you may send it to another addressee by inserting their address in the "Send To" field and pressing F7-UPDATE REMOTE MISTR. You may do all the reviewing while still on screen

AB3010, in case the request has to be returned to the IM ALC. ONCE YOU PRESS F2-SEND TO SCRN AB4011 YOU CANNOT RETURN THE REQUEST TO THE IM ALC.

96.7.  If no changes are necessary, the Workloader will send the "Remote Est/Rev MISTR Proj Master" transaction into the normal MISTR Projected Master Review/Comp process by inserting an address in the "Send To" field and pressing F2-SEND TO SCRN AB4011.

```
AB3010                REMOTE EST/REV MISTR PROJ MASTER          DATE: 91/12/11 10: 12: 21

    ADDRESSEE:  MAWWT

     RQST NBR:  EMMG0021        CONTROL NR:                    SPECINST: Y

           JD:  A               UNIT COST:  9342.00

         ERRC:  T               WS APPLI:   LGM30

          PCN:  AJDRLX                PMS:  MRA

      MISC CD:  ___             COND %:  .00

          WTC:  MAWWT               MIEC:  07

      MGR DES:  LMS                  DMC:  P

         FCRN:  2485

   MASTER NSN:  1560018493824              IN   OUT

   ACTUAL NSN:  1560018493824        921   2    2

         NOUN:  CONE                 922   2    2

          SOR:  SM                   923   1    1

       IM-ALC:  OO                   924   4    4

  MOD STK NR:

  SEND TO: ____     REMOTE ALC: H      SM ALC

------------------------------------------------------------------------------------------------

                              F7 -UPDATE REMOTE MISTR      SF1 -SPEC INST

F4-LIST REMOTE MISTR          F8-DELETEREMOTEMISTR         F16-RETURN

F5-LIST NEXT REMOTE MISTR   F9 -MAIL FILE                  SF16-LOGOFF

AB31002: RECORDS HAVE BEEN UPDATED AND SENT TO SCREEN AB4011
```

96.8.  When the Workloader sends the transaction to screen AB4011 a "Control Nr" will be assigned at that point. *Note:* Once a permanent "Control Nr" has been assigned to the "Remote Est/Rev MISTR Proi Master" record, it cannot be returned to the IM ALC.

96.9.  A history record of each "remote" MISTR Proj Master transaction is available for review by accessing screen AB301 1.

**97.  Remote MISTR History File (801).** When a user selects F4 from the REMOTE MISTR PROJ MASTER menu (AB3014), the system will display the REMOTE MISTR HISTORY FILE (801) screen.

97.1.  This is a display screen only. It shows each "remote" transaction associated with a selected key element.

97.1.1.  You can use any of the key elements shown at the top of this screen (Rqst Nbr, End Item ID, or Addressee) to retrieve the history.

97.1.2.  Position the cursor at one of the "LIST BY" selection options, enter the applicable data for that element, and press function key F4-LIST REMOTE HIST FILE. You may access any remaining records by pressing F5-LIST NEXT REMOTE HIST FILE.

97.1.3.  You may also review remote history records at another ALC from this screen. Enter one of the "List By" selection options and the "Remote ALC" code for the desired record. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H, and Warner-Robins = J. Once the proper fields have been entered, press function key F4-LIST REMOTE HIST FILE to obtain the requested data.

AB3011       REMOTE MISTR HISTORY FILE(801)     DATE: 92/01/30 15: 18: 31

   LIST BY:      RQST NBR:              EMMG0021                  REMOTE ALC: _

              END ITEM ID:        1560018493824

              ADDRESSEE:          MAWWT

IM

| RQST NR DATE | PDN | END ITEM ID | SOR ALC | PCN | WTC | NOUN ADDRESS |
|---|---|---|---|---|---|---|
| EMMG0021 92021 | A- | 1-560018493824 | SM 00 | XJ-DRLX | MAWWT | CONE HFMIIX |
| EMMG0021 92021 | A | 1560018493824 | SM 00 | AJDRLX | MAWWT | CONE HMAWWT |
| EMMG0021 92022 | A | 1560018493824 | SM 00 | AJDRLX | MAWWT | CONE HMANEJW |
| EMMG0021 92023 | 21446A | 1560018493824 | SM 00 | AJDRLX | MAWWT | CONE HMAWWT |

----------------------------------------------------------------------------------------------------------------

F4-LIST REMOTE HIST FILE                      F13-HELP                     F16-RETURN

F5-LIST NEXT REMOTE HIST FILE                                             SF16-LOGOFF

AB40043: END OF SELECTED DATA HAS BEEN REACHED

97.2.  When the work Proj MISTR Master is sent to screen AB4011 for final processing, the last line of history (AB3011) will show a Production Number (PDN) and the address the work request was sent to.

**98.  Final Processing of MISTR Proj Master.** Now the work request has been sent to screen AB401 1, users will follow the procedures starting in paragraph **60.** to complete the MISTR Proj Master (801).

98.1.  Once the request has been moved to screen AB4011, history may be reviewed on screen AB4015. The first line of this history will show which ALC initiated the request; the second line will show the address of the person who moved the work request to screen AB401 1; and the third line will show the address of where the work request was sent. The remainder of the history shows the processing of the work request until it goes into GO 19C.

*Section I—Temporary Work Requests*

**99.  General.** This section of the manual provides procedures for users to interact with the system to accomplish functions related to the requesting of Temporary (nonprogrammed) Workloads.

99.1.  The instructions contained in this section apply to all personnel involved in the processing of Temporary Work Requests or managing Temporary Workloads. They apply to the Product Directorates. Included in this section are descriptions and procedures for initiating, processing, and maintaining Temporary Work Request records for all types of Non programmed Work, those generated within and outside the Product Directorates and those processed between ALCS. For example: On specific requests. History File records are retained for 30 days beyond completion of the requested work.

**100.  Procedures.** Use of the system described in this section will in no way change the responsibilities and involvement of various organizations in processing Temporary Work Requests. The same functions can, and in most cases, will be performed by the same organizations and people involved with the old AFLC Form 206 process prior to this system implementation.

100.1.  Each block entry is front-end validated with the appropriate edits. All involved organizations must also be listed in an Addressee Table.

100.2.  To access the system, each user must have a unique LOGON ID (reference **Section B**). LOGON IDs will be assigned by the MWMS system analyst.

　　100.2.1.  Depot Manufacture for MIC replenishment (MIC generated).

　　100.2.2.  Depot Manufacture in support of the Product Directorates.

　　100.2.3.  Prime Product Directorates support (repair, modification, or service).

　　100.2.4.  Area support (TO 00-25-107 and DMISA requests).

　　100.2.5.  Tenant support.

　　100.2.6.  Cost Class 4 work.

100.3.  An electronic "document" processing feature is incorporated to provide for transmittal of a Temporary Work Request between initiator and other involved action offices.

100.4.  All entries are front-end validated to ensure the integrity of input data. The system will automatically assign control numbers based on established validation criteria.

100.5.  The system provides a History File (see screen AB4004) to be used by initiators, technicians or managers to view the transactions that have occurred or are waiting action on specific requests. History File records are retained for 30 days beyond completion of the requested work.

**101.  Establishing the Temporary Work Request.** To establish a Work Request, access this system program using the following steps: a. LOGON to the system using instructions in **Section B**.

101.1.  Step through the first two menu screens to get to the Temporary Work Request menu.

**102.  Temporary Work Request Menu.** When a user selects F3 from the WORKLOADING MENU (ABOOOO), the system will display the TEMPORARY WORK REQUEST MENU.

AB4000          TEMPORARY WORK REQUEST          DATE: yy/mm/dd hh:mm:ss


    F1        EST/REV TEMPORARY WORK REQUEST (206)

    F2        TEMP WORK REQ SPEC INSTRUCTION

    F3        LIST TEMPORARY WORK REQUEST HISTORY FILE

    F4        LIST TEMP WORK REQ MAIL FILE

    F5        PRINT TEMPORARY WORK REQUEST DOCUMENT [ ] PRINT AT (#DEFAULT)

    F6        TEMPORARY JON MASTER F/M (930)

    F7        REVIEW TEMPORARY PRODUCTION NR

    F8        CUSTOMER JOB ORDER RELEASE (H1)

    F9        TEMPORARY WORK REQUEST STATUS REPORTS

    F10       LOCAL MFG MIC 206 REVIEW       F11      MAWW 930 TEMP PDN REVIEW


F13 - HELP              F16 - RETURN          SF16 - LOGOFF

sssnnnn: advisory message text

102.1.  The Temporary Work Request Menu is a listing of various actions that may be required in establishing or revising Temporary Work Requests. Make the appropriate selection by pressing the function key identified to the action.

**103.  EST/REV Temporary Work Request.** When a user selects F1 from the TEMPORARY WORK REQUEST menu (AB4000), the system will display the EST/REV TEMPORARY WORK REQUEST screen.

103.1.  This is a data input screen that provides the input fields necessary to initiate Temporary Work Requests. The initiator of the request enters all the element values from "Request Number" in the left column to "Job Designator" in the right column. He or she should also enter the "Noun" in the last position of the right column. The system will display the "Addressee" value from the LOGON identity.

103.1.1.  Addressee: Identifies the MWMS address of the action OPR. The user must enter this element when identifying himself or herself for access to the "mail" file or the history file, unless it has been automatically applied from the LOGON process.

103.1.2.  Request Number. A unique number used to identify the Temporary Work Request while undergoing processing and prior to assignment of a Production Number. The first position of the request number will identify the requesting ALC, the next three positions will be alphanumeric characters intended to further identify the initiating office and the final four positions, sequential numeric characters that the computer will assign.

103.1.3.  Customer ID. This element is primarily used for G004L purposes to provide a routing point for output products from that system. The MWMS will use it on a limited basis for the output of hardcopies (such as rejection listings).

103.1.4.  TRC/WTC. This element identifies the Technical Repair Center (TRC) and Workload Technician Code (WTC) having responsibility for satisfying the work requested. Entry of the WTC by the initiator is optional. If no entry is made, the Planner must make an entry before sending the request to G004L.

103.1.5.  Phone Nbr: The initiator enters his or her phone number here. This will be used by anyone involved with processing the request to ask questions or provide comments as necessary.

103.1.6.  End Item Identity: This entry identifies the commodity requiring maintenance, manufacture or service. It must match one of the five authorized EIID configuration edits as validated by the existing G004L system.

103.1.7.  Job Quantity: The Job Order Quantity (JOQ) is used to indicate the exact quantity of end items to be produced; or, in the case of offbase area support requests, the number of man-hours to be consumed in the accomplishment of the requested work. *Caution:* If a discrepancy in JOQ is discovered after the Temporary Work Request has been transmitted, it may be mailed back to the initiator for change, update, etc. The initiator or funds person may make the JOQ change and retransmit to the appropriate organization.

103.1.8.  PCN: The applicable Program Control Number (PCN) is entered in this element space. For composition of the PCN, refer to the applicable regulations (AFMCR 66-9, AFMCR 66-58). At this point, entry of PCN is optional. If no entry is made, the PMS or Funds person will make this entry.

103.1.9.  PON: Enter the appropriate Project Order Number (PON) in this element space. Proper edits will be performed to validate the PON. The PON is composed of the Fiscal Year in position one, the Fiscal Quarter in position two, the issuing activity in position three, the accomplishing activity in position four, and the type order in position five. Entry of the PON by the initiator is optional. If no entry is made, the PMS or Funds person will make this entry.

103.1.10.  Need Date: Enter the realistic latest date that requested work can be accepted. Use YYMMDD structure for the entry. The "Need Date" should be consistent with priority.

103.1.11.  PSC: This is the Procurement Source Code (PSC) from the Stocklist or Management List that is associated with the End Item Identity previously entered. (Optional entry.)

103.1.12.  U/I: Enter the valid Unit of Issue (EA or HR) from stocklist data.

AB4044        EST/REV TEMPORARY WORK REQUEST        DATE: 91/10/04 09:17:11

ADDRESSEE:        *MMIRAC                ( ALC E )

        REQUEST NBR:                                AUTHORITY:

| | |
|---|---|
| CUSTOMER ID: | EST COST: |
| TRC/WTC: | ERRC: __ |
| PHONE NBR: | FSC IMC: |
| END ITEM ID: | JOB DESIG: _ |
| JOB QTY: | FUNDS CERTIFIED: _ |
| PCN: | REJ/DIV: _ |
| PON: | CONTROL NBR: _ |
| NEED DATE: | DPC: _ |
| U/I: | PS/SD: |
| PRI: MICAP (Y/N) _ | PO/PTC: |
| PART NBR: | NOUN: |
| DOC NBR: | |

       SEND TO:                                     (REMOTE ALC _ )

| | | |
|---|---|---|
| F2 - SEND TO G004L | SF6 - ESTAB WORK REQ | F16 - RETURN |
| F4 - LIST WORK REQ | F7 - REVISE WORK REQ | SF1 - SPECIAL INSTRUCTIONS |
| F5 - LIST NEXT REQ | F9 - LIST MAIL FILE | SF16 - LOGOFF |

sssnnnn: advisory message text

103.1.13.  Priority: Enter the appropriate priority code (see AFMCR 66-53) to rand the stated requirement and to allow processing priority for backlogged support requests. If the work request is a MICAP, enter a "Y" in the MICAP field and this will alert everyone reviewing or completing the request of its urgent nature. If no MICAP entry is input, an "N" will be displayed automatically.

103.1.14.  Part Nbr: Enter the part number in the space that corresponds to the End Item Identity. Also, enter the part number in the special instructions.

103.1.15.  Doc Nbr: Enter only for MIC generated Depot Manufacture Workloads for MIC replenishment. Enter a 14-character number consisting of a six-position RCC/SD, four-position Year/Julian Day, and a four-position Serial Number.

103.1.16.  Authority: Use this element to denote the funding authority document number for all direct site work, or any authority applicable to the work request. (Optional entry.)

103.1.17.  Estimated Cost. In this field you should enter the WHOLE DOLLAR FIGURE deemed to be the upper limit of funds (available dollars) which may be expended in accomplishment of the requested work. Entry of estimated cost is optional by the initiator. If no entry is made, the PMS or funds person will make this entry.

103.1.18.  ERRC: Enter the appropriate Expendability, Recoverability, Repairability Category code from the Stocklist data associated with the identified End Item.

103.1.19.  FSC IMC: Enter the appropriate alpha code for the ALC having Item management responsibility for the End Item identified: (OCALC = SK, 00-ALC = SU, SA-ALC = SC or SE, SM-ALC = TA, and WR-ALC = TG).

103.1.20.  Job Designator: You will use the specific job designator to fill this field which indicates the type of work requested (refer to AFMCR 66-60 for a complete listing of job designators).

103.1.21.  Noun: Enter up to an eight-character descriptive noun that corresponds with the End Item Identity.

103.2.  When satisfied with the entries that have been made on screen AB4044, the record can be entered in the Request Number File by pressing the SF6-ESTAB WORK REQ function key (twice). Before doing this, however, the next OPR must be identified in the "SEND TO" field so the record is transmitted to the next OPR's mail file when you establish the record. Any entry not meeting edit criteria will be highlighted and will cause an error message to appear at the bottom of the screen.

103.3.  If the temporary work request is to be sent to another ALC for completion, then the "Send To" addressee and "Remote ALC" code must be entered before transmission takes place. The Remote ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H and Warner Robins = J. Once the "Send To" address and "Remote ALC" code have been entered, press function key F7-REVISE WORK REQUEST. Any entry not meeting edit criteria will be highlighted and will cause an error message to appear at the bottom of the screen. **Caution:** Before transmitting a Temporary Work Request to another ALC the "Funds" must be approved. Since this is the case, the Funds person will usually be the one that actually sends the work request to another ALC. Also, once a "Control Number" has been assigned to the Temporary Work Request, it cannot be sent to another ALC or returned from another ALC.

**104.  Temporary Work Request Special Instruction.** When a user selects SF1 (Shift + Fl) from the EST/REV TEMPORARY WORK REQUEST screen (AB4044), the system will display the TEMP WORK REQ SPEC INSTRUCTION screen. This screen may also be accessed from TEMPORARY WORK REQUEST menu (AB4000) by pressing function key F2.

104.1.  Using this screen, the initiator of a Temporary Work Request should forward special instructions or information to those who will accomplish the requested work. NOTE: If the PCN listed on the Temporary Work Request is for direct site monies, recommend you list the full fund site in special instructions.

104.2.  When accessed directly from the AB4044 action screen, the request number will be automatically inserted into the field provided. This screen, with its associated data, can be retrieved by request number or by the Production Number, when assigned, by pressing function key F4-LIST. To access additional pages, if any, press function key F5-LIST NEXT.

104.3.  Each blank screen provides for 20 lines of 72 characters for "free form" entry. To use this screen, enter the information to be forwarded (i.e., IM/PMS/Workloading points-of-contact, asset location, alternate EIIDS, unit price, TO references, part number or drawing numbers, statements of work, disposition instructions, document number, etc.).

104.4.  When all entries have been made, establish them in the database by pressing function key F6-EST/ADD. If more than one page of Instructions is required, place the next number in the "REC NBR" block at the top of the screen and them type any additional text on the screen. Once you have

completed the second page press function key F6 – EST/ ADD. This procedure may be used to create multiple pages of instructions.

104.5.  Additions or changes to the special instructions, once established, can be effected by pressing function key F7 – REV.

104.6.  To review special instructions located at another ALC insert the "Request Number" and "Remote ALC" code of the desired record. The ALC codes are Oklahoma City = D, Ogden = E, San Antonio = F, Sacramento = H, and Wraner Robins = J. Once the proper fields have been requested, press function key F4 – LIST to obtain requested data.

AB4003          TEMP WORK REQ SPEC INSTRUCTION          DATE: 91/10/04 09:32:44

REQUEST NBR: _____  REC NBR: ___  PDN: ___  REMOTE ALC: _

*

*

*

F4-LIST          F5-LIST NEXT          F6-EST/ADD          F7-REV          F8-DEL          F12-CLEAR

Sssnnnn: advisory message text

104.7.  In the event special instructions need to be deleted press function key F8 – DEL. Make sure it is necessary when you delete special instructions as they cannot be recaptured.

104.8.  To preclude having to type identical special instructions over when you have a new work request, you may call up an old set of special instructions and copy them for use on your new request.

104.9.  Proceed to the special instructions screen (AB4003) and insert the Request Number Previously established special instructions will appear on your screen.

104.10.  Change the old request number back to the new request number from your current work request and make sure the PDN field on the screen is blank. Make any necessary additions/changes to the text and press function key F6 to establish a new set of special instructions.

**105.  Miscellaneous Reviewing Offices.** These instructions apply to all offices involved in the Temporary Work Request process. Some offices are required by organizational policies and procedures to review Temporary Work Request. Such office do not necessarily enter or update any data elements per se. Primarily, this concerns offices in the Product Directorates responsible only for the verification and authorization requirement. Such office(s) or personnel must be identified in the Addressee Table in order to be able to "receive" records in their mail file for action. When these OPRs revise the record and send it to another addressee, the History File(AB0404) will display this action.

105.1.  These organizations and personnel access the system in the same manner as the initiator. However, to be able to review the transaction and move it on to the next office of responsibility, use the "mail file" access (AB4002). Action screen (AB4044). In this case, the Addressee ID will already be present from the LOGON. Pressing function key F9 - LIST MAIL FILE will cause your entire mail file to be displayed. With this type of access, you can select and retrieve individual records.

**Table 6.  Temp Work Req Mail File**

AB4002                          LIST TEMP WORK REQ MAIL FILE          DATE: 91/10/11 10:31:37

LIST BY:     ADDRESSEE:     MMMMP PRI_                    REMOTE ALC _

| S E L | Req Nbr | Cust ID | Job End Item ID | Qty | EI Part Nbr | Control Number | D | Nbr | P R I |
|---|---|---|---|---|---|---|---|---|---|
| | EB2G6783 | EMMADA | 1560012940974WF | 100 | 16B7205-82 | | K | 76201 | M2 |
| | EIAB6778 | EILAB | 5305000587840 | 50 | 3G61227-101 | | K | 74121 | M2 |
| | EDCT7107 | EDSSBA | 1680L900999F | 1 | 123HATBUSHING | | K | 75124 | 02 |
| | EPMB7280 | EISDX4 | 1450ND034005GAH | 4 | 25-613336-3 | | K | 77293 | M3 |
| | EDEI7380 | EDSSDB | 1560P003221F | 1 | 16B5287-35 | | K | 74456 | 03 |
| | EDET7392 | EDSSBA | 4920P91553332-10 | 2 | 9155332-10 | | K | 75124 | 05 |
| | EPMA7212 | EISDX2 | 9535ND034423GAH | 1 | 29-51669-1 | | K | 74456 | 06 |
| | EDET7390 | EDSSBA | 7125P9014132027 | 6 | 123CABINET | | K | 74456 | 13 |
| | EIAV7483 | EILAV | 5975919767835 | 50 | 4B69137-107A | | K | 76276 | 05 |

F4 - LIST MAIL FILE                    F10 - SELECT & RETURN                    F16 - RETURN

F5 - LIST NEXT MAIL FILE             F13 - HELP                               SF16 - LOGOFF

AB40043: END OF SELECTED DATA HAS BEEN REACHED

105.2.  First, to look at your mail file or to see if anything has been added or deleted, enter your user Addressee ID in the proper field and press function key F4 - LIST MAIL FILE to display any mail records. If no mail records exist, the message line at the bottom of the screen will say so. This is a display only screen and access does not allow selection of mail file records for any other action.

105.3.  Secondly, your mail file can be accessed directly from the Temporary Work Request. Do. this by positioning the cursor to the immediate left of the desired record and press function key F10 - SELECT & RETURN. Additional mail records on subsequent pages, if any, can be brought to the screen by pressing function key F5 - LIST NEXT MAIL FILE.

**106.  List Temporary Work Request Mail File.** When a user selects F4 from the TEMPORARY WORK REQUEST MENU (AB4000, the system will display the LIST TEMP WORK REQ MAIL FILE screen.

106.1.  If desired, you may select your mail file records by inserting a priority designator (01-15 or M1, M2, M3 = MICAP) in the "PRI" field. Then press function key F4 to display only those records associated with the priority selected.

106.2.  You may select, retrieve, and complete all records on the priority designator listed before completing the remainder of the mail file records. You may continue to select mail file records by priority designator or return to normal processing by leaving the "PRI" field blank.

106.3.  To review mail file records at another ALC insert the "Addressee" and "Remote ALC" code of the mail file you desire to review. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio =

F; Sacramento = H and Warner Robins = J. Once the proper fields have been entered, press function key F4 to obtain requested data. To review additional records, if any, press function key F5.

**107.  Certifying and Authorizing Funding.** No production area resources can be expended on any customer request unless funding is available and authorized for that work. Certain organizations are designated as having responsibility for certifying funds availability and authorizing expenditure of those funds for specific work. This paragraph of instructions applies to these organizations and personnel.

107.1.  The initiator of the Temporary Work Request, if other than the current user, will have transmitted the established request number record to the current user's "mail box address." Therefore, in order to perform the actions to certify and authorize the necessary funding, access your mail file to see what records are awaiting your action.

107.2.  First, LOGON to the system using the steps outlined in **Section B**. Proceed through the three basic menu screens to bring up the Est/Rev Temporary Work Request screen (AB4044). The next step is to access the mail file following the procedures outlined in paragraph **106.**

107.3.  Select the particular mail record you wish to act upon by positioning the cursor in the left margin opposite that record and press function key F10 - SELECT & RETURN. Multiple records are listed in order of need date, oldest to latest, or in the priority sequence selected by you.

107.4.  Once the F10 key is pressed to select a record, the system will display the Est/Rev Temporary Work Request screen (AB4044) complete with the element values as previously established (see sample below). Since you are logged onto the system as the funds person, the cursor will be positioned at the proper field for your input (indicated by the asterisk *).

107.5.  Input choices are a "Y" for Yes, funds are available and authorized; or an "N" for No, funds are not available or authorized. Caution: If the Temporary Work Request needs to be returned to the customer for update, questions, etc., enter an asterisk (*) instead of a "Y" or "N" in the Funds Certified field. This will allow the work request to be sent back for customer action without approving the funds.

107.6.  Entry of an "N" cancels the Temporary Work Request. This cancellation is flagged in a History File. It will also cause the system to output a periodic report (upon request) to the initiator's address, listing all canceled requests. This status is also available in the History file to anyone having a need to know and a valid LOGON/password.

107.7.  Funds personnel are allowed to input the FCRN, if known. Entry of this element by funds personnel is optional. If no entry is made, it will be input by the appropriate Workload technician.

107.8.  If no previous entry has been made in the PCN, PON or EST COST fields, the funds person must make an entry to these elements.

107.9.  Having completed the certification and authorization action, the request is "sent" on to the next OPR by entering their MWMS address in the "SEND TO" field and pressing function key F7 - REVISE WORK REQ. The address can be anyone who is in the process chain as long as they are identified on the MWMS Address Table.

**108.  Performing the Workload Functions for Temporary Work Requests.** Workload technicians dealing with Temporary Work Requests of any kind, will begin action by access the system through the LOGON procedures in **Section B**, and going through the menu selection process until the Est/Rev Tem-

porary Work Request input screen (AB4044) is displayed. Next, gain access to your mail file records through the steps previously outlined in paragraph **106.** The system will display any records awaiting action.

AB4044          EST/REV TEMPORARY WORK REQUEST          DATE: 91/10/04 09:17:11

ADDRESSEE:          *MMIRAC    ( ALC E )

|  |  |  |  |
|---|---|---|---|
| REQUEST NBR: | EMMI 3960 | AUTHORITY: | FD202061475205 |
| CUSTOMER ID: | EMMIRA | EST COST: | 70 |
| TRC/WTC: | E MAWWW | ERRC: | T |
| PHONE NBR: 7 | 3462 | FSC IMC: | SU |
| END ITEM ID: | 1430010662645BF | JOB DESIG: | |
| JOB QTY: | 6 | FUNDS CERTIFIED: | * |
| PCN: | WPESAL | REJ/DIV: | |
| PON: | 21226 | FCRN: | |
| NEED DATE: | 911230 | CONTROL NBR: | |
| PSC: | M | DPC: | |
| U/I: | EA | PS/SD: | |
| PRI: | 06 MICAP (Y/N) _ | PO/PTC: | |
| PART NBR: | 514R059G01 | NOUN: | BRACKET |
| DOC NBR: | | | |

          SEND TO:                              (REMOTE ALC _ )

F2 - SEND TO G004L       SF6 - ESTAB WORK REQ    F16 - RETURN

F4 - LIST WORK REQ       F7 - REVISE WORK REQ     SF1 - SPECIAL INSTRUCTIONS

F5 - LIST NEXT REQ       F9 - LIST MAIL FILE      SF16 - LOGOFF

sssnnnn: advisory message text

**Table 7.  Temp Work Req Mail File**

AB4002              LIST TEMP WORK REQ MAIL FILE        DATE: 91/10/11 10:31:37

LIST BY:              ADDRESSEE:   MMMMP            PRI_     REMOTE ALC _

| S E L | Req Nbr | Cust ID | End Item ID | Job Qty | EI Part Nbr | Control Number | J D | Phone Nbr | P R I |
|-------|---------|---------|-------------|---------|-------------|----------------|-----|-----------|-------|
| | ETIR7310 | E6501 | SYS-00006501 | 1 | 000 | I | 75833 | 02 | |
| | EGHH7393 | EMMGPB | 6625012992634AH | 1 | RS4004-S14 | Q | 74349 | 03 | |
| | EGMH7485 | EMMGPB | 5998011196339TA | 2 | 25-79098-1 | I | 52915 | 05 | |
| | EIAC7452 | EILAC | 1630010385126 | 4 | 9550616-1LC | L | 76322 | 03 | |
| | EMAW7295 | EMAWVV | 9999PPCREPAIR | 130 | PCREPAIR | N | 76299 | 15 | |

F4 - LIST MAIL FILE              F10 - SELECT & RETURN          F16 - RETURN

F5 - LIST NEXT MAIL FILE         F13 - HELP                     SF16 - LOGOFF

AB40043: END OF SELECTED DATA HAS BEEN REACHED

108.1.  This screen displays all records that have been sent to your mail file for action. There could be anywhere from zero to multiple pages. This screen allows you to select the records on which to complete actions, one at a time. Multiple records are listed in order of the need date, oldest to latest, or in the priority sequence selected by you.

108.2.  Select the record by positioning the cursor to the left of the desired record and press function key F10 - SELECT & RETURN. This will bring up the Est/Rev Temporary Work Request input screen (AB4044) with data in the elements fields as previously established.

108.3.  An appropriate Workload technician will review all previous element entries to ensure that all required data is present, and accurate. Elements may be changed as necessary, except for the request number, Customer ID, Job Quantity, Need Date or Estimated Cost. CAUTION: If the JOQ or Estimated Cost need to be changed, return the work request to the initiator by placing an asterisk (*) in the "Control Nbr" field and the initiator's address in the "Send To" field and press function key F7 - REVISE WORK REQ. This action will allow the initiator to make the JOQ or Estimated Cost changes as necessary.

AB4044       EST/REV TEMPORARY WORK REQUEST        DATE: 91/10/04 09:17:11

ADDRESSEE:       *MMIRAC    ( ALC E )

REQUEST NBR:     DSSM 0229              AUTHORITY: FB202941381899

CUSTOMER ID:     EDSSMC                 EST COST: 400

TRC/WTC:         E MAWWW                ERRC: N

PHONE NBR:       73627                  FSC IMC: SU

END ITEM ID:     4720P113192F           JOB DESIG: K

JOB QTY:         20                     FUNDS CERTIFIED: K

| | | |
|---|---|---|
| PCN: | PREMNZ | REJ/DIV: |
| PON: | 21627 | FCRN: |
| NEED DATE: | 911210 | CONTROL NBR: |
| PSC: | M | DPC: |
| U/I: | EA | PS/SD: |
| PRI: | 03 MICAP (Y/N) N | PO/PTC: |
| PART NBR: | 31-165 | NOUN: TUBING |
| DOC NBR: | | |

SEND TO:                                           (REMOTE ALC _ )

| | | |
|---|---|---|
| F2 - SEND TO G004L | SF6 - ESTAB WORK REQ | F16 - RETURN |
| F4 - LIST WORK REQ | F7 - REVISE WORK REQ | SF1 - SPECIAL INSTRUCTIONS |
| F5 - LIST NEXT REQ | F9 - LIST MAIL FILE | SF16 - LOGOFF |

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION

108.4.  After the above stated review of record data is completed, enter those elements for which you have responsibility. These include the FCRN, PSSD (if known), the PO/PTC (complete all 6 positions if you know who the specific planner is, or five positions and the "1" in the sixth position if you are not sure). You also have the option to reject the work request if conditions warrant. To reject a temporary work request enter a zero (0) in the "REJ/DIV" field and press F7 - REVISE WORK REQ. At this point, another field will appear adjacent to the zero titled "RSN/REJ." Enter a reject code in this field and press F7 once again and the work request will be selected. The following reject codes may be used: Assets (A), Technical Data (T), Customer (C) , Equipment (E), etc., and MDR (M). If rejected, action on the specific work request ceases. If requested, the system will output a Reject Status Report to the initiator (See screen AB4058).

108.5.  To establish a control number record, you enter only the prefix (A, C, M, S, or T). The numeric portion of the control number will be automatically assigned by the system. CAUTION: If the Temporary Work Request needs to be returned to the customer for update, changes, etc., enter an asterisk (*) where the control number prefix is normally entered. This will allow the work request to be sent back for customer action without assigning a control number.

108.6.  If satisfied with the entire Temporary Work Request, send the record on to the proper Engineering/Planning Organization by entering their address in the "SEND TO" field and pressing function key F7 - REVISE WORK REQ.

**109.  Engineering/Planning Function Activities.** This paragraph of the instruction applies to the Engineering/Planning offices that plan the work flow and establish the work authorization. The following sequence of actions will allow you to access the system.

109.1.  LOGON to the system using the procedures in **Section B**.

109.2.  Step through the menu screens until you bring up the Est/Rev Temporary Work Request Action screen (AB4044).

109.3.  When the screen appears, your Addressee ID will appear in the appropriate field in the upper left corner of the screen. To access your mail file, press function key F9 - LIST MAIL FILE. This will display all Temporary Work Request Records waiting for your action.

109.4.  It may be necessary for a Lead Planner for Supervisor to access the mail file for records with a "1" in the sixth position of the PO/PTC (where the specific Planner/Technician code was not known to Workloading), and to make a revision to "send" the mail record to the appropriate Planner/Technician code.

109.5.  Select the mail file record to be updated by positioning the cursor to the left of the specific function key F10 - SELECT & RETURN. Multiple records are listed in order of the need date, oldest to latest, or by the priority sequence selected by you. For priority sequencing instructions review paragraphs 107c and 107d.

109.6.  The Temporary Work Request screen will reappear with the selected record and all associated elements.

109.7.  Most of the elements will have been entered by other OPRs involved in the process. If they are present, pay particular attention to the DPC, PSSD, and PO/PTC fields to ensure that they are correct. Revise these elements if they are incorrect. Fields that CANNOT be revised are the Request Number, Customer ID, Job Quantity, Control Number, Estimated Cost, Funds Certified and Need Date (Need Date may be changed before doing an F2 - SEND TO G004L, but cannot be revised by doing an F7 - REVISE WORK REQ).

109.8.  Planners also have the option to reject a request if there is reason to, following coordination with the workloader/customer. To reject a Temporary Work Request enter a zero in the "REJ/DIV" block and press F7 - REVISE WORK REQ. Another line will appear adjacent to the zero titled "RSN/REJ." Enter a reject code in this block and press F7 once again. The following reject codes may be used: Assets (A), Technical Data (T), Customer (C), Equipment (E), etc., and MDR (M). This will cancel the request at that point.

109.9.  If the requested workload is acceptable, enter the remaining data elements and press function key F2 - SEND TO G004L to complete the action. CAUTION: If the Need Date has expired, it must be corrected before sending to G004L. Enter a new date and press function key F2 to transmit to G004L. Also, if the Job Designator (JD) is incorrect, you may insert a new JD before pressing function key F2 - SEND TO G004L. If you do your Temporary Work Request to G004L then you will not be able to update your JD on this screen.

109.10.  When the Production Planner completes his or her action with this request, pressing function key F2 - SEND TO G004L will allow the system to perform a complete validation edit of the screen data and either complete the transaction or will display an error message. Any elements not matching the edit criteria will be highlighted. Once the transaction has been validated the total transaction will write to the MWMS database and spool for transmission to G004L. It also updates the History File.

**110.  Performing the MIC Functions for Temporary Work Requests.** These instructions apply to all MIC personnel authorized to do Local Manufacture MIC Replenishment Requests.

110.1.  MIC personnel will logon to the system using instructions in **Section B**.

110.2.  Successful completion of the logon causes the system to display the Major Application menu (MAJ000). Select the Screen Transfer function at this point by pressing function key F15.

**111.  Screen Transfer Menu.** When a user selects F15 from the MAJOR APPLICATION menu (MAJ000), the system will display the SCREEN TRANSFER menu.

111.1.  The user will input screen number QR1014 in the block provided in the left corner of the screen and press function key F15 once again. This action will transfer you to the MIC Replenishment Request screen.

AB4044        EST/REV TEMPORARY WORK REQUEST        DATE: 91/10/04 09:17:11

ADDRESSEE:                    MANEMN      ( ALC E )

| | | | |
|---|---|---|---|
| REQUEST NBR: | DSSM 0229 | AUTHORITY: | FB202941381899 |
| CUSTOMER ID: | EDSSMC | EST COST: | 400 |
| TRC/WTC: | E MAWWW | ERRC: | N |
| PHONE NBR: | 73627 | FSC IMC: | SU |
| END ITEM ID: | 4720P113192F | JOB DESIG: | K |
| JOB QTY: | 2 | FUNDS CERTIFIED: | Y |
| PCN: | PREMNZ | REJ/DIV: | |
| PON: | 21627 | FCRN: | 2964 |
| NEED DATE: | 911210 | CONTROL NBR: | M 4330 |
| PSC: | M | DPC: | T |
| U/I: | EA | PS/SD: | |
| PRI: | 03 MICAP (Y/N) N | PO/PTC: | MANEMN |
| PART NBR: | 31-165 | NOUN: | TUBING |
| DOC NBR: | | | |

                              SEND TO:                                (REMOTE ALC _ )

F2 - SEND TO G004L        SF6 - ESTAB WORK REQ        F16 - RETURN

F4 - LIST WORK REQ        F7 - REVISE WORK REQ        SF1 - SPECIAL INSTRUCTIONS

F5 - LIST NEXT REQ        F9 - LIST MAIL FILE        SF16 - LOGOFF

AB42001: END OF SELECTED DATA FOR THE GIVEN ADDRESSEE

**112.  MIC Replenishment Request.** When a user inputs screen number QR1014 on the SCREEN TRANSFER menu (QR1103), the system will display the MIC REPLENISHMENT REQUEST screen.

112.1.  The user will enter a stock number and quantity desired. The RCC will be displayed automatically. Once the entries have been made, press function key F1 - Validate NSN which will transfer the user to a second MIC Replenishment Screen (QR1014).

**113.  MIC Replenishment Request (Second Screen).** When a user selects F1 from the MIC REPLENISHMENT REQUEST screen, (QR1014), the system will display the MIC REQPLENISHMENT REQUEST screen.

QR1103        SCREEN TRANSFER MENU        DATE: 91/10/17 14: 24: 20

[QR1014]     ENTER REQUESTED SCREEN ID OR POSITION CURSOR     TYPE WORK: C
             TO DESIRED SCREEN BELOW, THEN PRESS THE F15 KEY.


F4 - LIST MENU                    F13 - HELP                        SF16 - LOGOFF
QR11031: READY


QR1014             MIC REPLENISHMENT REQUEST        DATE: 91/10/17 15: 00: 05
        REQUIRED
        STOCK NUMBER:        5360P44836-P001
        ISSUE QTY:           2
        RCC:                 MNMMBB


-------------------------------------------------------------------------------------------------------

F1 - VALIDATE NSN     F7 - EST MIC 206    F12 - CLEAR SCRN     F16 - RETURN
F2 - SEND TO D033                         F13 - HELP
TSK0000: READY


QR1014             MIC REPLENISHMENT REQUEST        DATE: 91/10/17 15:20: 34
REQURED                                   OPTIONAL
STOCK NUMBER:   5360P44836-P001 P         RIORITY:          C3
ISSUE QTY:      2                         BLDG/STATION:     0265E
UNIT OF ISSUE:  EA                        PROJECT CODE:
RCC:            MNMMBB                     ADVIDE CODE:
ACTION SUFFIX TRANSACTIONS                DEL PRIORITY:     6
DOCUMENT NBR/DS:                          MGT CODE:
JON SUFFIX:                               O/P COND:         AA
OPERATION NR:                             MIC DES:          MBB
COST CODE:                                TYPE-TRANS:
ACTION SUFFIC:                  AUTHORITY:

REASON CD

---------------------------------------------------------------------------------------------------

ON HAND QTY:  1          INT QTY:    2        BO QTY:      1        SPEC LVL:    70

DS BALANCE:    0          IM BAL:       0        RECOM STKG:        0

TOT COST:        98.62    I&S:            B        BIN LOC:

---------------------------------------------------------------------------------------------------

F1 - VALIDATE NSN                                            F12 - CLEAR SCRN            F16 - RETURN

F2 - SEND TO D033      F9 - CODE VALUES      F13 - HELP                        SF16 - LOGOFF

QR10144: STOCK NUMBER HAS BEEN VALIDATED


QR1014                    MIC REPLENISHMENT REQUEST          DATE: 91/10/18 07:30:33

REQUIRED

STOCK NUMBER:

ISSUE QTY:

RCC: MNMMBB




---------------------------------------------------------------------------------------------------

F1 - VALIDATE NSN            F7 - EST MIC 206    F12 - CLEAR SCRN          F16 - RETURN

F2 - SEND TO D033            F13 - HELP            SF16 - LOGOFF

QR1014: QTY OF 00002 WAS ORDERED FOR 5360P44836-P001 ON DOC NR MNMMBB91431660

113.1.  The user will review this screen for accuracy, changes, etc. When satisfied that the request is accurate, press function key F2 - SEND TO D033. If D033 accepts the transaction, the program will take you back to the MIC Replenishment Request screen (QR1014).

**114.  EST/REV Temporary Work Request.** When a user selects F7 from the MIC REPLENISHEMNT REQUEST screen (QR1014), the system will display the EST/REV TEMPORARY WORK REQUEST screen.

114.1.  The Est/Rev Temporary Work Request will have certain elements already filled in. The MIC person will have to enter the following fields in order to complete the 206; Request Number, Customer ID, TRC/WTC, ERRC, Phone Number, FSC, IMC, PCN, PON, Need Date, Priority, Part Number, Noun and Send To. Paragraph **104.** gives a detailed description of these elements, if a review is necessary.

114.2.  Once all the fields have been entered the temporary work request may be established by pressing function key SF6 - ESTAB WORK REQ (twice). The program will perform the necessary edits to

determine if the work request is correct. If any entry does not pass the edits, an error message will be displayed in the message line at the bottom of the screen.

114.3.  Once the Temporary Work Request has been established, the special instructions screen (AB4003), may be accessed by pressing function key SF1 - SPECIAL INSTRUCTIONS.

**115.  Temporary Work Request Special Instruction.** When a user selects SF1 from the EST/REV TEMPORARY WORK REQUEST screen (AB4044), the system will display the TEMP WORK REQ SPEC INSTRUCTION screen.

```
AB4044        EST/REV TEMPORARY WORK REQUEST        DATE: 91/10/04 09:17:11

ADDRESSEE:        MNMMBB              ( ALC E )

        REQUEST NBR:                          AUTHORITY: FB2029

        CUSTOMER ID:                          EST COST: 99

        TRC/WTC:                              ERRC:

        PHONE NBR:                            FSC IMC:

        END ITEM ID:      5360P44836-P001     JOB DESIG:

        JOB QTY:          2                   FUNDS CERTIFIED:

        PCN:                                  REJ/DIV:

        PON:                                  FCRN:

        NEED DATE:                            CONTROL NBR:

        PSC:              M                   DPC:

        U/I:              EA                  PS/SD:

        PRI:              03 MICAP (Y/N)      PO/PTC:

        PART NBR:         31-165              NOUN:

        DOC NBR:          MNMMBB11431660

            SEND TO:                              ( REMOTE ALC )
-------------------------------------------------------------------------------------------------------
                          SF6 - ESTAB WORK REQ       F16 - RETURN

F4 - LIST WORK REQ        F7 - REVISE WORK REQ        SF1 - SPECIAL INSTRUCTIONS

F5 - LIST NEXT REQ        F9 - LIST MAIL FILE         SF16 - LOGOFF

QR1014: QTY OF 00002 WAS ORDRED FOR 5360P44836-P001 ON DOC NR MNMMBB11431660
```

115.1.  The Special Instruction screen should contain pertinent information associated with the MIC Replenishment request (see above). Once all the necessary information has been input for the special instructions, press function key F6 - EST/ADD to establish the special instructions.

115.2.  After establishing the special instructions, press function key F16 to return to the Est/Rev Temporary Work Request screen (AB4044). Once you are back to screen AB4044, press function key F16

and it will return you to the MIC Replenishment screen (QR1014) to begin another request, if necessary.

AB4003                     TEMP WORK REQ SPEC INSTRUCTION               DATE: 91/10/18 09:25: 54

REQUEST NBR EMAN1103              REC NBR: __                    PDN ___          REMOTE ALC _


NOUN:          I.D. PLATE, APPLICABLE C5N WHEEL

P/N:           56789-098

POC:           JENNY ROSE/MNMMBB/77098

DOC NR:        MNMMBB11431660

LOCAL   MFC   MIC   REPLENISHMENT 206


F4 - LIST      F5 - LIST NEXT       F6 - EST/ADD        F7 - REV        F8 - DEL        F12 - CLEAR

AB4024: RECORD ESTABLISHED

**116. Additional Actions.** Once you have completed your MIC Replenishment Temporary Work Request it is mechanically input into a suspense file awaiting a Due-In Document Number from D035K. You may review your work requests in process by accessing the Temporary Work Request menu screen (AB4000). From this screen press function key F10 - Local Mfg MIC 206 Review.

116.1.  The Local Mfg MIC 206 Review screen (AB4061) allows you to review your MIC Replenishment Temporary Work Request. Once the Temporary Work Request has matched with D035K and has been assigned a Due-In Document Number, it is mechanically sent to the "Send To" address that was entered by the initiator when the temporary work request was established.

116.2.  If a MIC Temporary Work Request in the suspense file does not match with D035K (stock number, quantity) and no Due-In Document Number is assigned within 10 days, the Temporary Work Request will be mechanically sent to DSS.

**117. List Temporary Work Request History File.** When a user selects F3 from the TEMPORARY WORK REQUEST menu (AB4000), the system will display the LIST TEMPORARY WORK REQUEST HISTORY FILE screen.

117.1.  History File records can be retrieved through four different elements: Request Number, Customer ID, End Item ID and Addressee/Date. Position the cursor by the desired "List By" and enter the appropriate data in that field and press function key F4 - LIST TRAN HIST FILE. The sample below shows a retrieval by Request Nbr (denoted by the asterisk at that element).

AB4004        LIST TEMPORARY WORK REQUEST HISTORY FILE DATE: 91/10/04 14: 27: 32

LIST BY:              *REQUEST NBR:    EDET6936                    REMOTE ALC _

                      -CUSTOMER ID:    EDSSBA

-END ITEM ID:        4920012876130WF

-ADDRESSEE:        DSSBAA DATE:

| FUND REQ NBR CERT | CUST REJ R ID DIV C | END ITEM ID | QTY | JOB NEED DATE | CTRL NBR | J D ADDRESSEE | DLA |
|---|---|---|---|---|---|---|---|
| EDET6936 | EDSSBA | 4920012876130WF | 7 | 911213 | | EDDSSBA | 91277 |
| EDET6936 | EDSSBA | 4920012876130WF | 7 | 911213 | | EDSSOSB | 91277 |
| EDET6936 Y | EDSSBA | 4920012876130WF | 7 | 911213 | | EMAWWW | 91277 |
| EDET6936 Y | EDSSBA | 4920012876130WF | 7 | 911213 | M5901 | K EMANEM1 | 91279 |
| EDET6936 Y | EDSSBA | 4920012876130WF | 7 | 911213 | M5901 | K EMAWWW | 91280 |
| EDET6936 Y | EDSSBA | 4920012876130WF | 7 | 911213 | M5901 | K EMANEM1 | 91281 |
| EDET6936 Y | EDSSBA | 4920012876130WF | 7 | 911213 | M5901 | K EMANEMF | 91283 |
| EDET6936 Y | EDSSBA | 4920012876130WF | 7 | 911213 | M5901 | K EG004L | 91291 |

| | | |
|---|---|---|
| F4 - LIST TRAN HIST FILE | F13 - HELP | F16 - RETURN |
| F5 - LIST NEXT TRAN HIST FILE | | SF16 - LOGOFF |

AB40043: END OF SELECTED DATA HAS BEEN REACHED

117.2.  The History File is the vehicle used for tracking the progress of a given Temporary Work Request. Using this file and the associated screens, authorized managers have visibility as to the location and status of Temporary Work Requests by Request Number, Customer ID, End Item ID or Addressee/Date.

117.3.  To review history located at another ALC enter data in one of the "List By" fields and then input the appropriate "Remote ALC" code. The ALC codes are Oklahoma City = D; Ogden = E; San Antonio = F; Sacramento = H, and Warner Robins = J. Once the "List By" and "Remote ALC" fields have been entered, press function key F4 to obtain desired data.

117.4.  The history record provides a complete chronological tracking of transactions related to the selected element. The history is retained for 30 days beyond completion of the job request, or if canceled or rejected, until the end of the current month.

**118. Additional Actions.** Interaction with the Temporary Work Authorization application provides for some additional activities beyond the establish action. There are six additional actions that are available from the Temporary Work Request menu (AB4000). Each of them will be discussed briefly in the following paragraphs.

**119. Print Temporary Work Request Document.** The capability exists to print a Temporary Work Request document. This function is provided for those who need a "hardcopy." The print is requested from the Temporary Work Request menu screen (AB4000) by specifying a request number and an appropriate line printer designator and pressing function key F5. The document will be printed at the designated printer location.

**120. Temporary JON Master F/M (930).** When a user selects F6 from the TEMPORARY WORK REQUEST menu (AB4000) the system will display the TEMPORARY JON MASTER F/M (930) screen.

　120.1.  This screen is used to perform file maintenance on records previously established in the database and G004L. Enter the upper left corner and press function key F4 - LIST TEMP JON MASTER.

　120.2.  Perform the desired file maintenance (of any element shown) by moving the cursor to the element needing to be changed, and entering the new element value in the space provided next to the name.

　120.3.  When all changes have been entered, press function key F2 to update the database. The system performs validation edits and will spool valid transactions for input to G004L.

**121. Review Temporary Production NR.** When a user selects F7 from the TEMPORARY WORK REQUEST menu (AB4000), the system will display the REVIEW TEMPORARY PRODUCTION NR screen.

　121.1.  This screen provides visibility of essential elements associated with a Temporary Production Number record. This screen is for display only. No input is allowed.

```
AB4018              TEMPORARY JON MASTER F/M (930)   DATE: 91/10/12 11: 50: 22
PROD NBR: ___                   JON:                  JON STATUS:


      NEW        CURRENT            NEW           CURRENT
-----------------------------------------------------------------------------
   RQST NBR:                       PCN:   ____
    CUST ID:  _____              EI NSN:  _____
       PON:  _____                 FCRN:   ____
       JOQ:  ____                   U/I:  _____
  DEL DATE:  _____                 DPC:  _____
      ERRC:  _____             FSC IMC:  _____
       PSC:  _____                 WTC:  _____
```

AUTHORITY: _____                                    PSSD:  _____

     PO/PTC:  _____

  DIR COST:  _____                                  .00 PDC:  _

        PCI:  _                                        NOUN:  _

     CODE:

--------------------------------------------------------------------------------------------------------------------------

F2 - SEND TO G004L              F13 - HELP              F16 - RETURN

F4 - LIST TEMP JON MSTR         F14 - PRINT             SF16 - LOGOFF

sssnnnn: advisory message text

121.2.  To review this screen, enter Production Number, Request Number, or End Item and press function key F4 - LIST TEMP PDN. Requested data will be displayed. To review data located at another ALC you must enter one of the "List By" elements and input the appropriate "Remote ALC" code before pressing function key F4 (refer to **paragraph 118.**).

**122.  Customer Job Order Release.** When a user selects F8 from the TEMPORARY WORK REQUEST menu (AB4000), the system will display the CUSTOMER JOB ORDER RELEASE screen.

122.1.  This screen allows file maintenance to certain elements of the temporary work request initiated. It may be utilized by initiators, funds personnel and workloading personnel.

122.2.  Enter the Production Number of the record requiring file maintenance and press function key F4 - LIST TEMP PDN. This will display the current values of the record. **Caution:** File maintenance can only be accomplished when the JON status is "blank" or "0."

122.3.  Perform the desired file maintenance by moving the cursor to the element needing a change and enter the new value in the space provided next to the element name. **Caution:** The JOQ cannot be changed if a JON induction has been made.

122.4.  When all changes have been made press function key F2 - SEND TO G004L to update the database. All edits will be performed and the valid transactions will be spooled for input to G004L.

**123.  Temp Work Request Status Reports.** When a user selects F9 from the TEMPORARY WORK REQUEST menu (AB4000), the system will display the TEMP WORK REQUEST STATUS REPORTS screen.

AB4005                 REVIEW TEMPORARY PRODUCTION NR        DATE: 91/10/12 12:01:43

LIST BY:           _ PROD NBR:   M7423K                    REMOTE ALC:__

                   _ RQST NBR:   EIBB0569

                   _ END ITEM:   5365009490426LE

PCN      PS/SD      ERRC   PO/PTC       WTC         OPC     IMS    PRI    DPC         DLA
DT/EST   DT/CL   JON

WPESAL MNPNM9N  K          MANEMH    MAWWAW          02      T       91114    90318
02A

CUST ID PHONE    PON    O/JOQ   C/JOQ    NEED/D   PSC  EST    COST      FCRN    EICN  JS
UOM

EILBB 77383 02226 200    159    910228        3      5088          2903   3       0
EA

O/DELV    C/DELV         PCI       PDC       DEL       EI    SALES NOUN    INPROC TOT
PLAN      CST SERIAL

910228    910730    M                          32.00      SPACER          5088.00

IND        COMPL   OWO      G T/IN     H T/IN    JON  E      HRS   AUTHORITY      SOPI
BOMI

159        9       150       0      0     103.85                FD202002755276   C          M

OTH DIRCST         EI LAB STD         PART NBR
      .00                 .755         3-41663-1

F4 - LIST TEMP PDN                    F13 - HELP                F16 - RETURN

F5 - LIST NEXT EI/PART NBR            F14 - PRINT               SF16 - LOGOFF

AB00001: RECORD FOUND

123.1.  The system will provide some hardcopy summary reports on demand. Nine reports are available that provide various information on Temporary/Permanent Work Requests. To retrieve a report, enter your printer location, the information necessary for the option desired and then position your cursor at the report number desired and press function key F3 - GENERATE REPORT. The report will not appear on the screen. The information is spooled and output, in report format, at the printer location entered.

**124.  Local Manufacture MIC 206 Review.** When a user selects F10 from the TEMPORARY WORK REQUEST menu (AB4000), the system will display the LOCAL MFG MIC 206 REVIEW screen.

124.1.  This screen provides visibility of the Local Mfg MIC 206s which have been prepared and are awaiting a Due-In Document Number from D033. This screen is for display only. No input is allowed.

124.2.  To review, enter the MIC and press function key F4 - LIST WORK REQ. The data will be displayed for the first record in the file. To review the remaining records, press functions key F5 - LIST NEXT REQ.

AB4054        CUSTOMER JOB ORDER RELEASE        DATE: 91/10/12 12:19:12

    PROD NBR: _____                JON:        JON STATUS:

                      NEW            CURRENT

------------------------------------------------------------------------------------------------

                      TRC:

              CUST ID:

       EST TOTAL CST:    ____

                 PON:    ____

                 JOQ:    ____


F2 - SEND TO G004L          F13 - HELP            F16 - RETURN

F4 - LIST TEMP PDN          F14 - PRINT           SF16 - LOGOFF

sssnnnn: advisory message text


AB4058        TEMP WORK REQUEST STATUS REPORTS        DATE: 91/10/12 12:42:15

ENTER PRINTER LOCATION _____

                                Enter for options

ENTER ORGANIZATION                                      (1,2,3)

ENTER BEG/DATE                                          END/DATE    (3)

ENTER ADDRESSEE                                         (6,7,8,9)

1      206'S (INIT/OPEN/CLOSED) FOR PREV MONTH BY ORGANIZATION

2      206'S (INIT/OPEN/CLOSED) FOR PREV QTR BY ORGANIZATION

3      206'S (INIT/OPEN/CLOSED) BY JULIAN DATE BY ORGANIZATION

4      206'S AVERAGE FLOW DAYS PER USERS MAIL BOX

5      AVERAGE FLOW DAYS PER (206'S)

6      206 TEMPORARY WORK REQUEST REJECT STATUS REPORT

7      804 RENEGOTIATION REJECT STATUS REPORT

8      801 MISTR MASTER REJECT STATUS REPORT

9      ACTIVE 206'S THAT HAVEN'T BEEN WORKED ON FOR OVER 100 DAYS

Fill in information then position cursor to report desired and depress f3

F3 - GENERATE REPORT                                    F16 - RETURN

                                SF16 - LOGOFF

TSK0000: READY


AB4061                    LOCAL MFG MIC 206 REVIEW                    DATE: 91/10/17 10:25:32

LIST BY:              _MIC:          MCC

                     _END ITEM ID:              1560P1161CPF

                      _DOC NBR:                 MBMMCC12891112

ADDRESSEE:                   MBMMCC3          (ALC E)

|  |  |  |  |
|---|---|---|---|
| REQUEST NBR: | EMAB192 | AUTHORITY: | FB2029 |
| CUSTOMER ID: | EDSDRB EST | COST: | 1720 |
| TRC/WTC: | E MAWWW | ERRC: | N |
| PHONE NBR: | 72351 | FSC IMC: | SU |
| END ITEM ID: | 1560P1161CPF | JOB DESIG: | K |
| JOB QTY: | 72 | FCRN: | |
| PCN: | RPEMNZ | CONTROL NBR: | |
| PON: | 11627 | DPC: | |
| NEED DATE: | 910116 | PS/SD: | |
| PSC: | M | PO/PTC: | |
| U/I: | EA | NOUN: | ANGLE |
| PRI: | 3 | DATE EST: | 89289 |
| PART NBR: | 53-012969-10 | DOC NBR: | MBMMCC12891112 |


F4 - LIST WORK REQ                    F13 - HELP                    F16 - RETURN

F5 - LIST NEXT REQ                    F14 - PRINT                    SF16 - LOGOFF

AB40613: NO MORE RECORDS EXIST FOR THIS SELECTION

   124.3.  You may also review a specific record by enter the MIC and End Item ID or the MIC and Document Number and pressing the F4 function key. This will allow you to retrieve data for a particular End Item or Document Number without searching the entire file.

**125.  MAWW 930 Temp PDN Review.** When a workloader selects F11 from the TEMPORARY WORK REQUEST menu (AB4000), the system will display the MAWW 930 TEMP PDN REVIEW screen.

   125.1.  To use this screen, the workloader will enter his or her technician code in the upper left corner. The first record on file will appear by pressing function key F4 - LIST 930. To review each additional record press function key F5 - LIST NEXT 930. Also, you may review all of your records in the mail file by pressing function keyF9 - MAIL FILE. The system will display any records awaiting action.

**126.  MAWW 930 Mail File Review.** When a user selects F9 form the MAWW 930 TEMP PDN REVIEW screen (AB4071), the system will display the MAWW 930 MAIL FILE REVIEW screen.

126.1.  This screen displays all records that have been sent to your mail file for action. There could be anywhere from zero to multiple pages. This screen allows you to select the records on which to complete action, one at a time.

126.2.  Select the record by positioning the cursor to the left of the desired record and press function key F10 - SELECT & RETURN. This will bring up the MAWW 930 Temp PDN Review screen (AB4071) with data in the elements fields as previously established.

126.3.  The Workload technician will review all entries to ensure the requested change is accurate and necessary. If the Workload technician agrees with the change, then he or she will press function key F2 - SEND TO G004L and the transaction is complete.

```
AB4071                MAWW 930 TEMP PDN REVIEW         DATE: 91/10/12 15:30:22

LIST BY WTC: _____




INITIATOR:              _____

INITIATOR NAME:  _____

INITIATOR PHONE: _____                          TRANSFER TO WTC _____


F2 - SEND TO G004L          F7 - TRANSFER                 F16 - RETURN

F4 - LIST 930               F8 - DELETE                   SF16 - LOGOFF

F5 - LIST NEXT 930          F9 - MAIL FILE

sssnnnn: advisory message text


AB4072                MAWW 930 MAIL FILE REVIEW         DATE: 91/10/12 14/24/21

LIST BY WTC: MAWWW

SEL-------------------------------------930 TRANSACTIONS----------------------------

    3M4638K                    00032100

    2M7236K                                        00097

    3M7236K                    00000263

    4M5831K00001      004    JA

    4M5831K00001            00200

    5M5331K000019540002384789NL                00001950
```

5M5462K00003953000235608                                              00017

4M1662K00001          B                                              00003

4M9901K00001MNPWE          ZZ


F4 - LIST 930                    F10 - SELECT & RETURN              F16 - RETURN

F5 - LIST NEXT 930                                                   SF16 - LOGOFF

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION


AB4071                MAWW 930 TEMP PDN REVIEW            DATE: 91/10/12 15:30:22

LIST BY WTC: MAWWW

PROD          REQUEST     CUST                              DELV  P        D

NUMBER        NUMBER      ID  PCN   PON   END   ITEM  IDENT JOQ FCRN DATE UI RI  PC

M7236 97


ER      F      P

RC      SC     SC      WTC


INITIATOR:                MANELH

INITIATOR NAME:           FRANK RIGBY

INITIATOR PHONE:          73357                        TRANSFER TO WTC _____


F2 - SEND TO G004L              F7 - TRANSFER              F16 - RETURN

F4 - LIST 930                   F8 - DELETE                SF16 - LOGOFF

F5 - LIST NEXT 930              F9 - MAIL FILE

MORE RECORDS EXIST - PRESS F5 FOR MORE RECORDS

126.4.  If the record displayed on the screen does not belong to your Workload Technician Code (WTC), you may transfer it to the appropriate WTC. Enter the correct WTC in the "Transfer to WTC" field in the lower right corner and press function key F7 - TRANSFER. This action will place the transaction in the appropriate WTC mail file.

126.5.  The Workload technician does have the option of deleting a 930 request by pressing function key F8 - DELETE. This action deletes the transaction and the database is not updated. The Workload technician should coordinate with the initiator before any deletion takes place.

*Section J—Serial Number Master Records*

**127.  General.** This section provides instructions for users to establish and file maintain master records pertaining to serialized workloads. They apply to Production Planning and other organizations involved with Temporary Serialized Records and Permanent Serialized Records.

127.1.  Users will key in date (to the TANDEM TXP central processor) using on-line remote terminals located in appropriate offices. Entries are front-end edited to ensure validity of data input. The system automatically performs these edits and feeds valid data into the G004L system.

**128.  Procedures.** Use of the system described in this section will in no way change the responsibilities and involvement of organizations in processing the Serial Number Master Record. The same functions can, and in most cases will, be performed by the same organizations and people (Planners and Engineers) involved with the manual AFLC form 1530 process prior to this system implementation.

128.1.  To access the system, each user must have a valid LOGON ID and password (reference **Section B**). LOGON IDs and passwords will be assigned by the MWMS system analyst.

**129.  Establishing the Serial Number Master Record.** To establish a Serial Number Master Record, access this system program using the following steps:

129.1.  LOGON to the system using the procedures in **Section B**.

129.2.  Step through the first two menu screens to get to the Serial Number Master Record F/M menu.

**130.  Serial Number Master Record F/M Menu.** When a user selects F4 from the WORKLOADING menu (AB0000), the system will display the SERIAL NUMBER MASTER RECORD F/M menu.

AB4006          SERIAL NUMBER MASTER RECORD F/M          DATE: yy/mm/dd hh: mm: ss


    F1      SERIAL NUMBER ESTABLISHMENT

    F2      SERIAL NUMBER COMPLETION

    F3      LIST SERIAL NUMBER MAIL FILE

    F4      SERIAL NUMBER DATA F/M



@F13 - HELP                    @F16 - RETURN                    @SF15 - LOGOFF

ssnnnn: advisory message text

130.1.  The Serial Number Master Record F/M menu is a listing of various actions that may be required in establishing or completing Serial Number Master records. Make the appropriate selection by pressing the function key identified to the action.

**131.  Serial Number Establishment.** When a user selects F1 from the SERIAL NUMBER MASTER RECORD F/M menu (AB4006), the system will display the SERIAL NUMBER ESTABLISHMENT screen.

131.1.  Establishment of Serial Number Master record requires the same data as when the manual process was used to establish the record.

131.1.1.  Enter the production number associated with the serial number that you are establishing and press function key F4 - LIST PDN DATA. This will display all existing elements contained in the Production Number database file.

131.1.2.  Review all displayed elements to ensure that they are what you want in the Serial Number record. Enter any missing element values or change existing values in the spaces provided. Use the TAB key to position the cursor at each element. The TAB key will allow cursor positioning movement to go from element to element.

131.1.3.  When all entries or changes have been made, use function key F6 - EST SERIAL NBR to establish the record into the database. If all edits are satisfied, the system will enter the record in the proper Workload Technician mail file for completion.

AB4021                    SERIAL NUMBER ESTABLISHMENT      DATE: 91/10/12 15: 06: 39

PRODUCTION NR:  _____                    SERIAL NBR:  _____

JON SFX:  _____                    PON:  _____

PCN:  _____                    FCRN:  _____

PSSD:  _____                    END ITEM ID:  _____

HSR:  _____                    EI SALE PRICE:  _____

QSI:  _____                    COST CLASS:  _____

UOM:  _____                    PO/PTC:  _____

SEND TO WTC:  _____

**132.  Serial Number Completion.** The appropriate Workload technician will LOGON to the system as outlined in paragraph **130.**, to gain access to the entry screen for completing the Serial Number record. When the user selects F2 from the SERIAL NUMBER MASTER RECORD F/M menu (AB4006), the system will display the SERIAL NUMBER COMPLETION screen.

**133.  List Serial Number Mail File.** When user selects F9 from the SERIAL NUMBER COMPLETION screen (AB4022), the system will display the LIST SERIAL NUMBER MAIL FILE screen. This screen may also be accessed from the SERIAL NUMBER MASTER RECORD F/M menu (AB4006) by pressing function key F3.

133.1.  Position the cursor to the left of the record you wish to complete a Serial Number for, and press function key F10 - SELECT & RETURN. This returns the record to the data input screen showing previously established values. Complete the screen (AB4022) by reviewing and changing all elements as necessary.

133.2.  When satisfied the record is correct, press function key F2 - SEND TO G004L to update the database record and spool the data for input to G004L.

**134.  File Maintenance of Serial Number Data.** When the need exists to revise or update the data in the Serial Number Master record, you can use this system to accomplish the action by using the following steps.

  134.1.  LOGON to the system using the procedures in **Section B**.

  134.2.  Step through the first two menu screens to get to the Serial Number Master Record F/M menu.

**135.  Serial Number Data F/M.** When a user selects F4 from the SERIAL NUMBER MASTER RECORD F/M menu (AB4006), the system will display the SERIAL NUMBER DATA F/M screen.

AB4022              SERIAL NUMBER ESTABLISHMENT      DATE: 91/10/12 15: 13: 19

LIST WTC: _____

PRODUCTION NR: _____            SERIAL NBR: _____

JON SFX: _____        PON: _____

PCN: _____        FCRN: _____

PSSD: _____        END ITEM ID: _____

HSR: _____        EI SALE PRICE: _____

QSI: ____        COST CLASS: _____

UOM: _____        PO/PTC: _____

-------------------------------------------------------------------------------------------------------------

F2 - SEND TO G004L            F8 - DELETE            F13 - HELP

F4 - LIST WTC                F9 - LIST MAIL            F16 - RETURN

F5 - LIST NEXT WTC                            SF16 - LOGOFF

ssnnnn: advisory text message

  135.1.  To use this screen, first enter the Production Number and JON Suffix of the record to be revised. Press function key F4 - LIST SERIAL DATA. The current data from the data base record will be displayed in the right-hand column. Enter the new data element values in the left-hand column in the spaces provided by element name. Use the TAB key or the down/up arrow keys to move the cursor as needed.

  135.2.  When all entries have been made, press function key F2 to update the database record and to "feed" G004L. The system will validate entries as necessary and provide pertinent error messages.

*Section K—Validation Tables/Mass Changes File Maintenance*

**136.  General.** This section provides instructions for users to establish specific records and provides file maintenance on most records pertaining to the PSSD/RCC, PO/PTC, CUSTOMER ADRESS/WTC, COST CLASS 4, and FCRN validation files.

  136.1.  These procedures apply to Production Planning and Scheduling organizations, Workloading technicians, Systems and Procedures organizations and any others as determined by each Product Directorate. They also apply to anyone with a valid LOGON ID/password for review purposes.

136.2.  Users key in data (into the TANDEM TXP central processor) from on-line remote terminals located in appropriate offices. Entries are front-end edited to ensure the validity of input data. The system automatically performs these edits and feeds valid data to the G004L System.

**137.  Procedures.** To access the system, each user must have a valid LOGON ID and password assigned to them. LOGON IDs and passwords will be assigned by the MWMS system analyst. To access the Validation Tables use the following steps.

137.1.  LOGON to the system using the procedures in **Section B**.

137.2.  Step through the first two menu screens to get to the Validation Table Record F/M menu.

**138.  Validation Tables/Mass Change F/M.** When a user selects F5 from the WORKLOADING menu (AB0000) to get to the Validation Table F/M menu.

AB4023                              LIST SERIAL NUMBER MAIL FILE          DATE: 91/10/12 15: 20: 12

LIST BY WTC:        MAWWH

 - - - JON - - -           SERIAL

| SEL | PROD NR | SFX | NUMBER | END ITEM ID | PCN | PON | PO/PTC | DLA | FCRN |
|-----|---------|-----|--------|-------------|-----|-----|--------|-----|------|
|     | 17815A  | 430 | 000014 | 1450004921436AH | AGEAPG | 11225 | MAKEEP | 91281 | 2485 |
|     | 17815A  | 121 | 000014 | 1450004921436AH | AGEAPG | 11225 | MAKEEP | 91281 | 2485 |
|     | 15995A  | 140 | 820516 | 1450004921436AH | AGEAPG | 11225 | MAKEEP | 91281 | 2485 |
|     | 15995A  | 028 | 820516 | 1450004921436AH | AGEAPG | 11225 | MAKEEP | 91281 | 2485 |

F4 - LIST MAIL FILE                    F10 - SELECT & RETURN                       F16 - RETURN

F5 - LIST NEXT MAIL FILE           F13 - HELP                                           SF16 - LOGOFF

AB00008: NOR MORE RECORDS FOUND FOR THIS SELECTION

138.1.  The Validation Tables/Mass Chg F/M menu is a listing of various files that may be accessed to add, change, delete, or review records when necessary. Make the appropriate selection by pressing the function key identified for the table that is desired.

**139.  Schedulers Address Table F/M.** When a user selects F1 from the VALIDATION TABLES/MASS CHG F/M screen (AB4028), the system will display the SCHEDULERS ADDRESS TABLE F/M screen.

139.1.  This screen allows the user to proceed with action to establish a new Production Section Scheduling Designator (PSSD) record or revise an existing record in the database and G004L.

139.2.  This screen allows the user to proceed with action to establish a new Production Section Scheduling Designator (PSSD) record or revise an existing record in the database and G004L.

139.3.  This same screen format (AB4029) is also used for either establishing or revising Resource Control Center/Facility Code (RCC/FC) records.

139.4.  To revise existing data for a given PSSD or RCC/FC, enter the PSSD or RCC/FC identifier in the space provided in the upper left hand corner of the screen and press function key F4 - LIST PSSD. The current values for the data elements will be displayed in the right column under the heading "CURRENT."

139.4.1.  Enter any new data element values in the left-hand column under the heading "NEW." Use the TAB key to move the cursor to the appropriate data element space.

139.4.2.  When all element values have been entered press function key F7 - REVISE PSSD to complete the action.

139.5.  To establish a new PSSD or RCC/FC record, enter the designator you want to establish in the upper left corner. Using the TAB key, position the cursor to each element field under the "NEW" column and enter a valid value for that element.

139.5.1.  When all element fields are filled, press function key F6 - ESTABLISH PSSD to establish the record in the database.

```
AB4008                    SERIAL NUMBER DATA F/M              DATE: 91/10/12 13: 23: 52

PROD NBR: _____

JON SUFF: _____

                                             NEW           CURRENT
-------------------------------------------------------------------------------------------------

       SERIAL NBR:   _____

              PON:   _____

              PCN:   ____

              HSR:   _____

             EISP:   _____

              QSI:   _

      COST CLASS:   _

     DELETE CODE:   _

             FCRN:   _____

-------------------------------------------------------------------------------------------------

F2 - SEND TO G004L            F13 - HELP              F16 - RETURN

F4 - LIST SERIAL DATA                                 SF16 - LOGOFF

ssnnnn: advisory message text
```

```
AB4028              VALIDATION TABLES/MASS CHG F/M          DATE: yy/mm/dd hh: mm: ss

       F1     SCHEDULERS ADDRESS TABLE F/M (PS/SD)

       F2     PLANNER ADDRESS TABLE F/M (PO/PTC)
```

F3      CUSTOMER-ID/WTC ADDRESS TABLE F/M9 (CUST-ID/WTC)

F4      ADDRESSEE TABLE F/M

F5      MASS CHANGES

F6      COST CLASS 4 F/M

F7      LIST LOGON MASTER RECORD

F8      LIST PCN/PON TABLE

F9      LIST/FM FCRN TABLE

F10     LIST RCC RATE TABLE


F13 - HELP                          F16 - RETURN                          SF16 - LOGOFF

ssnnnn: advisory message text

139.5.2.  The system performs edits to ensure that all entries are valid and authorized prior to establishing them in the MWMS database file and feeding to G004L. Invalid entries will be highlighted and an error message displayed.

139.6.  Existing records in the Schedulers Address Table can be reviewed by entering a three alpha identifier (MBP) in the upper left-hand corner and pressing function key F9 - REVIEW PSSD. This will bring up the List Production Section screen (AB4053). The record displayed will begin with the first PSSD or RCC/FC record found in the data base.

**140.  List Production Section.** When a user selects F9 from the SCHEDULERS ADDRESS TABLE F/ M screen (AB4029A), the system will display the LIST PRODUCTION SECTION screen.

140.1.  To review existing records, enter the desired PSSD or RCC/FC in the space provided in the upper left-hand corner and press function key F4 - LIST SCHEDULERS to access the record. The record displayed will begin with the Addressee entered. To review additional records press function key F5 - LIST NEXT SCHEDULERS.

**141.  Planners Address Table F/M.** When a user selects F2 from the VALIDATION TABLES/ MASS CHG F/M screen (AB4028), the system will display the PLANNERS ADDRESS TABLE F/M screen.

141.1.  To revise an existing Planners Address record, enter the identified (PO/PTC) of the record to be revised (upper left corner) and press function key F4 - LIST PO/PTC. The system will display the current values for that record element in the right-hand column under the heading "CURRENT."

141.1.1.  Using the TAB key, move the cursor downward through the element fields in the left-hand ("NEW") column. Enter the new values in the appropriate fields.

AB4029A                  SCHEDULERS ADDRESS TABLE F/M     DATE: 91/10/07 12: 26: 26

PSSD/RCC    FC __

                              NEW                              CURRENT

NAME                        _____

MAIL SYMBOL _____

PHONE _____

BUILDING _____

LOCATION _____

---

| | | |
|---|---|---|
| F4 - LIST PSSD | F7 - REVISE PSSD | F13 - HELP |
| F5 - LIST NEXT PSSD | F8 - DELETE PSSD | F16 - RETURN |
| F6 - ESTABLISH PSSD | F9 - REVIEW PSSD | SF16 - LOGOFF |

ssnnnn: advisory message text

141.1.2.  Press function key F7 - REVISE PO/PTC to complete the action.

141.2.  To establish a new Planners Address record, enter the identifier of the new PO/PTC in the upper left corner.

141.2.1.  Move the cursor to each element field in the left-hand column under the heading "NEW" and enter the appropriate value for each element.

141.2.2.  When all fields have been entered, press function key F6 - ESTABLISH PO/PTC. This action will establish the record in the MWMS database and "feed" G004L. The system edits the entries and highlights any invalid ones.

141.3.  Existing records in the Planners Address Table can be reviewed by entering a PO/PTC in the upper left-hand corner of screen (AB4029) and pressing function key F9 - LIST PLAN SECT. This will bring up the List Planning Section screen (AB4038). The record displayed will begin with the first PO/PTC in the planning section.

**142. List Planning Section.** When a user selects F9 from the PLANNERS ADDRESS TABLE F/M screen (AB4029), the system displays the LIST PLANNING SECTION screen.

142.1.  To review existing records, enter the desired planning section identifier in the space provided in the upper left corner and press function key F4 - LIST PLANNERS. The record displayed will begin with the first PO/PTC listed in the planning section. To review additional records press function key F5 - LIST NEXT PLANNERS.

**143. Customer ID/Workload Technician Code Table F/M.** When a user selects F3 from the VALIDA-TION TABLES/MASS CHG F/M screen (AB4028), the system will display the CUSTOMER ID/WTC TABLE F/M screen.

AB4053                    LIST PRODUCTION SECTION          DATE: 91/10/07 13: 20: 11

LIST PRODUCTION SECTION : MKPN9L

S

E      PSSD

| L | RCC/FC | SCHEDULER NAME | MAIL | PHONE | BLDG | LOCATION | SCHED SHOP ID |
|---|---|---|---|---|---|---|---|
| | MKPN9L | STAN CHADWICK | LMAPA | 72727 | 100 | BAY B | MAVERICK |
| | MKPN9M | MIKE BAKER | LMAPA | 72727 | 100 | BAY B | |
| | MKPN9P | SALLY EVERSTEN | LMAPA | 72727 | 100 | BAY B | |
| | MKPN9S | STAN CHADWICK | LMAPA | 72727 | 100 | BAY B | |
| | MKPN9T | ANNALEE MCCAIN | LMAPA | 72727 | 100 | BAY B | LGM30 |
| | MKPNCA | RALPH POULSON | LMAPA | 72727 | 100 | BAY B | |
| | MKPND1 | JILL ECK | LMAPA | 73177 | 214 | ROOM 104 | |
| | MKPNDD | BONNIE ANDERSON | LMAPA | 72228 | 214 | ROOM 104 | |
| | MKPNE2 | STEPHANI MIDGLY | LMAPA | 72287 | 100 | BAY B | |
| | MKPNEB | CHRISTIE DOBSON | LMAPA | 72297 | 100 | BAY B SCHED OFF | |
| | MKNET | TRISH SILVER | LMAPA | 72297 | 100 | BAY B SCHED OFF | |
| | MKPNEZ | VERNA URAM | LMAPA | 72424 | 100 | BAY B | |

---------------------------------------------------------------------------------------------------------

F4 - LIST SCHEDULERS               F10 - SELECT & RETURN          F16 - RETURN

F5 - LIST NEXT SCHEDULERS          F13 - HELP                    SF16 - LOGOFF

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION


AB4029B               PLANNERS ADDRESS TABLE F/M        DATE: 91/10/07 13: 57: 45

PSSD/RCC FC __

                    NEW                               CURRENT

NAME            _____

MAIL SYMBOL     _____

PHONE           ___

BUILDING        ___

LOCATION        ___

RCC             ___

AREA OF RESP    _____


F4 - LIST PO/PTC               F7 - REVISE PO/PTC            F13 - HELP

F5 - LIST NEXT PO/PTC          F8 - DELETE PO/PTC            F16 - RETURN

F6 - ESTABLISH PO/PTC          F9 - LIST PLAN SECT           SF16 - LOGOFF

ssnnnn: advisory message text

AB4038          LIST PLANNING SECTION          DATE: 91/10/07 14: 02: 29

LIST PLANNING SECTION: MADME

S

E

| L | PO/PTC | PLANNER NAME | MAIL | PHONE | BLDG | LOCATION | RCC |
|---|--------|-------------|------|-------|------|----------|-----|
|   | MADME1 | DEAN HIGGONSON | TIPE | 72679 | 250 | NW OFFICE | MDPMC |
|   | MADST1 | KATHY CLARK | TIST | 72411 | 100 | RM 148 | MDSAA |
|   | MADSTW | KATHY CLARK | TIST | 72411 | 100 | RM 148 | MDSAA |
|   | MADVLB | LINDA BUTCHER | TIVLM | 71027 | 507 | RM 153 | MDVLM |
|   | MADVLH | JOE HULS | TIVL | 72317 | 100 | BAY E RM 47 | MDVLM |
|   | MAHEDA | RALPH MOSS | LMAPL | 72317 | 1917 | BAY 1 | MKPLA |
|   | MAKEAD | BRUCE BOOG | LMAPR | 74130 | 1208 | SOUTHWEST END | MKPAB |
|   | MAKEAL | JOEL D WATT | LMAPR | 79824 | 1532 | S/E CORNER | MKPAA |
|   | MAKEAR | MEL MACARAEG | LMMTC | 73941 | 847 | UNIT 1 | MKPEB |
|   | MAKEAT | MIKE MCBRIDE | LMAPR | 78369 | 1228 | S/E CORNER | MKPEB |
|   | MAKECB | ROGER NELSON | LMEOP | 52357 | 100 | BAY F,UPSTAIRS | MPCPCA |
|   | MAKECM | LINDA H GARR | LMEOP | 52356 | 100 | BAY F,UPSTAIRS | MKPCA |
|   | MAKEED | DUSTY RHODES | LMMTC | 73941 | 847 | S/E CORNER | MKPEB |

F4 - LIST PLANNERS                F10 - SELECT & RETURN          F16 - RETURN

F5 - LIST NEXT PLANNERS           F13 - HELP                    SF16 - LOGOFF

AB0000: NO MORE RECORDS EXIST FOR THIS SELECTION

143.1.  To revise an existing Customer ID or Workload Technician Code record, enter the identifier of the record to be revised (upper left corner) and press function key F4 - LIST RECORD. The system will display the current record element values under the heading "CURRENT."

143.1.1.  Using the TAB key, move the cursor through the element fields in the left hand ("NEW") column. Enter new values to replace the existing ones in the appropriate fields.

143.1.2.  Press function key F7 - REVISE RECORD to complete the action.

143.2.  To establish a new Customer ID or Workload Technician Code record, enter the identifier of the new record entry (either Customer ID or Workload Technician code) in the element field (upper left).

143.2.1.  Move the cursor through each element field in the left-hand column under the heading "NEW" and enter a valid value for each element.

143.2.2.  When all entries have been made, press function key F6- ESTABLISH RECORD. This action will establish the record in the MWMS database and "feed" B004L. The system edits the entries and highlights any invalid ones.

143.3.  Existing records in the Cust ID/WTC Table can be reviewed by entering a Customer ID or Workload Technician Code in the upper left corner of screen (AB4029C) and pressing function key F9 - LIST CUST/WTC screen (AB4039). The record displayed will begin with the first entry requested.

**144. List Customer ID/WTC.** When a user selects F9 from the CUST ID/WTC TABLE F/M screen (AB4029C), the system will display the LIST CUSTOMER ID/WTC screen.

```
AB4029C                    CUST-ID/WTC TABLE F/M              DATE: 91/10/07 14: 27: 28

CUST-ID/WTC ____
                           NEW                                CURRENT

MAIL ADDRESS               _____

MAIL SYMBOL                ___

PHONE                      ___

BUILDING                   ___

FOCAL NAME                 ___
_____

F4 - LIST RECORD           F7 - REVISE RECORD                 F16 - RETURN

F5 - LIST NEXT RECORD      F8 - DELETE RECORD SF16 - LOGOFF

F6 - ESTABLISH RECORD      F9 - LIST CUST/WTC

ssnnnn: advisory message text
```

**Table 8.  Customer ID/WTC Date**

AB4039                            LIST CUSTOMER ID/WTC DATE:             91/10/07  14: 52: 53

                                                    MAIL

| SEL | CUST/ID | MAIL ADDRESS | SYMBOL | PHONE | BLDG | FOCAL NAME |
|-----|---------|--------------|--------|-------|------|------------|
| | ESLS | MMSPT | MMSPT | 75524 | 1209 | STEVE SIMONSEN |
| | ETIXR | OO-ALC/TIXR | TIXR | 73802 | 1A | RUTH WRIGHT |
| | EXPXQ | OO-ALC/XPXQ | XPXQ | 70768 | 1102 | JERRY SMITH |
| | FMME | SA-ALC/MMEC | MMEC | 55577 | 171 | CYNTHIA LEE |
| | FMMS | SA0ALC/MMMMB | MMMMB | 56526 | 171 | BILL VASQUEZ |
| | FSWP | SA-ALC/SWPP | SWPP | 54637 | 1420 | OSCAR MARTINEZ |
| | HMMA | SM-ALC/MMAP | MMAP | 35757 | 250 | A. REIMAN |
| | HMMS | SM-ALC/MMSPC | MMSPC | 36231 | 200 | KIRKPATRICK |
| | JLFL | WR-ALC/LFLDE | LFLDE | 85513 | 300 | GAIL ALLIGOOD |
| | JMMA | WR-ALC/MMMMB | MMMMB | 83117 | 301 | RALPH SHANK |
| | MAWWR | OO-ALC/LIMTP | LIMTP | 52260 | 1234 | ROGER WINDER |
| | MAWWV | OO-ALC/LAMPB | LAMPB | 78025 | 225 | HENRY VALERIO |
| | MAWWW | OO-ALC/TIORR | TIORR | 72719 | 849 | ALLEN MYERS |
| | MAWWY | OO-ALC/LIMTP | LIMTP | 52260 | 1234 | KERRY COOP |

F4 - LIST CUST ID/WTC            F10 - SELECT & RETURN            F16 - RETURN

F5 - LIST NEXT CUST ID/WTC     F13 - HELP                              SF16 - LOGOFF

AB0003:  NO MORE RECORDS EXIST FOR THIS SELECTION

144.1.  To review existing records, enter the desired Customer ID or Workload Technician Code in the space provided in the left-hand corner and press function key F4 - LIST CUST ID/WTC. The record displayed will begin with the Customer ID or Workload Technician Code entered. To review additional records press function key F5 - LIST NEXT CUST ID/WTC.

**145.  Addressee Table F/M.** All organizations involved in the processing of work requests must be listed in the addressee table so that actions can be addressed to them through the "mail" file. This also requires the user to be provided the ability to add, delete, and make revisions to the addressee file as necessary.

145.1.  Action on this table is reserved for the MWMS system analyst or "Master" LOGON/PASS-WORD users only.

**146.  Addressee Table F/M.** When a user selects F4 from the VALIDATION TABLES/ MASS CHG F/M screen (AB4028), the system will display the ADDRESSEE TABLE F/M screen.

146.1.  This screen allows appropriate users to establish, revise or delete records from the Addressee Table as necessary.

146.2.  Enter the Addressee in the appropriate space. When entering the Addressee, position one must be the ALC code, that is, D = OC-ALC, E = OO-ALC, F = SA-ALC, H = SM-ALC, and J = WR-ALC. After entering the Addressee, press function key F4 to display current record element val-

ues. If no current values exist, a record must be established. To establish a record, enter the desired values for each field and press function key F6 - ESTABLISH ADDRESSEE. If the record is to be revised, enter the new data as appropriate and press function key F7 - REVISE ADDRESSEE. To delete the entire record press function key F8 - DELETE ADDRESSEE.

**147. List Addressee Table.** When a user selects F9 from the ADRESSEE TABLE F/M screen (AB4031), the system will display the LIST ADDRESSEE TABLE screen.

| AB4031 | ADDRESSEE TABLE F/M | DATE: 91/10/07 07: 50: 10 |
|---|---|---|

ADDRESSEE: _____

|  | NEW | CURRENT |
|---|---|---|

---

| ALC CODE: | __ |
|---|---|
| ADDRESSEE: | _____ |
| TYPE WORK: | __ |

---

| F4 - LIST ADDRESSEE | F7 - REVISE ADDRESSEE | F13 - HELP |
|---|---|---|
| F5 - LIST NEXT ADDRSSEE | F8 - DELETE ADDRESSEE | F16 - RETURN |
| F6 - ESTABLISH ADDRESSEE | F9 - LIST ADDRESS TABLE | SF16 - LOGOFF |

ssnnnn: advisory message text

| AB4032 | LIST ADDRESSEE TABLE | DATE: 91/10/07 07: 58: 26 |
|---|---|---|

LIST BY: ADDRESSEE: EMASOX1

| SEL | ALC CODE | ADDRESSEE | TYPE WORK | DESCRIPTION |
|---|---|---|---|---|
|  | E | MASOX1 | P | PLANNER/ENGR |
|  | E | MASOXW | P | PLANNER/ENGR |
|  | E | MAWS | H | MASTER |
|  | E | MAWWL | W | WORKLOADER |
|  | E | MAWWW | W | WORKLOADER |
|  | E | MAWWY | W | WORKLOADER |
|  | E | MMABPA | W | WORKLOADER |
|  | E | MMADAA | I | INITIATOR |
|  | E | MMADAAL | I | INITIATOR |

| | | | |
|---|---|---|---|
| E | MMADAAQ | I | INITIATOR |
| E | MMADAAV | I | INITIATOR |
| E | MMADAAX | I | INITIATOR |
| E | MMADAB | I | INITIATOR |
| E | MMADABA | I | INITIATOR |

F4 - LIST ADDRESSEE            F10 - SELECT & RETURN          F16 - RETURN

F5 - LIST NEXT ADDRESSEE          F13 - HELP              SF16 - LOGOFF

AB00002: MORE RECORDS EXIST - PRESS F5 FOR MORE RECORDS


AB4030                          MASS CHANGES          DATE: yy/mm/dd hh: mm: ss

This will schedule a mass change on a PSSD, FCC/FACILITY CODE PO/PTC, FC, FCRN OR PCN/ PON in the G004L Master Files (E3 run). This program schedules only, the actual change will require 24 hours to process.

                Schedule    PSSD                          change from [ ]

                            RCC/FC                                to [ ]

                            PO/PTC



                Schedule    FCRN                          change from [ ]

                                                                to [ ]



                Schedule    PCN/PON                       change from [ ] [ ]

                                                             to [ ] [ ]

--------------------------------------------------------------------------------

SF1 - SCHEDULE PSSD CHGS          F4 - SCHEDULE FCRN CHG          F14 - PRINT

SF2 - SCHEDULE RCC/FAC-CD CHG     SF5 - SCHEDULE PCN/PON CHG      F16 - RETURN

SF3 - SCHEDULE PO/PTC CHG         F13 - HELP              SF16 - LOGOFF

TSK0000: READY

147.1.  To review existing records, enter the Addressee in the space provided in the upper left-hand corner and press function key F4 - LIST ADDRESSEE.

**148.  Mass Changes.** When a user selects F5 from the VALIDATION TABLES/MASS CHG F/M screen (AB4028), the system will display the MASS CHANGES screen.

148.1.  This screen allows Mass Changes to several record files: The Production Section Scheduling Designator (PSSD); Resource Control Center/Facility Code (RCC/FC); Planning Organization/Planning Technician Code (PO/PTC); Funds Classification Reference Number (FCRN); and Program

Control Number/Project Order Number (PCN/PON) tables. These are stringent system edits applied to this screen. The entries in both the "from" and "to" fields must be valid, existing values, or the system will reject them.

148.2.  Action on this table will be reserved for the MWMS system analyst or "Master" LOGON/ Password users only.

148.3.  To make a mass change to a group of specific PSSD records, enter the valid PSSD value in the "from" and "to" fields. After entering the values press function key SF1 - SCHEDULE PSSD CHG.

148.4.  To make a mass change to a group of specific RCC/FC records, enter the valid RCC/FC value in the "from" and "to" fields. After entering the values press function key SF2 - SCHEDULE RCC/ FAC-CD CHG.

148.5.  To make a mass change to a group of specific PO/PTC records, enter the valid PO/PTC value in the "from" and "to" fields. After entering the values press function key SF3 - SCHEDULE PO/PTC CHG.

148.6.  To make a mass change to a group of specific FCRN records, enter the valid FCRN value in the "from" and "to" fields. After entering the values press function key SF4 - SCHEDULE FCRN CHG.

148.7.  To make a mass change to a group of specific PCN/PON records, enter the valid PCN/PON value in the "from" and "to" fields. After entering the values press function key SF5 - SCHEDULE PCN/PON CHG.

148.8.  When entries are completed, the system schedules the requested mass changes for "batch" processing during off-duty hours. This is necessary because all records in the MWMS database and G004L affected by the mass change must be updated.

**149.  Cost Class Four Table F/M.** When a user selects F6 from the VALIDATION TABLES/MASS CHG F/M screen (AB4028), the system will display the COST CLASS FOUR F/M screen.

149.1.  To establish a new record in the Cost Class - 4 Table, enter the applicable "S" prefix production number and the owning RCC in the appropriate spaces (upper left corner).

149.2.  Move the cursor down to the first line and enter the RCC designator that will be performing the Cost Class 4 work in support of the owning RCC. Move the cursor again to add a second performing RCC, and subsequent RCCs if necessary. A total of twelve performing RCCs can be established at one time by pressing function key F6 - ADD RCC'S. If more are required, move the cursor down again to the first line and begin adding any additional performing RCCs and press function key F6 once again.

149.3.  To add additional records or delete records already in existence, first identify the applicable PDN and owning RCC. Then press function key F4 - LIST COST CLASS - 4 to display existing record values. Key in additions and press function key F6 - ADD RCC'S. This action will add Performing RCCs. To delete records, key in deletion candidates and press function key F8 - DEL RCC'S. This action will delete any records listed.

149.4.  To change an Owning RCC enter the Production Number and press function key F4 - LIST COST CLASS - 4. Type the NEW Owning RCC over top of the OLD Owning RCC and press function key F& - CHG RCC'S. To change the Performing RCCs, enter the production number and press function key F4. Once the Performing RCCs are displayed, position your cursor on the line of the Perform-

ing RCC that needs to be changed. Enter your NEW Performing RCC in the space provided and press function key F7.

AB4048                              COST CLASS-4 F/M                    DATE: 91/10/07 08: 38: 39

 PROD NBR: _____

OWNING RCC: _____

        PERFORMING RCC

---

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

---

F4 - LIST COST CLASS-4          F7 - CHG RCC'S                    F16 - RETURN

F5 - LIST NEXT                  F8 - DEL RCC'S                    SF16 - LOGOFF

F6 - ADD RCC'S                  F13 - HELP

ssnnnn: advisory message text

    149.5.  To delete an entire record, enter only the PDN and owning RCC and press function key F8 - DEL RCC'S.

**150.  List LOGON Master Record.** When a user selects F7 from the VALIDATION TABLES/MASS CHG F/M screen (AB4028), the system will display the LIST LOGON MASTER RECORD screen.

    150.1.  The LOGON Master record is used to review those addresses that are on file in the system. To review an existing addressee enter the addressee identifier (upper left corner) and press function key F4 - LIST ADDR/LOGON. The system will display the current records.

    150.2.  If the addressee identifier is not known, it need not be entered. Press function key F4 - LIST ADDR/LOGON and the beginning of the LOGON Master file will be displayed. Then press function key F5 - LIST NEXT ADDR/LOGON to step through all the addressees on file.

**151.  List PCN/PON Table.** When a user selects F8 from the VALIDATION TABLES/MASS CHG F/M screen (AB4028), the system will display the LIST PCN/PON TABLE screen.

    151.1.  To review existing records, enter the desired PCN in the space provided in the upper left-hand corner and press function key F4 - LIST PCN to access the record. The record displayed will begin with the PCN entered. To review additional records press function key F5 - LIST NEXT PCN.

**152.  List/FM FCRN Table.** When a user selects F9 from the VALIDATION TABLES/MASS CHG F/M screen (AB4028), the system will display the LIST/FM FCRN TABLE screen.

    152.1.  To review a record, input the FCRN in the space provided and press function key F4 - LIST FCRN. To review additional records press function key F5 - LIST NEXT FCRN.

**Table 9.  Logon Master Record**

AB4043              LIST LOGON MASTER RECORD       DATE:  91/10/04  12: 30: 47

LIST BY:  ADDRESSEE:  MANEF1

| ADDRESSEE | TYPE WORK | NAME | PHONE | BLDG | RPT | PRINT |
|---|---|---|---|---|---|---|
| MANEF1 | PLANNER | BOB HUNT | 74224 | 1226 | | DSR1 |
| MANEFC | PLANNER | JERRY NICKI | 73365 | 507 | | DSR1 |
| MANELH | PLANNER | FRANK RIGBY | 73783 | 507 | | DSR1 |
| MAWWD | WORKLOAD | HENRY VALERIO | 78025 | 225 | | DSC1 |
| MAWWG | WORKLOAD | DORTHY MCDANIEL | 73393 | 100F | | BDS1 |
| MAWS | MASTER | RICHARD ADAMS | 73584 | 849 | | MAR1 |
| MAWSS | MASTER | DAVID HITE | 72749 | 849 | | MAR1 |
| MBPS9L | SCHEDULER | TOM FELTER | 72652 | 261 | | CCMA |
| MBRE9A | SCHEDULER | GARY FORSLING | 72212 | 509 | | NNR1 |
| MBRE9A | SCHEDULER | JOANN GABBITAS | 70324 | 5N | | JJM2 |
| MMICCA | INITIATOR | SHIRLEY THOMPSON | 74712 | 1209 | | DFG1 |
| MMICCG | INITIATOR | RUSSELL WILLIS | 74611 | 1209 | | DFG1 |
| MMISFA | FUNDS | DEBBIE KIMBALL | 74131 | 1209 | | FRS1 |
| MMIYD | FUNDS | DON BARNHOUSE | 74744 | 1226 | | FRS1 |

F4 - LIST ADDR/LOGON                          F16 - RETURN

F5 - LIST NEXT ADDR/LOGON        F13 - HELP       SF16 - LOGOFF

AB00002:  MORE RECORDS EXIST - DEPRESS F5 FOR MORE RECORDS

**Table 10.  PCN/PON**

AB4040                      LIST PCN/PON TABLE          DATE:  91/10/07  08: 46: 16

LIST BY PCN:  AJEDJE

| PCN | PON | PCN | PON | PCN | PON | PCN | PON |
|-----|-----|-----|-----|-----|-----|-----|-----|
| AJEDJE | 224 | AJEFCG | 224 | AJFRST | 324 | AJJAJU | 524 |
| AJJCLU | 524 | AKEALH | 226 | ALDVYJ | 126 | ALECBO | 226 |
| ALEFNA | 226 | ALFELC | 326 | ALFGRC | 326 | ALJCPQ | 526 |
| AMJRAO | 526 | ANEMMI | 627 | ASERVY | 226 | ASFFUE | 326 |
| BAEYZH | 221 | BBECUD | 226 | BMEMNS | 627 | CAEAZY | 221 |
| CLECJQ | 226 | CLFESI | 326 | CSEFDY | 226 | DMEASX | 226 |
| EKEFOD | 226 | ENEASN | 627 | GKEAOI | 226 | HELDHQ | 226 |
| HMEALF | 627 | IKEDHN | 226 | JCECDZ | 222 | JSDVCC | 126 |
| MBECQZ | 226 | MLECOR | 226 | NHECIA | 226 | NJJEZY | 524 |
| PBEAID | 226 | PCDVAZ | 122 | QLEBES | 226 | TAEFMR | 221 |
| TLEDLI | 226 | VHEBUB | 226 | WLHBAR | 426 | WPFBSN | 326 |
| ZAEBSD | 221 | ZAJCGP | 521 | ZBECAG | 226 | ZMECDQ | 226 |

F4 - LIST PCN                          F13 - HELP                          F16 - RETURN

F5 - LIST NEXT PCN                                                        SF16 - LOGOFF

 AB00003:  NO MORE RECORDS EXIST FOR THIS SELECTION

AB4041                      LIST/FM FCRN TABLE      DATE: 91/10/07 09: 20: 21

LIST BY FCRN: _____

_____

| SEGMENT-1 | SEG-2 | SEG-3 | SEG-4 | SEG-5 | SEG-6 | SEG-7 |
|-----------|-------|-------|-------|-------|-------|-------|
| - - - - - | - - - | - - - | - - - | - - - | - - - | - - - 2 CARD |

--------- ----- ----- ----- ----- ----- -----

| SEGMENT-A | SEGMENT-B | SEGMENT-C | | 6 CARD |
|-----------|-----------|-----------|--|--------|
| - - - - - | - - - - - | - - - - - | | |

---------        ---------        ---------

| CURRENT | | | | | ORIG | |
|---------|----------|-----------|-------|----------|---------|-----|
| ACCOUNT | CONTRACT | AVAILABLE | EXPIR | 2 OR 6 | ACCOUNT | ACT |
| DISBURS | PAY | DOLLARS | DATE | FCRN CARD | DISBURS | CD |
| - - - - | - - - - | - - - - - | - - | - - - - | - - - - | - - |

```
-------         -------        ---------       ----         ----   ----   -------        ----
```

F4 - LIST FCRN                          F6 - ADD FCRN                          F16 - RETURN

F5 - LIST NEXT FCRN                     F7 - CHANGE FCRNS                      F16 - LOGOFF

                                        F8 - HISTORY

ssnnnn: advisory message text

154.2.  A record may be added by filling in segments 1-7 for a 2 card or segments A-C for a 6 card and the remaining fields on the input screen. Once the entries have been made press function key F6 - ADD FCRN.

152.3.  To change an FCRN, enter the FCRN that needs to be changed and press function key F4 - LIST FCRN. Once the data has been displayed, make the necessary changes to the record and press function key F7 - CHANGE FCRN.

152.4.  To enter an FCRN into History, enter the FCRN that needs to be put into history and press function key F4. Once the data has been displayed, press function key F8 - HISTORY.

**153.  List RCC Rate Table** . When a user selects F10 from the VALIDATION TABLES/MASS CHG F/M screen (AB4028), the system will display the LIST RCC RATE TABLE screen.

153.1.  To review existing records, enter the desired Resource Control Center (RCC) in the space provided in the upper left-hand corner and press function key F4 - LIST RCC to access and record. The record displayed will begin with the RCC entered. To review additional records press function key F5 - LIST NEXT RCC.

*Section L—Mail File Activity*

**154.  General.** This section provides instruction s for users to have visibility of the total scope of "mail" records waiting for various actions. This visibility applies to Temporary Work Request (206), Permanent Workload Requirements and Work Authorizations (600D/801), Renegotiation Requests (804), Serial Number Master Record Update (1530), Temporary Labor and Material Plans (237), and Quarterly Negotiations.

154.1.  These procedures apply to supervisory or lead personnel in any organization that has access to the Maintenance Workload Management System (MWMS), as determined by each directorate.

**Table 11.  RCC Rate**

AB4062                              LIST RCC RATE TABLE        DATE:  91/10/07 09: 25: 52

LIST BY RCC:  MBPMC

| RCC | BASIC RATE | DIRECT MIL RATE | RCC | BASICRATE | DIRECT MIL RATE | RCC | BASICRATE | DIRECT MIL RATE |
|-----|-----------|-----------------|-----|-----------|-----------------|-----|-----------|-----------------|
| - - | - - - | - - - - - | - - | - - - - | - - - - - | - - | - - - | - - - - - |
| MBPMC | 35.540 | 0.00 | MBPSE | 50.590 | 0.00 | MDPEC | 34.570 | 68.00 |
| MDPT9 | 0.000 | 0.00 | MHPC9 | 0.000 | 0.00 | MHPCC | 15.320 | 3.00 |
| MHPPE | 51.250 | .25 | MKLCC | 50.600 | 2.48 | MKLD9 | 0.000 | 0.00 |
| MKLFF | 52.550 | 9.49 | MKPAA | 58.190 | 2.31 | MKPCF | 57.860 | 21.29 |
| MKPE9 | 0.000 | 0.00 | MKPEB | 43.790 | 5.48 | MNPB0 | 0.00 | 0.00 |
| MNPBB | 47.240 | 25.25 | MNPN9 | 0.000 | 0.00 | MNPNA | 50.870 | 0.00 |
| MQCC9 | 0.000 | 0.00 | MQCCC | 51.160 | 0.00 | MQCMM | 66.920 | 0.00 |
| MQVHA | 38.640 | 0.00 | MRAE9 | 0.00 | 0.00 | MRAEC | 71.900 | 0.00 |
| MSAA9 | 0.000 | 0.00 | MSADD | 45.600 | 0.00 | MSMB9 | 0.000 | 0.00 |
| MSMBA | 46.500 | 0.75 | MSMBB | 46.500 | 0.75 | MSMBC | 45.000 | 0.75 |

F4 - LIST RCC                        F13 - HELP                        F16 - RETURN

F5 - LIST NEXT RCC                                              SF16 - LOGOFF

AB00003:  NO MORE RECORDS EXIST FOR THIS SELECTION

AB4068                              MAIL FILE ACTIVITY        DATE: 91/10/04 09: 08: 32

          F1 MAIL FILE ACTIVITY (206, 801, 804, 930)

          F2 MAIL FILE ACTIVITY (600d, 1530, 237)

F4 - LIST ADDRESSEE                  F13 - HELP                   F16 - RETURN

F5 - LIST NEXT ADDRESSEE                                      SF16 - SUPER RETURN

TSK0000: READY

**155.  Procedures.** To access the system, each user must have a valid LOGON ID and password assigned to them. LOGON IDs and passwords will be assigned by the MWMS system analyst. To access the Mail File Activity use the following steps:

    155.1.  LOGON to the system using the procedures in **Section B**.

    155.2.  Step through the first menu screen to get to the WORKLOADING menu.

**156.  Mail File Activity.** When a user selects F6 from the WORKLOADING menu (AB0000), the system will display the MAIL FILE ACTIVITY screen.

156.1.  The Mail File Activity menu allows for the selection of varying types of records in individual addressee mail files.

156.1.1.  To review 206, 801, 804, 930 or Qtr Neg mail file activity records, select and depress function key F1. This action will display the Mail File Activity (206, 801, 804, 930) screen (AB4047).

156.1.2.  To review 600D, 1530 or 237 mail file activity records select and depress function key F2. This action will display the Mail File Activity (600D, 1530, 237) screen (AB4069).

**157.  Mail File Activity (206, 801, 804, 930).** When a user selects F1 from the MAIL FILE ACTIVITY menu (AB4068), the system will display the MAIL FILE ACTIVITY (206, 801, 804, 930) screen.

157.1.  To use this screen, enter a two-through five-position addressee in the space provided (upper left corner) on the screen and press function key F4 - LIST ADDRESSEE. Using your entry as a base, the system will show the quantity of mail records in each of the categories shown along the top line. To access any additional records press function key F5 - LIST NEXT ADDRESSEE.

157.2.  In this manner, supervisory personnel, analysts, or anyone may view the various mail queues for evaluation and appropriate action . No other action is available from the application.

**158.  Mail File Activity (600D, 1530, 237).** When a user selects F2 from the MAIL FILE ACTIVITY menu (AB4068), the system will display the MAIL FILE ACTIVIY (600D, 1530, 237) screen.

AB4047                    MAIL FILE ACTIVITY 206, 801, 804, 930          DATE: 91/10/23 13: 00: 32

ADDRESSEE: ____

|           | TEMP | PERM | REMOTE | RENEG | QTR | MAWW |
|-----------|------|------|--------|-------|-----|------|
| ADDRESSEE | 206  | 801  | 801    | 804   | NEG | 930  |
| MAWWR     | 1    |      |        |       |     | 9    |
| MAWWT     | 18   | 5    | 8      |       | 5   | 9    |
| MAWWW     | 2    |      |        |       |     | 31   |
| MMADAA    | 8    |      |        |       |     |      |
| MMADAB    | 1    | 4    | 1      |       |     |      |
| MMADAD    |      | 5    | 2      |       |     |      |
| MMADAG    | 4    |      | 3      |       |     |      |
| MMADBC    | 2    | 1    |        |       |     |      |
| MMADBI    | 3    | 1    | 2      |       |     |      |
| MMGWSA    |      |      |        | 4     |     |      |
| MMGWSB    |      |      |        |       | 10  |      |

F4 - LIST ADDRESSEE                              F13 - HELP            F16 - RETURN

F5 - LIST NEXT ADDRESSEE                                  SF16 - SUPER RETURN

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION

AB4069          MAIL FILE ACTIVITY (600D, 1530, 237)          DATE: 91/10/25 09: 08: 32

ADDRESSEE: MA

| | MISTR | NON MISTR | SERIAL | SENT PLAN | INCOMP |
|---|---|---|---|---|---|
| | 600D | 600D | 1530 | 237 | 237 |
| ADDRESSEE | | | | | |
| MABEK1 | 4 | 1 | | | |
| MABEKJ | | 1 | | | |
| MABEKN | | 1 | | | |
| MABENM | 1 | | | 4 | |
| MABETA | | | | 2 | 40 |
| MABETH | | | | 1 | 8 |
| MABETK | | | | 10 | 87 |
| MABETM | | | | | 9 |
| MABETR | 1 | | | 43 | 3 |
| MABETT | | | | 1 | 16 |
| MADEMB | | | | 3 | 6 |
| MADLBP | 2 | | | 2 | |
| MADLMQ | | | | 3 | 2 |

F4 - LIST ADDRESSEE          F13 - HELP          F16 - RETURN

F5 - LIST NEXT ADDRESSEE                                  SF16 - SUPER RETURN

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION

   158.1.  To use this screen, enter a two-through five-position addressee in the space provided (upper left corner) on the screen and press function key F4 - LIST ADDRESSEE. Using your entry as a base, the system will show the quantity of mail records in each of the categories shown along the top line. To access any additional records press function key F5 - LIST NEXT ADDRESSEE.

   158.2.  In this manner, supervisory personnel, analysts, or anyone may view the various mail queues for evaluation and appropriate action. No other action is available from this application.

### Section M—General Purpose Form (MAWW)

**159.  General.** This section provides the screen and instructions for the General Purpose Form included as part of the Maintenance Workload Management System (MWMS).

159.1.  The instructions contained in this section apply to Workload technicians and "MASTER" LOGON personnel only.

**160.  Procedures.** To access the system, each user must have a valid LOGON ID and password assigned to them. LOGON IDs and passwords will be assigned by the MWMS system analyst. To access the General Purpose Form use the following steps:

160.1.  LOGON to the system using the procedures in **Section B**.

160.2.  Step through the first menu screen to get to the WORKLOADING menu (AB0000).

**161.  General Purpose Form.** When a user selects F7 from the WORKLOADING menu (AB0000), the system will display GENERAL PURPOSE FORM screen.

161.1.  The purpose of this screen is to allow Workload Technicians or "Master" LOGON personnel to input changes to G004L and G019C without updating or changing the MWMS database.

161.2.  The screen consists of 80 columns/characters. The persons using this screen just be knowledgeable of G004L/G019C data input procedures.

AB4057                                     GENERAL PURPOSE FORM          DATE: 92/03/18 15: 19: 23

COLS 1-40

0       1       2       3       4

12345678901234567890123456789012345678 90


COLS 41-80

0       1       2       3       4

12345678901234567890123456789012345678 90



PRINT LOC: #

WARNING: THIS SCREEN DOES NOT UPDATE ANY DATABASES

F2 - SEND TO G004L                    SF1 - PRINT HISTORY                    F16 - RETURN

F13 - SEND TO G19C                    F12 - CLEAR                              SF16 - LOGOFF

TSK0000: READY

161.2.1.  **Caution:** Any data input on this screen will not update the MWMS database. Also, there are no front-end edits associated with this screen.

161.3.  Once you have input the necessary data, you will either press function key F2 - SEND TO G004L or function key F3 - SEND TO G019C. This will place the data in the appropriate queue for transmission to G004L or G019C during normal scheduled processing.

161.4.  Multiple pages of input may be done by simply typing over the existing data on this screen or you may clear the screen by pressing function key F12 - CLEAR and begin typing in new data.

161.5.  A history is maintained of all transactions input on the General Purpose Form. To obtain a copy of this history, you need to input a printer location in the block provided, if other than the one listed. Once you have identified the printer location, press function key SF1 - PRINT HISTORY. The history will not be displayed on the screen but will print out at the designated printer location.

### Section N—Temporary Labor and Material Plan

**162.  General.** This section provides descriptions and instructions for the Temporary Labor and Material Plan Section of the Maintenance Workload Management System (MWMS).

162.1.  The instructions contained in this section apply to all Planners involved in the processing of planning documents. Included are descriptions and procedures for initiating, processing, and maintaining Engineering/Planning records for all types of Nonprogrammed Work, those generated within the Product Directorates and those processed between ALCs. For example:

162.1.1.  Temporary Labor and Material Plan Header (237-C).

162.1.2.  Temporary Labor Plan (237-D).

162.1.3.  Temporary Material Plan (237-E).

162.1.4.  Temporary Labor Standard Master (930).

162.1.5.  Temporary Bill of Material Master (930).

162.1.6.  Temporary Labor Plan (240-D).

162.1.7.  Temporary Material Plan (240-E).

162.2.  An electronic "document" processing feature is incorporated to provide for transmittal of emulated forms, as outlined in **Section B** of this manual, between the initiator and the Maintenance Workload Management System (MWMS G336) and ultimately to the Job Order Production Master System (G004L).

162.3.  The system provides a History File (See Screen AB2013) to be used by initiators, managers and technicians to view the transactions that have been scheduled for storage in this record and provides the capability of copying data to the various screens to aid in the building of documents on new production numbers.

AB2001               TEMP LABOR AND MATERIAL PLAN               DATE: 91/11/13 12: 23: 45

| | | | |
|---|---|---|---|
| F1 | TEMP LBR/MATL HEADER PLAN 237-C | F11 | SAVE PDN PLAN |
| F2 | LIST MAIL FILE HEADER RECORDS | F12 | PART NBR/PDN HSITORY COPY |
| F3 | BUILD TEMP LABOR PLAN 237-D | SF1 | PDN HISTORY STORAGE F/M |
| F4 | BUILD TEMP MATERIAL PLAN 237-E | SF2 | LABOR/MATL PLAN REPORTS |
| F5 | TEMPORARY LABOR PLAN 240-D | SF3 | LABOR/MATL PLAN ESTIMATE |
| F6 | TEMPORARY MATERIAL PLAN 240-E | | |
| F7 | TEMP LABOR STD MSTR F/M 930 | | |

F8      TEMP BILL OF MATERIAL F/M 930

F9      REVIEW TEMP LABOR STD MASTER

F10     REVIEW TEMP BILL OF MATERIAL

F13 - HELP                                   F16 - RETURN                          SF16 - LOGOFF

ssnnnn: advisory message text

162.4.  A list of universal function keys and the functions they perform can be found in paragraph 13d of this manual. Function keys unique to each screen are described in detail in the descriptive paragraph for each particular screen.

**163.  Procedures.** Use of the system described in this section will in no way change the responsibilities and involvement of various organizations in processing planning documents described in this section. The same functions can, and in most cases, will be performed by the same organizations and people involved with the old AFLC Form 237 process prior to this system implementation.

163.1.  Each block entry is front-end validated with the appropriate edits.

163.2.  To access the system, each user must have a unique LOGON ID (reference **Section B**). LOGON IDs will be assigned by the MWMS system analyst.

163.3.  The documents contained in this section will be initiated only by Engineering/Planning technicians and as a result, the system does not provide for initiation by anyone who is not identified in the Planners' Addressee Table. This table is maintained as part of the system discipline by the MWMW system analyst.

**164.  System Access.** For access to this subsystem, the user must first be logged onto the system as detailed in **Section B**, paragraph **7.**, of this manual.

164.1.  Next select F4 WORKLOADING on the MAJOR APPLICATION menu screen (MAJ000). The WORKLOADING menu screen (AB0000) will be displayed.

AB2002                    TEMP LABOR & MATERIAL PLAN                    DATE: 91/11/23 15: 00: 56

                              HEADER 237-C

LIST BY: ADDRESSEE: MAKEM1

          PROD NBR: _____                      PLANNER: DENNIS STRATION 75689


END ITEM NSN: 1730ND023493GBF             PRI:  05

          PCN: ALEUEU                       DCP:  T


PROD            NEW                                              DLVY

| NBR | PO/PTC | JD | PSSD | OTHER | DIR | COST | PCI | BOMI | UOM | DATE | SOPI |
|---|---|---|---|---|---|---|---|---|---|---|---|
| T8126A | MAKEM1 | MKPI9B | | | .00 | | | | | | |

PART NUMBER        FSCM           NOUN         WORK UNIT        SAVE PLAN Y/N

46789-00           BOX                                         N

                                                              TRANSFER PLAN TO


F2 - SEND TO G004L          F7 - UPDATE TEMP PLAN          SF1 - BLD LABOR PLAN

F4 - LIST TEMP PLAN         F8 - DELETE PLAN               SF2 - BLD MATL PLAN

F5 - LIST NEXT PLAN         F9 - LIST MAIL FILE            F16 - RETURN

                            F12 - CLEAR SCREEN             SF16 - LOGOFF

AB00002: MORE RECORDS EXIST - DEPRESS F5 FOR MORE RECORDS

**165.  Temporary Labor and Material Plan Menu.** When a user selects F8 from the WORKLOADING menu (AB0000), the system will display the TEMPORARY LABOR AND MATERIAL PLAN menu screen.

165.1.  The Temporary Labor and Material Plan menu is used to make all appropriate selections needed to process the Planner's Temporary Labor and Material Plan and Bill of Material functions. Each function from this menu is explained in detail later in this section, in sequence from the beginning of the process.

**166.  Temporary Labor and Material Plan Header 237-C.** When a user selects F1 from the TEMPORARY LABOR AND MATERIAL PLAN MENU (AB2001), the system will display the TEMP LABOR & MATERIAL PLAN HEADER 237-C screen.

166.1.  This is a data input screen that provides the input fields necessary to initiate the Temporary Labor and Material Plan Header 237-C. The system will display the "Addressee" value from the LOGON identity.

166.2.  There are three ways to display automatically placed data necessary for completion of this document.

166.2.1.  From 206s that have not been sent to G004L.

166.2.1.1.  Keyed by Production Number: Obtain the Production Number from the Temporary Work Request Mail File (AB4002). Begin with a cleared screen and enter the Production Number in the space provided in the center of the screen. Once the Production Number is entered, press function key F7 - UPDATE TEMP PLAN to obtain the data.

166.2.2.  From the 237 Mail File.

166.2.2.1.  F4 - LIST: If the 206 has been sent to G004L an entry will be placed in your Header Records Mail File (AB2003). Pressing function key F4 will cause data from the first entry in the mail file to be displayed on screen AB2002.

166.2.2.2.  F9 - LIST MAIL FILE: This key will display screen AB2003,. This file constrains data from the Temporary Work Requests that have been sent to G004L. It allows you to examine each record and select the one you want to complete on the Temporary Labor and Material

Plan Header 237-C screen AB2002.

166.3.  Screen Fields.

166.3.1.  Addressee: IN most cases, this field identifies the Planner's Planning Organization/Planner Technician Code (PO/PTC). It has been overlaid to the screen automatically from the LOGON process. However, if you wish to view another Planner's mail file you will enter their PO/PTC into this block.

166.3.2.  End Item Identity: This entry identifies the commodity requiring maintenance, manufacture or service. It is drawn to the screen from the 206 mail file, or if the 206 has been sent to G004L it will be drawn from your 237 mail file.

166.3.3.  PRI (Priority): This entry is automatically placed by the machine as stated in paragraph 165.2.2. above.

166.3.4.  DPC (Data Process Code): This entry is automatically placed by the machine as stated in paragraph 165.2.2. above.

166.3.5.  Production Number: The Production Number may be used to list data in either of two ways. First, if there is a Temporary Work Request in the Temp Work Req Mail File (AB4002), and not yet sent to G004L, the data from the Temporary Work Request may be drawn into this screen by entering the Production Number and pressing function key F7 - UPDATE TEMP PLAN. Second, if the data resides on the List Mail File Header Records screen (AB2003), the Production Number will be automatically displayed in the PROD NBR field and cannot be altered.

166.3.6.  PO/PTC (Planning Organization/Planning Technician Code): This will be your PO/PTC and it may be entered automatically. If it is not or, if an incorrect PO/PTC is in the field, you must enter your PO/PTC into this field.

166.3.7.  NEW JD (Job Designator): Enter a New Job Designator in this field, if applicable. If the JD of the production number is correct, this field need not be filled.

166.3.8.  PSSD (Production Section Scheduling Designator): Enter the PSSD of the Scheduler associated with the shop to which you are assigning the work.

166.3.9.  Other Direct Cost: Enter other direct costs if they apply. If not, this field may remain blank.

166.3.10.  PCI (Production Count Indicator): Enter either M (Manual) or A (Automatic).

166.3.11.  BOMI (Bill of Material Indicator): This entry must be either M or R.

166.3.12.  UOM (Unit of Measure): Enter either EA (Each) or HR (Hours).

166.3.13.  DLVY (Delivery) Date: Enter the realistic latest date that requested work can be accomplished by the shop. Use YYMMDD structure for the entry. The "Dlvy Date" should be consistent with priority.

166.3.14.  SOPI (Status of Planning Indicator): Enter either C (Complete) or I (Incomplete).

166.3.15.  Part Number: This field will be automatically filled when the data is drawn from either the 206 or 237 mail files. If the Part Number is incorrect, you may enter the correct Part Number before updating the Header.

166.3.16.  FSCM (Federal Supply Code Manufacturer): Enter if known.

166.3.17.  Noun: This field will be automatically filled when the data is drawn from either the 206 or 237 mail files. If the Noun is incorrect, you may enter the correct Noun before updating the Header.

166.3.18.  Work Unit: Enter the work unit if known. If not, this field may remain blank.

166.3.19.  Save Plan Y/N: If this plan is likely to be used for other production numbers you may want to save it for future planning so, you would enter "Y" and it will be scheduled for entry into the history as soon as the 237 is completed. However, if a plan exists that is similar enough to be used, or if this plan is unique and not likely to be used again do not save it. This is suggested to conserve space in the History file.

166.3.20.  Transfer Plan to: This field will remain blank unless the 237 has been accidentally forwarded to the wrong Planner. If this is the case, enter the correct Planner's address and press F7 - UPDATE TEMP PLAN. The data will be forwarded to the correct address. No changes or additions may be made to the header before sending to the other addressee.

166.4.  When satisfied with the entries that have been made on screen AB2002, the record can be entered in the Temporary Labor and Material Plan 237-C database by pressing function key F7 - UPDATE TEMP PLAN. Entries are edited to assure they are correct. If errors are encountered, the field containing the error will be highlighted and an appropriate error message will display on the status line. Once all entries are correct the record will be updated in MWMS and will remain for further action.

166.5.  Should you choose to begin work without examining the mail file, pressing F4 - LIST TEMP PLAN will overlay the information from the first entry in the mail file. If examination of the mail file is desired, press F9 - LIST MAIL FILE (see paragraph 165.7 below).

166.6.  Once the first header record has been completed (or if you choose to leave the first record in the mail file until a later time), pressing F5 - LIST NEXT PLAN will overlay the data from the next entry in the mail file, and so on, until the file is exhausted.

166.7.  If the Temporary Work Request has been sent to G004L, the data may be brought to the screen from the mail file. Pressing F9 - LIST MAIL FILE will display the file containing all transactions that have been sent to the addresses for further processing. The data may then be returned to the screen by pressing F10 - SELECT & RETURN.

166.8.  Once this document is updated, you may build the Temporary Labor Plan by pressing function key SF1 - BLD LABOR PLAN. The Temporary Labor Plan 237-D (AB2004), will be displayed and the production number will be overlaid. Note: At least one operation must be entered on the 237-D before the 237-C can be sent to G004L.

166.9.  If a Temporary Material Plan is needed, press function key SF2 - BLD MATL PLAN. The Temporary Material Plan 237-E screen (AB2005), will be displayed.

166.10.  Should you want to recall the completed 237-C header the screen to review or make corrections before it is finally sent to G004L, pressing F4 - LIST TEMP PLAN, F5 - LIST NEXT PLAN or F9 - LIST MAIL FILE will allow you to recall the header from your mail file.

AB2003              LIST MAIL FILE HEADER RECORDS          DATE: yy/mm/dd hh: mm: ss

LIST BY: ADDRESSEE: _____

    PROD                        SENT

SEL      NUMBER      PRI      PO/PTC      PSSD      END ITEM NSN      PART
NUMBER           NOUN              INCOMP

F4 - LIST MAIL FILE              F10 - SELECT & RETURN              F16 - RETURN

F5 - LIST NEXT MAIL FILE         F13 - HELP                        SF16 - LOGOFF

sssnnnn: advisory message text

166.11.  Finally, the 237-C cannot be sent to G004L ahead of the 206 so, if the Temporary Work Request has not been sent, you must return to the Temporary Work Request screen (AB4044), and send the 206 and then return to send the completed 237-C, D, and E. To do this, press F2 - SEND to G004L (twice). The system will edit all entries and any errors will be highlighted. If not errors are indicated, the transaction will be entered into the MWMS queue for processing the G004L.

**167.  List Mail File Header Records.** When a user selects F2 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001) or, if a user selects F9 from the TEMPORARY LABOR AND MATERIAL PLAN HEADER 237-C (AB2002), the system will display the LIST MAIL FILE HEADER RECORDS screen.

167.1.  This screen displays all records that have been sent to your mail file by either of two methods.

167.1.1.  The Temporary Work Request has been sent to G004L and the entry was automatically transferred.

167.1.2.  the Temporary Labor and Material Plan Header 237-C has been completed and updated, but the Temporary Work Request has not been sent to G004L.

167.2.  There could be anywhere from zero entries to multiple pages. This screen allows you to select the records on which to complete actions, one at a time, and return them to the Temporary Labor and Material Plan Header 237-C screen (AB2002). Multiple records are listed in order of priority by the addressee.

167.3.  Should you choose, you may examine the Mail File of another Planner by entering the correct address in the ADDRESSEE field in the upper left corner of either screen AB2002 (then pressing F9) or screen AB2003 (and pressing F4). However, to maintain system integrity, the System will not allow any user to alter the records of another user.

167.4.  When you are finished with the first page of records and the status line reflects that "MORE RECORDS EXIST" press F5 - LIST NEXT MAIL FILE to display any additional pages until the file is exhausted.

167.5.  The F10 SELECT and RETURN function allows the user to pick and choose a particular item to complete. This function is used by first placing the cursor (with tab or arrow keys) by the desired

mail file entry, then pressing function key F10 - SELECT & RETURN. The selected entry will be highlighted and the preceding screen (AB2002), is displayed and the data from the entry overlaid into the correct fields. **Note:** The SELECT and RETURN feature will not function if this file is accessed from the Temporary Labor and Material Plan menu (AB2001).

**168.  Build Temporary Labor Plan 237-D.** When a user selects F3 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), or, if a user selects SF1 from the TEMPORARY LABOR AND MATERIAL PLAN HEADER 237-C screen (AB2002), the system will display the BUILD TEMPORARY LABOR PLAN 237-D screen.

168.1.  This is a data input screen that provides the input fields necessary to build a Temporary Labor Plan 237-D. This screen will initially be blank and will list only the Production Number from the 237-C header in the PROD NBR field in the upper left of the screen. The Planner enters all the element values. An ACT (Action Code) must be entered to update the database. Enter A (add), C (change), or D (delete). If this action code is not entered, the system will ignore the data entered on the screen.

168.2.  At least one entry to this screen must be made before the Temporary Labor and Material Plan Header (237-C) can be sent to G004L.

168.3.  This screen is edited line-by-line and each line must contain the correct entries. Should you have one operation that requires multiple lines of operation, retype all information in the fields from RCC to SK, leaving zeros in the standard hours field and assigning each line a new operation number. Then continue entering the operation remembering to place an A (add) for each line in the Action Code column on the far right of the screen.

168.4.  When you have finished the screen, check your entries. When you are satisfied that all entries are correct press F7 - UPDATE TEMP PLAN. You must update every screen if you have multiple pages to construct. If the Labor Plan screens are not updated as you complete them or do not contain a code in the ACT column, the information will be lost.

168.5.  After you have updated and need to construct additional pages, clear the screen by pressing F12 - CLEAR SCREEN and construct the additional pages, or you may simply type over the existing information displayed.

168.6.  If there are previously build labor plans stored in History, similar enough to be used with slight modification, you will probably want to use the COPY feature of the History screen as follows:

168.6.1.  Press F16 - RETURN to return to the Temporary Labor and Material Plan Header 237-C screen (AB2002).

168.6.2.  Press F16 - RETURN again to return to the Temporary Labor and Material Plan menu screen (AB2001).

168.6.3.  Select and press F12 - PART NBR/PDN HISTORY COPY. The system will display the PART NBR/PDN HISTORY COPY screen (AB2013).

AB2004                    BUILD TEMPORARY LABOR PLAN 237-D          DATE: yy/mm/dd hh: mm: ss

PROD NBR: _____ ACT - A = ADD C = CHANGE D = DELETE

| RCC | F C | OPER NBR | B S | OPER OCC | TI | STD HRS | SK | OPERATION DESCRIPTION | A C T |
|---|---|---|---|---|---|---|---|---|---|
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ | _ |

F4 - LIST TEMP LABOR              F7 - UPDATE                    SF2 - BLD MATL

F5 - LIST NEXT TEMP LABOR         F12 - CLEAR SCREEN             F16 - RETURN

sssnnnn: advisory message text

168.6.4.  Enter the Part Number for the desired labor plan in the block provided. (You must keep a record of Part Numbers to use this feature).

168.6.5.  Press F4 - LIST SELECTED PART NBR to display the information.

168.6.6.  There may be multiple entries. If you want to review the entries, place the cursor by the entry you would like to view and press SF1 - SEL/REVIEW LABOR. This will display the labor plan on REVIEW LABOR STAND MSTR RECORD screen (AB2014). Repeat steps **168.6.5.** and **168.6.6.** as needed.

AB2013                 PART NBR/PDN HISTORY COPY                 DATE: yy/mm/dd hh: mm: ss

PART NUMBER: _____

COPY TO NEW PRODUCTION NBR: _____

| SEL | FSCM | END ITEM | NOUN | WRK UNIT | PDN | DATE |
|-----|------|----------|------|----------|-----|------|

F3 - SEL/COPY TO NEW PDN          SF1 - SEL/REVIEW LABOR          F16 - RETURN

F4 - LIST SELECTED PART NBR       SF2 - SEL/REVIEW MATERIAL      SF16 - LOGOFF

F5 - LIST NEXT PAGE/PART NBR      F13 - HELP

ssnnnn: advisory message text

AB2014                 REVIEW LABOR STAND MSTR RECORD              DATE: yy/mm/dd hh: mm: ss

LIST PART NUMBER: _____      FSCM: _____      PRODUCTION NBR: _____

| RCC | F C | OPER NBR | B S | OPER OCC | TI | STD HRS | SK | OPERATION DESCRIPTION |
|-----|-----|----------|-----|----------|----|---------|-----|----------------------|
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |
|     |     |          |     |          |    | .00     |     |                      |

.00

.00

.00


F4 - LIST LABOR RECORDS               SF2 - REVIEW MATL PLAN               F16 - RETURN

F5 - LIST NEXT LABOR RECORDS                                             SF16 - LOGOFF

sssnnnn: advisory message text

168.6.7.  When you decide on a plan, return to the PART NUMBER/PDN HISTORY (AB2013), using F16 block below the Part Number, place the cursor beside the desired plan and press F3 - SEL/COPY TO NEW PDN. The selected plan is places into the 237-C database.

168.6.8.  To return to building the Temporary Labor Plan press F16 RETURN and the system will display the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001). From this menu, there are two methods to retrieve the data you copied as follows:

168.6.8.1.  Select F1 - BUILD TEMP HEADER PLAN 237-C. When the Temporary Labor and Material Plan Header 237-C (AB2002), is displayed, press SF1 - BLD LABOR PLAN. The Temporary Labor Plan 237-D screen (AB2004), will be displayed. Enter the PROD NBR and press F4 - LIST TEMP LABOR. The copied data will be displayed on the screen. Modify the operations following the rules stated in paragraphs 2 through 5 above, and using steps 9 through 12 below.

168.6.8.2.  The second method is to select F3 - BUILD TEMP LABOR PLAN 237-D (AB2004), directly from the menu screen (AB2001). Enter the PROD NBR of the copied Labor Plan, press F4 - LIST TEMP LABOR, and continue as in paragraph 1 above. **Note:** Special attention must be paid to the ACT (Action Code), the far right column of the screen. If you have copied a previous Labor Plan, and altered any screen field, you MUST enter an A (addition), C (change), or a D (delete). The system will ignore any action not accompanied by this code, and the Temporary Labor Plan will remain exactly as it was for the old Production Number.

AB2005                  BUILD TEMPORARY MATERIAL PLAN 237-E   DATE: yy/mm/dd hh: mm: ss

PROD NBR: _____       ACT - A = ADD C = CHANGE D = DELETE


| OPER NBR | MATERIAL NSN | PART NUMBER | MFG CODE | UI | MATL QTY | STOCKLIST PRICE | COST CODE | ACT |
|---|---|---|---|---|---|---|---|---|
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |

|     |     |     |     |     |     |     |     |     |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |
| ___ | _____ | _____ | ____ | __ | ___ | ___.00 | ____ | _ |

F4 - LIST TEMP MATL          F7 - UPDATE TEMP MATL          F12 - CLEAR SCREEN

F5 - LIST NEXT TEMP MATL     F9 - SEL/LIST PLAN COMM        F16 - RETURN

sssnnnn: advisory message text

168.6.9.  To ADD an entry, tab to the last open line and complete all entries, being sure to enter the correct operation number. Then place an A (add) in the ACT (action code) field at the far right of the line. When you UPDATE, the entry will be relisted in proper order.

168.6.10.  To CHANGE an entry, simply type over the old entry, delete any portion remaining from the old entry and place a C (change) in the action code column for every line of the change.

168.6.11.  To DELETE an entry just place a D (delete) in the action code column. When you UPDATE, the deletion will occur.

168.6.12.  When you are finished with modifying the Labor Plan, press F7 - UPDATE and all entries will be updated and will be relisted in proper sequence.

**169.  Build Temporary Material Plan 237-E.** When the user selects F4 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), or, if a user selects SF2 from the TEMPO-RARY LABOR AND MATERIAL PLAN HEADER 237-C screen (AB2002) or, if a user selects SF2 from the BUILD TEMPORARY LABOR PLAN 237-D screen (AB2004), the system will display the BUILD TEMPORARY MATERIAL PLAN 237-E.

169.1.  This is a data input screen that provides the input fields necessary to build a Temporary Material Plan 237-E. This screen will initially be blank and will list only the Production Number from the 237-C Header in the PROD NBR field in the upper left of the screen. The Planner enters all the element values. An ACT (Action Code) must be entered to update the database. Enter A (add), C (change) or D (delete). If this action code is not entered, the system will ignore the data entered on the screen.

169.2.  As some Temporary Work Requests require no material, (TDY, etc.) this is an optional screen.

169.3.  This screen is edited line-by-line and each line must contain the correct entries. Should you have one operation that requires multiple lines of material to enter, retype all information in the fields,

assigning each line the same operation number. Then, continue entering the material remembering to place an A (add) for each line in the Action Code column on the far right of the screen.

AB2013                          PART NBR/PDN HISTORY COPY          DATE: yy/mm/dd hh: mm: ss

PART NUMBER: _____

COPY TO NEW PRODUCITON NBR: _____


SEL   FSCM          END ITEM   NOUN        WRK UNIT          PDN          DATE



F3 - SEL/COPY TO NEW PDN          SF1 - SEL/REVIEW LABOR          F16 - RETURN

F4 - LIST SELECTED PART NBR       SF2 - SEL/REVIEW MATERIAL    SF16 - LOGOFF

F5 - LIST NEXT PAGE/PART NBR      F13 - HELP

sssnnnn: advisory message text

169.4.  When you have finished the screen, check your entries. When you are satisfied that all entries are correct, press F7 - UPDATE TEMP MATL. You must update every screen if you have multiple pages to construct. If the Material Plan screens are not updated as you complete them, or do not contain a code in the ACT column, the information will be lost.

169.5.  After you have updated and need to construct additional pages clear the screen by pressing F12 - CLEAR SCREEN and construct the additional pages or you may simple type over the existing information displayed.

169.6.  If there are previously built Material plans stored in History, similar enough to be used with slight modification, you will probably want to use the COPY feature of the History screen as follows:

169.6.1.  Press F16 - RETURN to return to the Temporary Labor and Material Plan Header 237-C screen (AB2002).

169.6.2.  Press F16 - RETURN again to return to the Temporary Labor and Material Plan menu screen (AB2001).

169.6.3.  Select and press F12 - PART NBR/PDN HISTORY COPY screen (AB2013).

169.6.4.  Enter the Part Number for the desired Material Plan in the block provided. (You must keep a record of Part Numbers to use this feature).

169.6.5.  Press F4 - LIST SELECTED PART NBR to display the information.

169.6.6.  There may be multiple entries. If you want to review the entries, place the cursor by the entry you would like to view and press SF2 - SEL/REVIEW MATERIAL. This will display the Material Plan on the REVIEW BILL OF MATERIAL RECORD screen (AB2015). Repeat steps 5 and 6 as needed.

AB2015              REVIEW BILL OF MATERIAL RECORD            DATE: yy/mm/dd hh: mm: ss

LIST PART NUMBER: ____              FSCM: _____         PRODUCTION NBR: _____

| SEL | OPER NBR | MATERIAL NSN | MFG PART NUMBER | CODE | UI | QTY | MATL STOCKLIST COST PRICE | CODE |
|---|---|---|---|---|---|---|---|---|
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |
| ___ | ___ | _____ | _____ | ___ | __ | __ | ____.00 | ____ |

F4 - LIST BOM RECORDS            F9 - SEL/LIST PLAN COMM        F16 - RETURN

F5 - LIST NEXT BOM RECORDS        SF16 - LOGOFF

169.6.7.  When you decide on a plan, return to the PART NUMBER/PDN HISTORY screen (AB2013), using F16, enter the new Production Number in the block below the Part Number, place the cursor beside the desired plan and press F3 - SEL/COPY TO NEW PDN. The selected plan is placed into the 237-C database.

169.6.8.  To return to building the Temporary Material Plan press F16 - RETURN and the system will display the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001). From this menu, there are two methods to retrieve the data you copied.

169.6.8.1.  Select F1 - BUILD TEMP HEADER PLAN 237-C. When the Temporary Labor and Material Plan Header 237-C (AB2002), is displayed, press SF2 - BLD MATL PLAN. This will display the Temporary Material Plan 237-E screen (AB2005). Enter the PROD NBR and press F4 - LIST TEMP MATL. The copied material will be displayed on the screen. Modify the operations following the rules stated in paragraphs d through f above, and using paragraphs 9 through 11 below.

169.6.8.2.  The second method is to select F4 - BUILD TEMP MATERIAL PLAN 237-D directly from the Temporary Labor and Material menu screen (AB2001). When the Temporary

Material Plan 237-E is displayed, enter the PROD NBR of the copied Material Plan, press F4 - LIST TEMP MATL. The copied material will be displayed on the screen. Modify the operations following the rules stated in paragraphs d through f above, and using paragraphs 9 through 12 below. **Note:** Special attention must be paid to the ACT (action code), the far right column of the screen. If you have copied a pervious Material Plan, and altered any screen field, you MUST enter an A (addition), a C (change) or a D (delete). The system will ignore any action not accompanied by this code, and the Temporary Material Plan will remain exactly as it was for the old Production Number.

169.6.9.  To ADD an entry, tab to the last open line and complete all entries, being sure to enter the correct operation number. Then place an A (add) in the ACT (action code) field at the far right of the line. When you UPDATE, the entry will be relisted in proper order.

169.6.10.  To CHANGE an entry, simple type over the old entry, delete any portion remaining from the old entry and place a C (change) in the Action Code column for every line of the change.

AB2016                            LIST TEMP MATL PLAN COMM                    DATE: yy/mm/dd hh: mm: ss

PROD NBR: _____


| OPER NBR | MATERIAL NSN | PART NUMBER | MFG CODE | UI | MATL QTY | STOCKLIST PRICE | COST CODE |
|------|------|------|------|------|------|------|------|
| ___  | _____ | _____ | ____ | __ | ___ | _____ | ____ |



PLANNER COMMENTS:

_____

_____

_____




F7 - UPDATE PLAN COMM                                        F16 - RETURN

F8 - DELETE PLAN COMM                                        SF16 LOGOFF

ssnnnn: advisory message text

169.6.11.  To DELETE an entry, just place a D (delete) in the Action Code column. When you UPDATE, the deletion will occur.

169.6.12.  When you are finished with modifying the Material Plan, press F7 - UPDATE TEMP MATL and all entries will be updated and will be relisted in proper sequence.

**170.  List Temporary Material Planner's Comments.** When a user selects F9 SEL/LIST PLAN COMM from the TEMPORARY MATERIAL PLAN 237-E screen (AB2005), the system will display the LIST TEMP MATL PLAN COMM screen.

   170.1.  This is the planner's note pad. It is used as a place to leave comments about a particular labor operation with specific material needs. It is a free text area of four lines with 79 characters each. It can contain reminders to yourself or information to the scheduler, etc., when ordering material.

   170.2.  You may initiate, add to, modify or delete the comments as you wish. When modification to the planner comments is complete, press function key F7 - UPDATE PLAN COMM.

   170.3.  If the planner comments no longer apply, or if they are no longer needed by any user, they can be deleted by pressing function key F8 - DELETE PLAN COMM.

AB2006                       TEMPORARY LABOR PLAN 240-D                  DATE: yy/mm/dd hh: mm: ss

PROD NBR: _____

| | F | OPER | B | OPER | | STD | | |
|---|---|---|---|---|---|---|---|---|
| RCC | C | NBR | S | OCC | TI | HRS | SK | OPERATION DESCRIPTION |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |
| ___ | _ | ___ | _ | ___ | __ | ___.00 | __ | _____ |

F2 - SEND TEMP LABOR TO G004L                                      F16 - RETURN

F12 - CLEAR SCREEN                                                 SF16 - LOGOFF

sssnnnn: advisory message text

**171.  Temporary Labor Plan 240-D.** When a user selects F5 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the TEMPORARY LABOR PLAN 240-D screen.

171.1.  This is a data input screen that provides the input necessary to ADD to a Temporary Labor Plan 237-D which has been previously entered into the G004L system.

171.2.  Since this screen was intended for no other purpose, it is manual entry only.

171.3.  This screen will be blank. The correct Production Number of the plan you want to update must be entered.

171.4.  This screen is edited line-by-line and each line must contain the correct entries. Should you have one operation that requires multiple lines of operation description, retype all information in the fields from RCC to SK, leaving zeros in the standard hours field and assigning each line a new operation number.

171.5.  When you are satisfied that all entries are correct, press F2 - SEND TEMP MATL TO G004L to send this addition to the Temporary Material Plan already in the system. After the system edits are completed you will be advised to correct any errors or to press F2 - SEND TEMP MATL TO G004L a second time.

171.6.  To clear the data from the screen in preparation for the next set of data to be entered, press F12 - CLEAR SCREEN, or, you may simply type over the existing data with the new data elements.

**172.  Temporary Material Plan 240-E.** When a user selects F6 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the TEMPORARY MATERIAL PLAN 240-E screen.

AB2007                      TEMPORARY MATERIAL PLAN 240-E                      DATE: yy/mm/dd hh: mm: ss

PROD NBR: _____

OPER MFG MATL STOCKLIST COST

| NBR | MATERIAL NSN | PART NUMBER | CODE | UI | QTY | PRICE | CODE |
|---|---|---|---|---|---|---|---|
| __ | _____ | _____ | ____ | __ | ___ | _____ | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |
| __ | _____ | _____ | ____ | __ | ___ | _____.00 | ____ |

__    _____    _____    _____    __    ___    _____.00    _____

__    _____    _____    _____    __    ___    _____.00    _____

__    _____    _____    _____    __    ___    _____.00    _____

F2 - SEND TEMP MATL TO G004L                                    F16 - RETURN

F12 - CLEAR SCREEN                                              SF16 - LOGOFF

ssnnnn: advisory message text

172.1.  This is a data input screen that provides the input fields necessary to ADD to a Temporary Material Plan (237-E) which has been previously entered into the G004L system.

172.2.  Since this screen was intended for no other purpose, it is manual entry only.

172.3.  This screen will be blank. The correct Production Number must be entered.

172.4.  This screen is edited line-by-line and each line must contain the correct entries. Should you have one operation that requires multiple lines of material to enter, retype all information in the fields, and assign each line the same operation number.

172.5.  When you are satisfied that all entries are correct, press F2 - SEND TEMP MATL TO G004L to send this addition to the Temporary Material Plan already in the system. After the system edits are completed you will be advised to correct any errors or to press F2 - SEND TEMP MATL to G004L a second time.

172.6.  To clear the data from the screen in preparation for the next set of data to be entered, press F12 - CLEAR SCREEN, or, you may simply type over the existing data with the new data elements.

172.7.  This screen may also be used to enter material ordered, but not input on the Bill of Material in G004L, that is in Status Code 1. When inputting the data in each block on the screen, instead of inputting a normal Part Number and manufacture code, put all nines in these two fields. This will allow the Temporary Material Plan 240-E to process those items in Status Code 1 to G004L.

**173.  Temporary Labor Standard Master F/M (930).** When a user selects F7 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the TEMP LABOR STD MSTR F/M (930).

AB2008                TEMP LABOR STD MSTR F/M (930)                DATE: yy/mm/dd hh: mm: ss

PROD NBR: _____        JON: _____        JON STATUS: _____

OPER NBR: _____        PCN: _____


                RCC:  _____

        FACILITY CD:  ___

               BSPI:  ___

           OPER OCC:  _____

                 TI:  ___

STD HRS: _____.00

SKILL CD: _____

OPER DESC: _____

CODE: ___


F2 - SEND TO G004L                      F13 - HELP                           F16 - RETURN

F4 - LIST TEMP LABOR STD MSTR           F14 - PRINT                          SF16 - LOGOFF

F5 - LIST NEXT LABOR STD MSTR

ssnnnn: advisory message text

173.1.  This is a data input screen that provides the input fields necessary to File Maintain (modify) a Temporary Labor Plan 237-D which has been previously entered into the G004L system.

173.2.  It is prepared by entering the Production Number of the 237 to be modified into the PROD NBR field and pressing F4 - LIST TEMP LABOR STD MSTR. This action will display the requested information.

173.3.  After entering a Production Number enter a precise operation number in the OPER NBR field. This action will allow a display of information by a specific operation number by pressing F4 - LIST TEMP LABOR STD MSTR. If the operation number is not known, F5 - LIST NEXT LABOR STD MSTR will list the operations in order, until the desired operation is displayed on the screen.

173.4.  New entries are made by typing over the old information.

173.5.  When the entries are complete press F2 - SEND TO G004L. The changed fields will be highlighted so you can check them for correctness, then, press F2 - SEND TO G004L a second time to send the updated record to the MWMS queue for processing into G004L.

**174.  Temporary Bill of Material F/M (930).** When a user selects F8 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the TEMP BILL OF MATE-RIAL F/M (930) screen.

174.1.  This is a data input screen that provides the input fields necessary to FILE MAINTAIN (modify) a Temporary Bill of Material 237-E which has been previously entered into the G004L system.

174.2.  It is prepared by entering the Production Number of the 237 to be modified into the PROD NBR field and pressing F4 - LIST TEMP BILL OF MATL. This action will display the requested information.

174.3.  After entering a Production Number, enter a precise operation number in the OPER NBR field. This action will allow a display of information by a specific operation number by pressing F4 - LIST TEMP BILL OF MATERIAL. If the operation number is not known, F5 - LIST NEXT BILL OF MATERIAL will list the operations in order, until the desired operation is displayed on the screen.

174.4.  New entries are made by typing over the old information.

174.5.  When the entries are complete, press F2 - SEND TO G004L. The changed fields will be high-lighted so you can check them for accuracy, then, press F2 - SEND TO G004L a second time to send the updated record to the MWMS queue for processing into G004L.

**175.  Review Temporary Labor Standard Master.** When the user selects F9 from the TEMPOARARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the REVIEW TEMP LABOR STD MASTER screen.

| | | |
|---|---|---|
| AB2009 | TEMP BILL OF MATERIAL F/M (930) | DATE: yy/mm/dd hh: mm: ss |
| PROD NBR: _____ | JON: _____ | JON STATUS: ____ |
| OPER NBR: _____ | PCN: _____ | |
| MATERIAL NSN: _____ | | |

---

PART NBR:   _____

MFG CODE:   _____

UI:   __

STOCKLIST PRICE:   _____.00

COST CODE:   _

MATERIAL QTY:   _____

CODE:   _

---

| | | |
|---|---|---|
| F2 - SEND TO G004L | F13 - HELP | F16 - RETURN |
| F4 - LIST TEMP BILL OF MATL | F14 - PRINT | SF16 - LOGOFF |
| F4 - LIST NEXT BILL OF MATL | | |

sssnnnn: advisory message text

175.1.  The screen is provided for information purposes only. No other action is available or intended.

175.2.  To review the data enter the Production Number you wish to review and press function key F4 - LIST TEMP LABOR STD. Elements/values portrayed are the most current ones from the MWMS data base.

175.3.  If a specific RCC is known for a Production Number, it may be entered also. When you press F4 the information for the particular RCC will be displayed. If not, F4 - LIST TEMP LABOR STD will begin with the first operation and first RCC, and F5 - LIST NEXT LABOR STD will list all subsequent operations and RCCs until the record of the entered Production Number is exhausted.

175.4.  If a specific operation number is known for a Production Number, it may be entered also. When you press F4 the particular operation will be displayed. If not, F4 - LIST TEMP LABOR STD will begin with the first operation and first RCC, and F5 - LIST NEXT LABOR STD will list all subsequent operations and RCCs until the record of the entered Production Number is exhausted.

**176.  Review Temporary Bill of Material.** When a user selects F10 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the REVIEW TEMP BILL OF MATERIAL screen.

AB2010                 REVIEW TEMP LABOR STD MASTER               DATE: yy/mm/dd hh: mm: ss

LIST BY:-PROD NBR: _____                              OPER NBR: _____

          RCC: _____

                                                        PART NUMBER              FSCM

                                                        _____              ____

RCC   FC     OPER BPSI   TIRCC-RATE OCC   STD-HRS    T/STD-HRS  O/CNT       C/CNT
___    __     ____   ____   _____.00    ___    ____.00     _____.00    ____         ____

BGT/LAB/CST      TOT/EXP/MATL   TOT/INV/MATL   TD/EXP/MATL    STD/INV/MATL  SK
_____.00        _____.00      _____.00      _____.00        _____.00      __

 OPERATION DESCRIPTION

_____

F2 - LIST TEMP LABOR STD              F13 - HELP                        F16 - RETURN
F5 - LIST NEXT LABOR STD             F14 - PRINT SCREEN            SF16 - LOGOFF

AB2011                 REVIEW TEMP BILL OF MATERIAL               DATE: yy/mm/dd hh: mm: ss

LIST BY:-PROD NBR: _____              OPER NBR: _____
                                                        PART NUMBER       FSCM

                                                        _____              ____

OPER MFG MATL STOCKLIST C
NBR        MATERIAL NSN    PART NUMBER        CODE       UI     QTY     PRICE      C
___         _____      _____       ____        __      ___      _____.00    _

EXP/MATL/CST                    INV/MATL/CST
_____.00                      _____.00

PLANNER COMMENTS:

_____

_____

_____

_____


F4 - LIST TEMP BILL OF MATL     F7 - UPDATE PLAN COMM          F16 - RETURN

F5 - LIST NEXT BILL OF MATL     F8 - DELETE PLAN COMM          SF16 - LOGOFF

sssnnnn: advisory message text

176.1.  The screen is provided for information purposes only.

176.2.  To review the data enter the Production Number of the record you wish to review and press function key F4 - LIST TEMP BILL OF MATL. Elements/values shown are the most current ones from the MWMS database.

176.3.  If a specific operation number is known for a Production Number, it may be entered also. When you press F4, the particular operation will be displayed. If not, F4 - LIST TEMP LABOR STD will begin with the first operation and F5 - LIST NEXT LABOR STD will list all subsequent operations until the record of the entered Production Number is exhausted.

176.4.  This is the planner's note pat. It is used as a place to leave comments about a particular labor operation with specific material needs. It is a free text area of four lines with 79 characters each. It can contain reminders to yourself or information to the scheduler, etc., when ordering material.

176.5.  You may initiate, add to, modify, or delete the comments as you wish. When modification to the planner comments is complete, press function key F7 - UPDATE PLAN COMM. This action will store your comments with the bill of material on the MWMS database until they are needed for transferring to the List Temp Matl Plan Comm (AB2016) or until no longer needed.

176.6.  If the planner comments no longer apply, or if they are no longer needed by any user, they can be deleted by pressing F8 - DELETE PLAN COMM.

**177.  Save PDN Number Plan.** When a user selects F11 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the SAVE PDN PLAN screen.

AB2012                          SAVE PDN PLAN                          DATE: yy/mm/dd hh: mm: ss

PRODUCTION NBR: _____

_____

PART NUMBER: _____


FSCM: _____


WORK UNIT: _____

END ITEM    NOUN      PCN    DPC    POPTC   PSSD   NBR LABOR      NBR MATL

_____      ____      ___    ___    _____   ____   _____      _____

_____

F3 - SAVE PLAN                          F13 - HELP                      F16 - RETURN

F4 - LIST SCHEDULED PDN                 F14 - PRINT                     SF16 - LOGOFF

sssnnnn: advisory message text

177.1.  This is a data input screen that provides the input fields necessary to schedule the Temporary Labor and Material Plan for storage in the MWMS history database. It is primarily designed for the historical storage of "active" status Temporary Labor and Material Plans that were entered into the G004L system prior to the implementation of this subsystem. This screen will allow the Planner to retain Plans in history that would ordinarily delete from the G004L system and be lost.

177.2.  To display the data that is currently active in G004L, enter the PRODUCTION NBR and press F4 - LIST SCHEDULED PDN. When the data is displayed, you must enter a Part Number in the field provided. The FSCM and WORK UNIT fields are optional.

177.3.  After you have entered all of the information, check the entries for accuracy and press F4 - SAVE PLAN. The data will be stored in the MWMS data base for a period of 1 year from the date it migrates out of the G004L system. Note: The Part Number plays a significant role in the automated 237 process, especially with historical storage and copying features. Therefore, it will be very helpful to keep a personal record for a cross-reference of Part Numbers, END ITEM NSNs, Production Numbers, and any other information you may find useful in the future.

**178.  Part Number/PDN Number History Copy.** When a user selects F12 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the PART NBR/PDN HISTORY COPY screen (AB2013).

178.1.  If there are previously built Labor and Material plans stored in History, similar enough to be used with slight modification, you will probably want to use the COPY feature of the History screen, as follows.

178.1.1.  Enter the Part Number for the desired labor plan in the block provided. (You must keep a record of Part Numbers to use this feature).

178.1.2.  Press F4 - LIST SELECTED PART NBR to display the Information.

178.1.3.  There may be multiple plans. If you want to review the plans, place the cursor by the entry you would like to view and press SF1 - SEL/REVIW LABOR or SF2 - SEL/REVIEW MATERIAL. SF1 will display the Labor Plan on the REVIEW LABOR STAND MSTR RECORD screen (AB2014), and SF2 will display the Material Plan on the REVIEW OF BILL MATERIAL RECORD screen (AB2015). Repeat paragraphs **2.** and **3.** as needed. The REVIEW BILL OF MATERIAL RECORD screen (AB2015), may also be accessed from the REVIEW LABOR STAND MSTR RECORD screen (AB2014), by pressing function key SF2 - REVIEW MATL PLAN.

AB2013                          PART NBR/PDN HISTORY COPY                    DATE: yy/mm/dd hh: mm: ss

PART NUMBER: _____

COPY TO NEW PRODUCTION NBR: _____

---

| SEL | FSCM | END ITEM | NOUN | WRK UNIT | PDN | DATE |
|-----|------|----------|------|----------|-----|------|
| ___ | ____ | _____ | ____ | _____ | ___ | ____ |

F3 - SEL/COPY TO NEW PDN          SF1 - SEL/REVIEW LABOR          F16 - RETURN

F4 - LIST SELECTED PART NBR       SF2 - SEL/REVIEW MATERIAL     SF16 - LOGOFF

F5 - LIST NEXT PAGE/PART NBR      F13 - HELP

sssnnnn: advisory message text

AB2014        REVIEW LABOR STAND MSTR RECORD          DATE: yy/mm/dd hh: mm: ss

LIST PART NUMBER: _____     FSCM: _____          PRODUCTION NBR: _____

---

| RCC | F C | OPER NBR | B S | OPER OCC | TI | STD HRS | SK | OPERATION DESCRIPTION |
|-----|-----|----------|-----|----------|-----|---------|-----|------------------------|
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |
| | | | | | | __.00 | | |

__.00

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F4 - LIST LABOR RECORDS              SF2 - REVIEW MATL PLAN          F16 - RETURN

F5 - LIST NEXT LABOR RECORDS      SF16 - LOGOFF

sssnnnn: advisory message text

AB2015      REVIEW BILL OF MATERIAL RECORD               DATE: yy/mm/dd hh: mm: ss

LIST PART NUMBER: _____          FSCM: _____           PRODUCTION NBR: _____

---

 OPER MFG MATL STOCKLIST COST

| SEL | NBR | MATERIAL NSN | PART NUMBER | CODE | UI | QTY | PRICE | CODE |
|-----|-----|--------------|-------------|------|-----|------|-------|------|
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |
|     |     |              |             |      |     | __.00 |       |      |

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F4 - LIST BOM RECORDS                F9 - SEL/LIST PLAN COMM       F16 - RETURN

F5 - LIST NEXT BOM RECORDS                                          SF16 - LOGOFF

sssnnnn: advisory message text

178.1.4.  When you decide on a plan, return to the PART NUMBER/PDN HSITORY COPY
screen (AB2013), using F16 - RETURN. Enter the new Production Number in the block below the
Part Number, place the cursor beside the desired plan and press F4 - SEL/COPY TO NEW PDN.
The selected plan is placed into the 237-C database.

178.1.5.  To return to building the Temporary Labor Plan press F16 - RETURN and the system will display the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001). From the menu screen there are two methods to retrieve the data you copied as follows.

178.1.5.1.  Select F1 TEMP LBR/MATL HEADER PLAN 237-C. When the Temporary Labor and Material Plan Header 237-C screen (AB2002) is displayed, press SF1 - BLD LABOR PLAN. The Build Temporary Labor Plan 237-D screen (AB2004), will be displayed. Enter the PROD NBR and press F4 - LIST TEMP LABOR. The copied data will be displayed on the screen. Modify the operations following the rules stated in paragraphs C through F and using the steps in paragraphs 9 through 11 of **paragraph 165.**

178.1.5.2.  The second method is to select F3 BUILD TEMP LABOR PLAN 237-D (AB2004), directly from the Temp Labor and Material Plan menu screen (AB2001). Enter the PROD NBR and press F4 - LIST TEMP LABOR. The copied data will be displayed on the screen. Modify the operations following the rules stated in paragraphs C through F and using the steps in paragraphs 9 through 11 of **paragraph 165.**

**179.  Review Labor Standard Master Record.** When the user selects SF1 from the PART NUMBER/ PDN HISTORY COPY screen (AB2013), the system will display the REVIEW LABOR STAND MSTR RECORD screen.

179.1.  This screen is used for review of labor standard records that have been stored in History. This way, the user may elect to use an existing Labor Plan for planning labor of a similar end item with a new Production Number.

179.2.  The screen is provided for information purposes only.

179.3.  When access to this screen is from the PART NUMBER/PDN HSITORY COPY screen (AB2013), the first page of data will be mechanically displayed. All subsequent pages will be displayed by pressing F5 - LIST NEXT LABOR RECORDS.

179.4.  If access to this screen if from the SCREEN TRANSFER menu screen (QR1103), to review the data you must enter the Part Number, FSCM (if available) and the Production Number. Then press function key F4 - LIST LABOR RECORDS to display the first page of data. All subsequent pages will be displayed by pressing F5 - LIST NEXT LABOR RECORDS.

**180.  Review Bill of Material Record.** When the user selects SF2 from the PART NUMBER/PDN HIST COPY screen (AB2013) or, if a user selects SF2 on the REVIEW LABOR STAND MSTR RECORD screen (AB2014), the system will display the REVIEW BILL OF MATERIAL RECORD screen.

AB2014        REVIEW LABOR STAND MSTR RECORD              DATE: yy/mm/dd hh: mm: ss

LIST PART NUMBER: _____        FSCM: _____              PRODUCTION NBR: _____

| RCC | F C | OPER NBR | B S | OPER OCC | TI | STD HRS | SK | OPERATION DESCRIPTION |
|-----|-----|----------|-----|----------|----|---------|-----|-----------------------|
|     |     |          |     |          |    | __.00   |     |                       |
|     |     |          |     |          |    | __.00   |     |                       |

__.00

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__.00

__.00

__.00

__.00

__.00

__.00

__.00

__.00

---

F4 - LIST LABOR RECORDS              SF2 - REVIEW MATL PLAN              F16 - RETURN

F5 - LIST NEXT LABOR RECORDS                                            SF16 - LOGOFF

sssnnnn: advisory message text

180.1.  This screen is used for review of Bill of Material records that have been stored in History. This way, the user may elect to use an existing Bill of Material for planning material for a similar end item with a new Production Number.

180.2.  The screen is provided for information purposes only.

180.3.  When access to this screen is from the PART NUMBER/PDN HSITORY COPY screen (AB2013), or the REVIEW LABOR STAND MSTR RECORD screen (AB2014), the first page of data will be mechanically displayed. All subsequent pages will be displayed by pressing F5 - LIST NEXT BOM RECORDS.

180.4.  If access to this screen is from the SCREEN TRANSFER menu screen (QR1103, to review the data you must enter the Part Number, FSCM (if available) and the Production Number. Then press function key F4 - LIST BOM RECORDS to display the first page of data. All subsequent pages will be displayed by pressing F5 - LIST NEXT BOM RECORDS.

180.5.  Elements/values portrayed are the most current ones from the MWMS database.

180.6.  To review comments made about the plan press F9 - SEL/LIST PLAN COMM to display the LIST TEMP MATL PLAN COMM screen (AB2017). This is the Planner's note pad. It is used as a place to leave comments about a particular Labor Plan or Bill of Material. It may contain reminders to yourself, or tips, hints, etc., to assist the scheduler on a particular labor operation or in ordering specific material.

**181.  List Temporary Material Planner's Comments.** When the user selects F9 from the REVIEW BILL OF MATERIAL RECORD screen (AB2015), the system will display the LIST TEMP MATL PLAN COMM screen.

181.1.  This is the Planner's note pad. It is used as a place to leave comments about a particular Labor Plan or Bill of Material. It is a free text area of four lines by 79 characters each. It can contain reminders to yourself, or tips, hints, etc., to the scheduler on a particular labor operation or ordering specific material.

181.2.  You may initiate, add to, modify or delete the comments as you wish. When modification to the Planner Comments is complete, press function key F7 - UPDATE PLAN COMM to update the planner's comments.

181.3.  If the Planner Comments no longer apply, or if they are no longer needed by any user, they can be deleted by pressing F8 - DELETE PLAN COMM.

181.4.  The Planner Comments screen cannot be accessed via screen Transfer (QR1103).

**182.  PDN History Storage F/M.** When a user selects SF1 From the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the PDN HISTORY STORAGE F/M screen.

AB2015                 REVIEW BILL OF MATERIAL RECORD         DATE: yy/mm/dd hh: mm: ss

LIST PART NUMBER: ____                 FSCM: ____                 PRODUCTION NBR: _____

---

| SEL | OPER NBR | MATERIAL NSN | PART NUMBER | MFG CODE | UI | QTY | MATL STOCKLIST PRICE | COST CODE |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |
| ___ | ___ | _____ | _____ | ___ | _ | __ | ___.00 | ___ |

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F4 - LIST BOM RECORDS               F9 - SEL/LIST PLAN COMM          F16 - RETURN

F5 - LIST NEXT BOM RECORDS                                          SF16 - LOGOFF

sssnnnn: advisory message text


AB2017              LIST TEMP MATL PLAN COMM              DATE: yy/mm/dd hh: mm: ss

PROD NBR: _____

OPER              MFG                  MATL       STOCKLIST      COST

NBR              MATERIAL NSN       PART NUMBER     CODE       UI
QTY              PRICE      CODE

___              _____       _____     ____       __
___              _____      ____

PLANNER COMMENTS:




F7 - UPDATE PLAN COMM              F16 - RETURN

F8 - DELETE PLAN COMM              SF16 - LOGOFF

ssnnnn: advisory message text.

AB2019              PDN HISTORY STORAGE F/M              DATE: 91/10/07 15: 12: 32

LIST BY:   _ PART NBR: _____
             _ PROD NBR: _____

|  |  |  |  |  | WORK | CLOSE |
| PDN | PART NUMBER | FSCM | END ITEM NSN | NOUN | UNIT | DATE |
| --- | --- | --- | --- | --- | --- | --- |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |
| ___ | _____ | ____ | _____ | ____ | ____ | ____ |

___    _____    ____    _____    ____    ____    ____

F4 - LIST                          F7 - UPDATE                          F16 - RETURN

F5 - LIST NEXT                                                          SF16 - LOGOFF

sssnnnn: advisory message text

182.1.  Enter either the PART NBR or the PROD NBR associated with the stored plan and press F4 - LIST to display the data.

182.2.  Type the desired change over the existing data and press F7 - UPDATE. The changes will be made in the MWMS database. *Note:* This screen may be used to extend the dates on plans you use regularly and wish to keep in history. Simply type over the CLOSE DATE with the current or previous date. (The previous date can be used when you wish to keep the plan in History for less than a year). The new, current CLOSE DATE will UPDATE to retain the plan for 1 year from the data entered.

**183.  Labor/Material Plan Reports.** When a user selects SF2 from the TEMPORARY LABOR AND MATERIAL PLAN menu screen (AB2001), the system will display the LABOR/MATERIAL PLAN REPORTS screen.

183.1.  The system will provide a hardcopy summary report on demand. To retrieve a report, enter your printer location and Production Number desired and then position your cursor at the report number and press function key F3 - GENERATE REPORT. The report will not appear on the screen. The information is spooled and output, in report format, at the printer location is entered.

**184.  Temporary Labor and Material Estimate.** When a user selects F1 from the TEMP LABOR AND MATL ESTIMATE menu screen (AB2000), the system will display the TEMP LAB & MATL PLAN ESTIMATE HEADER 237-C screen.

AB2020                LABOR/MATERIAL PLAN REPORTS                DATE: 91/10/07 11: 51: 12

ENTER PRINTER LOCATION _____                              Enter for options

ENTER PDN _____                    (1,2)

              1 PRINT TEMPORARY JOB RECORD (L3A) BY

                PRODUCTION NUMBER

              2 PRINT 237 LABOR AND MATERIAL PLAN

Fill in information then position cursor to report desired and depress F3

_____

F3 - GENERATE REPORT                F16 - RETURN                SF16 - LOGOFF

sssnnnn: advisory message text

AB2000        TEMP LABOR AND MATL ESTIMATE          DATE: 91/11/13 10: 27: 09
      F1            TEMP LBR/MATL HEADER PLAN 237-C ESTIMATE
      F2            LIST MATL FIEL HEADER RECORDS ESTIMATE
      F3            BUILD TEMP LABOR PLAN 237-D ESTIMATE
      F4            BUILD TEMP MATERIAL PLAN 237-E ESTIMATE




F13 - HELP                      F16 - RETURN                      SF16 - LOGOFF
TSK0000: READY


AB2022        TEMP LAB & MATL PLAN ESTIMATE            DATE: 92/03/04 10: 48: 44
 HEADER 237-C
LIST BY: - ADDRESSEE: MAKETL
        - PART NBR: _____

---

PART NUMBER        JOQ        OTHER DIR COST              BOMI
_____        \_\_\_        _____.00              \_\_\_\_


COPY TO NEW PRODUCTION NBR: _____

---

END ITEM SALES PRICE: _____
TOTAL PLN'D HOURS: _____
TOTAL PLN'D COST: _____

---

F3 - COPY/NEW PDN            F8 - DELETE EST PLAN         SF2 - BLD MATL PLAN
F4 - LIST EST PLAN           F9 - LIST MAIL FILE          SF3 - COMPUTE EISP
F5 - LIST NEXT PLAN          F12 - CLEAR SCREEN           F16 - RETURN
F7 - UPDATE EST PLAN         SF1 - BLD LABOR PLAN         SF16 - LOGOFF
TSK0000: READY

184.1.  This is a data input screen that provides the input fields necessary to initiate the Temp Lab & Matl Plan Estimate Header 237-C. The system will display the "Addressee" value from the LOGON identity.

184.2.  This screen is used only to build an "Estimate" Temp Lab & Matl Plan Header. This header may be stored on the MWMS database until it is needed for transferring to the Temp Labor & Material Plan Header 237-C (AB2002) or until no longer needed.

184.3.  To begin, enter a Part Number, JOQ, Other Dir Cost (if needed), and a BOMI. Once these fields have been entered, press function key F7 - UPDTE EST PLAN. This action will create your estimate header.

184.4.  If you have already created an estimate header and want to access it, you can retrieve it from your mail file by pressing function key F9 - LIST MAIL FILE.

**185. List Mail File Header Records.** When a user selects F9 from the TEMP LAB & MATL PLAN ESTIMATE HEADER 237-C screen (AB2022), the system will display the LIST MAIL FILE HEADER RECORDS screen. This screen may also be accessed from the TEMP LABOR AND MATL ESTIMATE menu (AB2000) by pressing function key F2.

AB2023                    LIST MAIL FILE HEADER RECORDS                    DATE: 92/03/09 08: 34: 12

LIST BY: ADDRESSEE: MAKETL

| SEL | PART NUMBER | ADDRESSEE | JOQ | BOMI | DATE |
|---|---|---|---|---|---|
| | 222-3490 | MAKETL | 5 | M | 92063 |
| | 77777-96543 | MAKETL | 10 | M | 92065 |
| | 123-9058-450 | MAKETL | 23 | M | 92066 |

F4 - LIST MAIL FILE                    F10 - SELECT & RETURN                    F16 - RETURN

F5 - LIST NEXT MAIL FILE                    F13 - HELP                    SF16 - LOGOFF

AB00003: NO MORE RECORDS EXIST FOR THIS SELECTION

AB2022                    TEMP LAB & MATL PLAN ESTIMATE                    DATE: 92/03/04 10: 48: 44

HEADER 237-C

LIST BY:   -ADDRESSEE: MAKETL

-PART NBR: 123-9058-450

| PART NUMBER | JOQ | OTHER DIR COST | BOMI |
|---|---|---|---|
| 123-9058-450 23 | 23 | .00 | M |

_____

COPY TO NEW PRODUCTION NBR: _____.00

_____

END ITEM SALES PRICE: _____.00

TOTAL PLN'D HOURS: _____.00

TOTAL PLN'D COST: _____

_____

| | | |
|---|---|---|
| F3 - COPY/NEW PDN | F8 - DELETE EST PLAN | SF2 - BLD MATL PLAN |
| F4 - LIST EST PLAN | F9 - LIST MAIL FILE | SF3 - COMPUTE EISP |
| F5 - LIST NEXT PLAN | F12 - CLEAR SCREEN | F16 - RETURN |
| F7 - UPDATE EST PLAN | SF1 - BLD LABOR PLAN | SF16 - LOGOFF |

TSK0000: READY

185.1.  Position the cursor to the left of the record you wish to bring forward and press function key F10 - SELECT AND RETURN. This returns the record to the data input screen (AB2022) showing previously established values.

185.2.  You may also bring records forward from your mail file by pressing function key F4 - LIST EST PLAN. This will display the first record in the mail file. To access the remaining records press function key F5 - LIST NEXT PLAN until all records have been exhausted.

185.3.  At this point you may be ready to build your labor plan. To access the required screen press function key SF1 - BLD LABOR PLAN.

**186. Build Labor Plan 237-D Estimate.** When a user selects SF1 from the TEMP LAB & MATL PLAN ESTIMATE HEADER 237-C (AB2022), the system will display the BUILD LABOR PLAN 237-D ESTIMATE screen. This screen may also be accessed from the TEMP LABOR AND MATL ESTIMATE menu (AB2000) by pressing function key F3.

AB2024      BUILD LABOR PLAN 237-D ESTIMATE          DATE: 92/03/09 10: 04: 20

PROD NBR: 123-9058-450                    ACT - A = ADD C = CHANGE D = DELETE

| RCC | F C | OPER NBR | B S | OPER OCC | TI | STD HRS | SK | OPERATION DESCRIPTION | A C T |
|---|---|---|---|---|---|---|---|---|---|
| MKPEB | 3 | 00001 | S | 001 | | 6.00 | 5C | REPAIR LOAD MECH IAW TO 35M14-3-433 AND | A |
| MKPEB | 3 | 00002 | S | 001 | | .00 | 5C | ENGINEERS INSTRUCTIONS | A |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| MKPEB | 3 | 0003 | S | 001 | 1.00 | 3S | PREP AND PAINT LOAD MECH A<br>IAW ENGINEERS INST |
| MDVLM | 1 | 0004 | S | 001 | 1.00 | DM | DEGRADATION CK 12 SPRINGS A<br>IAW SPEC PROVIDED |
| MDVLM | 1 | 005 | S | 001 | .50 | DF | PARTICLE CK 12 SPRINGS A<br>IAW SPEC PROVIDED |

---

| | | |
|---|---|---|
| F4 - LIST TEMP LABOR | F7 - UPDATE | SF2 - BLD MATL |
| F5 - LIST NEXT TEMP LABOR | F12 - CLEAR SCREEN | F16 - RETURN |

TSK0000: READY

186.1.  This is a data input screen that provides the input fields necessary to build a Labor Plan 237-D Estimate. This screen will initially be blank. The planner enters all the necessary data. An ACT (action code) must be entered to update this plan. Enter "A" (add), "C" (change), or "D" (delete) whichever one is applicable. (If the action code is not entered, the system will ignore the data entered on the screen).

186.2.  When you have finished entering the data on this screen, press function key F7 - UPDATE. If you build multiple screens of data, remember to update each screen or the information will be lost.

186.3.  After you have updated and need to build additional pages, clear the screen by pressing F12 - CLEAR SCREEN and start the process again, or simply type over the existing information displayed.

186.4.  The Build Labor Plan 237-D Estimate may be stored on the MWMS database until it is needed for transferring to the Build Temporary Labor Plan 237-D (AB2004) or until no longer needed.

186.5.  Once your labor plan has been established, it may be necessary to create a Bill of Material. To access that required screen press function key SF2 - BLD MATL.

**187.  Build Material Plan 237-E Estimate.** When a user selects SF2 from the BUILD LABOR PLAN 237-D ESTIMATE screen (AB2024), the system will display the BUILD MATERIAL PLAN 237-E ESTIMATE screen (AB2025). This screen may also be accessed from the TEMP LAB & MATL PLAN ESTIMATE HEADER 237-C (AB2002) by pressing function key SF2 and the TEMP LABOR AND MATL ESTIMATE menu (AB2000) by pressing function key F4.

AB2025        ILD MATERIAL PLAN 237-E ESTIMATE                     DATE: 92/03/10 07: 53: 19

PROD NBR: 123-9058-450                              ACT - A = ADD C = CHANGE D = DELETE

| OPER NBR | MATERIAL NSN | PART NUMBER | MFG CODE | UI | QTY | PRICE | MATL STOCKLIST CODE | COST ACT |
|---|---|---|---|---|---|---|---|---|
| 00001 | 1560018493824 | 3490-AB-000 | 389201 | EA | 5 | 1.20 | A | A |
| 00001 | 1560018943209 | 23849-3920 | 093021 | EA | 10 | .50 | A | A |
| 00001 | 1220003892314 | 98700-BS-7489 | 109378 | EA | 21 | 1.25 | A | A |

F4 - LIST TEMP MATL          F7 - UPDATE TEMP MATL          F12 - CLEAR SCREEN

F5 - LIST NEXT TEMP MATL          F9 - SEL/LIST PLAN COMM          F16 - RETURN

TSK0000: READY

187.1.  This is a data input screen that provides the input fields necessary to build a Material Plan 237-E Estimate. This screen will initially be blank and will list only the Production Number in the upper left corner of the screen. The planner enters all the necessary data. An ACT (action code) must be entered to update this plan. Enter "A" (add), "C" (change), or "D" (delete) whichever one is applicable. (If the action code is not entered, the system will ignore the data entered on the screen).

187.2.  When you have finished entering the data on this screen, press function key F7 - UPDATE TEMP MATL. If you build multiple screens of data, remember to update each screen or the information will be lost.

187.3.  After you have updated and need to build additional pages, clear the screen by pressing F12 - CLEAR SCREEN, and start the process again, or simply type over the existing information displayed.

187.4.  The Build Labor Plan 237-E Estimate may be stored on the MWMS data base until it is needed for transferring to the Build Temporary Material Plan 237-E (AB2005) or until no longer needed.

187.5.  Once you have established your Material Plan 237-E Estimate, you may add planner comments to any line of material. To do so, position your cursor on the line of material that needs additional information and press function key F9 - SEL/LIST PLAN COMM.

**188. List Temporary Material Planner's Comments.** When a user selects F9 from the BUILD MATERIAL PLAN 237-E ESTIMATE screen (AB2025), the system will display the LIST TEMP MATL PLAN COMM screen (AB2026).

188.1.  This is the planner's note pad. It is used as a place to leave comments about a particular labor operation with specific material needs. It is a free text area of four lines with 79 characters each. It can contain reminders to yourself or information to the scheduler, etc., when ordering material.

AB2026          LIST TEMP MATL PLAN COMM          DATE: 92/03/10 10: 12: 56

PART NBR: 123-9058-450          ACT - A = ADD C = CHANGE D = DELETE

OPER MFG MATL STOCKLIST COST

| NBR | MATERIAL NSN | PART NUMBER | CODE | UI | QTY | PRICE | CODE |
|-----|--------------|-------------|------|----|----|-------|------|
| 00001 | 1560018493824 | 3490-AB-00 | 389201 | EA | 5 | 1.20 | A |

PLANNER COMMENTS:

Special alloy 324-09 will be used in lieu of the standard alloy.

F7 - UPDATE PLAN COMM                                        F16 - RETURN

F8 - DELETE PLAN COMM                                        SF16 - LOGOFF

AB21605: PLANNER COMMENTS HAVE BEEN UPDATED

AB2022                    TEMP LAB & MATL PLAN ESTIMATE              DATE: 92/03/04 10: 48: 44
                                         HEADER 237-C

LIST BY:   -ADDRESSEE:   MAKETL

              -PART NBR:     123-9058-450

| PART NUMBER | JOQ | OTHER DIR COST | BOMI |
|-------------|-----|----------------|------|
| 123-9058-450 | 23 | .00 | M |

COPY TO NEW PRODUCTION NBR: _____

END ITEM SALES PRICE: _____.00

TOTAL PLN'D HOURS: _____.00

TOTAL PLN'D COST: _____

| | | |
|---|---|---|
| F3 - COPY/NEW PDN | F8 - DELETE EST PLAN | SF2 - BLD MATL PLAN |
| F4 - LIST EST PLAN | F9 - LIST MAIL FILE | SF3 - COMPUTE EISP |
| F5 - LIST NEXT PLAN | F12 - CLEAR SCREEN | F16 - RETURN |
| F7 - UPDATE EST PLAN | SF1 - BLD LABOR PLAN | SF16 - LOGOFF |

TSK0000: READY

AB2022                    EMP LAB & MATL PLAN ESTIMATE                    DATE: 92/03/04 10: 48: 44
                                            HEADER 237-C

LIST BY:   -ADDRESSEE:   MAKETL

            -PART NBR:      123-9058-450

---

| PART NUMBER | JOQ | OTHER DIR COST | BOMI |
|---|---|---|---|
| 123-9058-450 23 | 23 | .00 | M |

---

COPY TO NEW PRODUCTION NBR: _____.00

---

END ITEM SALES PRICE: _____.00

TOTAL PLN'D HOURS: _____.00

TOTAL PLN'D COST: _____

---

| | | |
|---|---|---|
| F3 - COPY/NEW PDN | F8 - DELETE EST PLAN | SF2 - BLD MATL PLAN |
| F4 - LIST EST PLAN | F9 - LIST MAIL FILE | SF3 - COMPUTE EISP |
| F5 - LIST NEXT PLAN | F12 - CLEAR SCREEN | F16 - RETURN |
| F7 - UPDATE EST PLAN | SF1 - BLD LABOR PLAN | SF16 - LOGOFF |

TSK0000: READY

188.2.  You may initiate, add to, modify, or delete the comments as you wish. When modification to the planner comments is complete, press function key F7 - UPDATE PLAN COMM. This action will store your comments with the Bill of Material on the MWMS database until they are needed for transferring to the List Temp Matl Plan Comm (AB2016) or until no longer needed.

188.3.  If the planner comments no longer apply, or are no longer needed, they can be deleted by pressing function key F8 - DELETE PLAN COMM.

188.4.  Once your planner comments have been established you may return to the Temp Lab & Matl Plan Estimate Header 237-C (AB2022) by pressing function key F16 - Return, until you reach the header screen.

188.5.  Once you have established your labor plan and Bill of Material you may want to compute an EISP at this point. To do so, press function key SF3 - COMPUTE EISP. MWMS will mechanically compute the EISP and display the values on this screen.

188.6.  The entire plan has now been completed. It will remain on the MWMS database until you do something with it. At some point in time you may want to copy this plan to a valid or new Production Number. To do so, you must have already established a Temp Labor & Material Plan Header 237-C

(AB2002). Enter the new Production Number, from the Header, in the space provided on the screen and press function key F3 - COPY/NEW PDN.

188.7.  This action will copy the labor portion of this plan to the Build Temporary Labor Plan 237-D (AB2004) and the Bill of Material portion of this plan to the Build Temporary Material Plan 237-E (AB2005) along with any other comments. *Caution:* Once you have copied a plan to a new PDN the header, labor and material estimates will be mechanically deleted and cannot be used again.

188.8.  If the estimate plan is never used or not needed, you may delete it from the MWMS database by pressing F8 - DELETE EST PLAN.

### Section O—Defense Data Network Status

**189.  General.** This section provides instructions for users to have visibility on the status of transactions sent on the Defense Data Network (DDN).

189.1.  The instructions contained in this section apply to anyone in any organization that has access to the Maintenance Workload Management System (MWMS) (G336).

AB4095                    DEFENSE DATA NETWORK STATUS MENU      DATE: 92/03/19 14: 49: 24

    F1      DDN COMMUNICATIONS STATUS

    F2      LIST STATUS ON DDN RECORDS

F13 - HELP                          F16 - RETURN                          SF16 - LOGOFF

TSK0000: READY

AB4093                    DDN COMMUNICATION STATUS                    DATE: 92/03/19 15: 03: 13

|                        | OC-ALC | OO-ALC | SA-ALC | SM-ALC | WR-ALC |
|------------------------|--------|--------|--------|--------|--------|
| DDN LINE STATUS:       | 0      | 0      | 0      | 0      | 0      |
| 206'S SENT:            | 0      | 0      | 0      | 0      | 0      |
| 801 RQMTS SENT:        | 0      | 0      | 0      | 0      | 0      |
| WKLD NEGO SENT:        | 0      | 0      | 0      | 0      | 0      |
| 804 RQMTS SENT:        | 0      | 0      | 0      | 0      | 0      |
| TOTAL RECORDS SENT:    | 0      | 0      | 0      | 0      | 0      |
| RECORDS REC'V FROM:    | 0      | 0      | 0      | 0      | 0      |
| WAITING SEND TO:       | 0      | 0      | 0      | 0      | 0      |
| WAITING PROCESSING:    | 0      | 0      | 0      | 0      | 0      |
| SUSPENDED SEND TO:     | 0      | 0      | 0      | 0      | 0      |

F4 - DISPLAY COMM STATUS                 F13 - HELP                 F16 - RETURN

                                                                                               SF16 - LOGOFF

TSK0000: READY


AB4093                              DDN COMMUNICATION STATUS                DATE: 92/03/19 15: 03: 13


|                        | OC-ALC | OO-ALC | SA-ALC | SM-ALC | WR-ALC |
|------------------------|--------|--------|--------|--------|--------|
| DDN LINE STATUS:       | 0      | 0      | 0      | 0      | 0      |
| 206'S SENT:            | 0      | 0      | 0      | 0      | 0      |
| 801 RQMTS SENT:        | 0      | 0      | 0      | 0      | 0      |
| WKLD NEGO SENT:        | 0      | 0      | 0      | 0      | 0      |
| 804 RQMTS SENT:        | 0      | 0      | 0      | 0      | 0      |
| TOTAL RECORDS SENT:    | 0      | 0      | 0      | 0      | 0      |
| RECORDS REC'V FROM:    | 0      | 0      | 0      | 0      | 0      |
| WAITING SEND TO:       | 0      | 0      | 0      | 0      | 0      |
| WAITING PROCESSING:    | 0      | 0      | 0      | 0      | 0      |
| SUSPENDED SEND TO:     | 0      | 0      | 0      | 0      | 0      |

---

F4 - DISPLAY COMM STATUS                 F13 - HELP                 F16 - RETURN

                                                                                               SF16 - LOGOFF

TSK0000: READY


AB4094                              LIST STATUS ON DDN RECORDS                DATE: 92/03/20 08:55: 49


LIST BY:            REQUEST NBR: _____


                    ALC CODE: ____
                    SEND DATE: _____
                    SEND STATUS: _____
                    SEND TO ALC: _____
                    PROCESS STATUS: ____
                    RECORD TYPE: _____

---------------------------------------------------------------------------------------------------------------------

F4 - LIST                              F13 - HELP                              F16 - RETURN

F5 - LIST NEXT                         F14 - PRINT                             SF16 - LOGOFF

TSK0000: READY

    189.2.  Step through the first menu screen to get to the WORKLOADING MENU (AB0000).

**190.  Defense Data Network Status Menu.** When a user selects F9 from the WORKLOADING menu (AB0000), the system will display the DEFENSE DATA NETWORK STATUS MENU screen.

    190.1.  The Defense Data Network Status Menu is used to make selections on the status of DDN lines and transactions. Each function from this menu is explained in detail later in this section.

**191.  DDN Communication Status.** When a user selects F1 from the DEFENSE DATA NETWORK STATUS MENU (AB4093), the system will display the DDN COMMUNICATION STATUS screen.

    191.1.  To display DDN status, press function key F4 - DISPLAY COMM STATUS.

    191.2.  The information listed is local information only. The program looks at the resident queue only and will not display information regarding the other ALCs, except the DDN Line Status.

**192.  List Status on DDN Records.** When a user selects F2 from the DEFENSE DATA NETWORK STATUS MENU (AB4094), the system will display the LIST STATUS ON DDN RECORDS.

    192.1.  This screen is for information purposes only. Put a request number in the space provided and press function key F4 - LIST to display the first record. Any additional records can be brought forward by pressing function key F5 - LIST NEXT.

    192.2.  The information displayed is for DDN work requests that reside at your ALC. You cannot obtain information residing at other ALCs.


                                   THOMAS W. BATTERMAN
                                   Deputy Director for Depot Maintenance

**Attachment 1**

**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION**

*References*

AFLCM 171-411, *Exchangeables Production System Computer Operations Manual.*

AFMCM 171-418, *Maintenance Workload Management System (MWMS) Computer Operations Manual.*

AFMCM 65-296, *Management of Items Subject to Repair (MISTR) (G019C) Users Manual.*

AFMCR 66-58, *Maintenance Workload Planning.*

AFMCR 66-59, *Project Order Control.*

AFMCR 66-60, *Operational Workload Control.*

AFMCR 66-62, *Equipment Maintenance Operational Scheduling*

AFMC-HQTR-88-0004-A-1-MAP-ISR, *Maintenance Workload Management System (MWMS) Computer Systems Requirements Document (CSRD).*

FD-G-11086, *Depot Maintenance Management Information Systems Master Functional Description.*

DS-G-15048, *Maintenance Workload Management System (MWMS) Database Specification.*

MM-G-15048, *Maintenance Workload Management System (MWMS) Program Maintenance Manual.*

*Abbreviations and Acronyms*

**ALC**—Air Logistics Center

**Batch**—Periodic processing of data.

**Control Number**—A five-position alphanumeric code assigned to a specific item of workload within the D/M production process.

**Database**—A set of interrelated data files stored on a direct access device in a data structure that is designed allow multiple applications to access the data. For the purposes of this document, only master files for files accessed by transaction processes are included.

**DDL (Data Definition Language)**—Tandem's syntax for defining data file structures and elements.

**DDN**—Defense Data Network

**DPC (Data Processing Code)**—Used as the basis for determining how and what to report to the G004L system.

**DMMIS**—Depot Maintenance Management Information System

**DMMSL**—Depot Maintenance Management Systems Laboratory.

**EIID**—End Item Identity. The assigned national stock number (NSN), model, designation, series (MDS) or locally assigned number for separate identification of each work requirement within maintenance complex undergoing repair.

**EISP**—End Item Sales Prices

**Enable**—A Tandem software package used by staff personnel to maintain system edit tables and other files.

**Encompass**—Tandem's database system.

**ENFORM**—Tandem's natural language or ad hoc query capability.

**ERRC**—Expendability, Recoverability, Reparability, Category Code

**FCRN**—Funds Classification Reference Number. A four position numeric code that relates to a specific accounting classification code for a particular job.

**File**—A collection of related records which are stored together as one entity. All common records in a file have the same structure. A collection of master files comprise the users database. Other types of files found in MWMS will include table files, queue files, security files, and interface files.

**FJCC**—Future Job Order Number Classification code.

**FPCI**—Future Production Count Indicator.

**FSC/IMC**—Federal Supply Class Item Manager Code with identifies the ALC having management responsibility for the work or item.

**Interactive**—User capability to correspond directly with the system in immediate two-way communications mode.

**Job Designator**—A single-position alpha code assigned to a specific item of workload to signify the type and extent of depot maintenance authorized.

**JON**—A nine-position number consisting of a control number, job designator, and a three-position suffix.

**LOGON-ID**—A unique six-position key to the system logon file. Must be entered at the terminal to obtain access to the system.

**Mail Box**—A file containing records for user action. These records can be transferred from user to user in the proper coordination cycle.

**MENU**—A predescribed user access or exit path to and from system applications and capabilities.

**MISTR**—Management Of Items Subject to Repair.

**On-Line**—User terminal access to the system is available.

**Password**—A one to eight position system access code. Must be entered at the terminal in addition to the logon code to obtain access to the system. The passwords are assigned by the MWMS system analyst and are mechanically changed every 365 days to provide security. The passwords may also be changed by the MWMS system analyst if needed.

**Pathway**—A tandem software product that simplifies the development and control of on-line transaction processing applications.

**PC (Personal Computer)**—A small stand-alone computer usually with floppy or small hard disk storage capability. Personal computers in the context of this system are used as multi-access terminals suing PC resident terminal emulation software.

**PCN**—Program Control Number. A six position alphanumeric number. Position 1 is the reimbursement code, position 2 is the RCG code and positions 3-6 are the pseudo code.

**PDN**—Production Number. A six position code comprised of a five position control number and a one position job designator.

**PON**—Project Order Number. A five position numeric number. Position 1 is the last digit of the fiscal year; position 2 is the fiscal quarter; position 3 is the issuing activity; position 4 is the accomplishing activity; and position 5 is the type of order.

**PO/PTC**—Planning Organization/Planner Technician Code. A five position alpha code identifying the planning organization and a one position planner technician code. Must appear on the Planner's Address Table in G004L.

**PMS**—Production Management Specialist.

**Printer Address**—A six position address used to identify which printer is to be used to print an output.

**PSC**—Procurement Source Code

**PSSD**—Production Section Scheduling Designator. A five position alphanumeric code identifying the production section and a one position scheduling designator code.

**Real Time**—Immediate system update or response.

**Record**—A collection of fields or data elements of information generally pertaining to a specific application. A record may contain only one field or data element. A collection of related records comprises a file.

**SOR**—Source of repair

**TASK**—A Tandem software package called "Tandem Application Starter Kit."

**WTC**—Workloader Technician Code

**Attachment 2**

**MAINTENANCE WORKLOAD MANAGEMENT SYSTEM MASTER FILES**

**(ABMMAIL1) 206 MASTER MAIL FILE RECORD.** This database includes the 206 (Temporary Work Request) after the user has initiated the record and it's associated identities and quantities. Once the 206 is completed and sent to G004L, the record will be deleted from the file.

**(ABMMAIL2) SERIAL NUMBER MASTER MAIL FILE RECORD.** The database includes all the Serial Number transactions and their associated identities and quantities, and is file maintained by the Workloading System.

**(ABMMAIL3) 801/600D MASTER MAIL FILE RECORD.** This database includes the 801/600D (Perm Work Auth and MISTR Neg Req) after the user has established the (801/600D) record and their associated identities and quantities. Once the 801/600D is completed and sent to G019C, the record will be deleted from this file.

**(ABMMAIL5) REMOTE 801/600D MASTER MAIL FILE RECORD.** This database includes the 801/600D (Perm Work Auth and MISTR Neg Req). File is used to hold established remote 801/600D records until sent to another ALC.

**(ABMMAIL6) 600D (NON MISTR) ELECTRONIC MAIL MASTER RECORD.** This database includes the 600D (NON MISTR) transactions after the user has initiated the record and its associated identities and quantities. Once the record is complete and sent to G004L, the record will be deleted from this file.

**(ABMMAIL7) 930 ELECTRONIC MAIL MASTER RECORD.** This database includes all the 930 (File Maintenance) transactions after the user has initiated the record. Once the transaction is completed and sent to G004L, the record will be deleted from this file.

**(ABMMAIL8) 804 MASTER MAIL FILE RECORD.** This database includes the 804 (MISTR Renegotiations) after the user has initiated the record. Once the transaction is completed and sent to G019C, the record will be deleted from this file.

**(ABMMAIL9) NETOGIATED REQUIREMENTS MASTER MAIL RECORD.** This database includes all the Negotiated Requirements transactions after the user has initiated the record. Once the record is complete and sent to G019C, the record will be deleted from this file.

**(ABMHIST1) 206 HISTORY RECORD.** This database includes all the 206 (Temporary Work Request) transactions from conception until completion, and all their associated identities and quantities.

**(ABMHIST2) 804 HISTORY RECORD.** This database includes all the 804 (MISTR Renegotiations) transactions from conception until completion, and all their associated identities and quantities.

**(ABMHIST3) 801 HISTORY RECORD.** This database includes the 801/600D (Perm Work Auth and MISTR Neg Req) from conception until completion, and all their associated identities and quantities.

**(ABMHIST5) REMOTE 801 TRANSACTION HISTORY MASTER RECORD.** This database includes the Remote 801/600D (Perm Work Auth and MISTR Neg Req) from conception until sent to another ALC.

**(ABMHIST6) 600D (NON MISTR) TRANSACTION HISTORY MASTER RECORD.** This database includes all the 600D (Non MISTR) transactions from conception until completion and all their associated identities and quantities.

**(ABMHIST9) WORKLOAD NEG RQMTS TRANSACTION HISTORY MASTER RECORD.** This database includes all the negotiation requirements transactions from conception until completion and all their associated identities and quantities.

**(ABMNARR) TEMPORARY PDN SPECIAL INSTRUCTIONS.** This database includes the special instructions for a Temporary Production Number and is file maintained until deleted by the Workloading System.

**(ABMNARR1) RENEGOTIATIONS SPECIAL INSTRUCTIONS.** This database includes the special instructions for an 804 (MISTR Reneg) and is file maintained until deleted by the Workloading System.

**(ABM2NARR) TEMPORARY LABOR AND MATERIAL PLAN SPECIAL INSTRUCTIONS.** This database includes the Planner Comments for a Bill of Material (237) and is file maintained until deleted by the Workloading System.

**(ABMSPEC) PERMANENT PDN SPECIAL INSTRUCTIONS.** This database includes the special instructions for a Permanent Production Number and is file maintained until deleted by the Workloading System.

**(ABMSPEC5) REMOTE PERMANENT PDN SPECIAL INSTRUCTIONS.** This database includes the special instructions for a Remote Permanent Production Number (801/600D) and is file maintained until deleted by the Workloading System.

**(ABMSPEC9) NEGOTIATED REQUIREMENTS SPECIAL INSTRUCTIONS.** This database includes the special instructions for Negotiated Requirements and is file maintained until deleted by the Workloading System.

**(ABMHBOM) BILL OF MATERIAL HISTORY RECORD.** This database includes all the 237 Bill of Material transactions from conception until completion and all their associated identities and quantities.

**(ABMHEADR) HEADER MASTER RECORD.** This database includes the 237 (Temporary Labor and Material) Header records.

**(ABMHLBSD) LABOR STANDARD HISTORY RECORD.** This database includes all the 237 Labor Standard transactions from conception until completion and all their associated identities and quantities.

**(ABMTLBSD) LABOR STANDARD MASTER RECORD.** This database includes the 237 (Temporary Labor and Material) Bill of Material records.

**(ABMBOM) BILL OF MATERIAL MASTER RECORD.** This database includes 237 (Temporary Labor and Material) Bill of Material records.

**(ABMPDNR) PRODUCTION NUMBER MASTER RECORD.** This database includes temporary and permanent production numbers that have been generated by the Workloading System and their associated identities and quantities.

**(ABMGLINE) MIC REPLENISHMENT MASTER RECORD.** This file contains NSN-MIC-DOC NBR cross-reference data for each MIC replenishment 206 that is initiated.

**(ABMDRQST) DUE REQUEST NUMBER TRANSFER FILE.** This database includes duplicate request numbers when they are remote records.

**(ABMDDNQx-x Depending on ALC E, H, J, D, F) MWMS DDN QUEUE FOR OO-ALC.** This database includes 12 data records. ABMMAIL1 206 Mail File Record, ABMNARR 206 Special Instruction Record, ABMHIST1 206 History Record, ABMMAIL9 Neg Rqmts Mail Record, ABMSPEC9 Neg Rqmts Special Instructions Rec, ABMHIST9 Neg Rqmts History Record, ABMMAIL8 804 Rqmts Mail Record, ABMNARR1 804 Rqmts Special Instructions Rec, ABMHIST2 804 Rqmts History Record, ABMMAIL5 801 Rqmts Mail Record, ABMSPEC5 801 Rqmts Special Instructions Rec, and ABMHIST5 801 Rqmts History Record.

**(ABI4201) RCC-PSSD-PLANNING ORG-TENANT IDENT VALIDATION TABLES RECORD.** This database includes valid Resource Control Centers (RCC), Production Section Scheduling Designators (PSSD), Planning Organization Planning Technician Code (PO/PTC) and Tenant Ident available for use in MWMS.

**(ABI4211) FCRN VALIDATION TABLES RECORD.** This database includes the valid Funds Classification Reference Numbers (FCRN) available for use in MWMS.

**(ABI4221) COST CLASS 4 TABLE VALIDATION TABLE RECORD.** This database includes the valid Owning/Performing RCCs available for use in MWMS.

**(ABI4231) PCN-MDS-CAI VALIDATION TABLES RECORD.** This database includes the valid Program Control Numbers (PCN), Model, Designation, and Series (MDS) and Customer Account Identities (CAI) available for use in MWMS.

**(ABINRQST) REQUEST NUMBER ASSIGNMENT TABLE RECORD.** This database will include request numbers for 206 (Temporary Work Request), 804 (MISTR Renegotiations), 237 (Temporary Labor and Material), and Remote 801/600D (Perm Work Authorization, and MISTR Neg Req).

**(ABIBOM) BILL OF MATERIAL INPROCESS RECORD.** This database includes the 237 (Temporary Labor and Material) Header Inprocess records.

**(ABISKILL) SKILL CODE VALIDATION TABLE G037G.**

**(ABITLBSD) LABOR STANDARD INPROCESS RECORD.** This database includes the 237 (Temporary Labor and Material) Labor Standard Inprocess Records.

**(ABIMSCHG) MASS CHANGE RECORDS.** This file includes the records of all the RCCs, PSSDs, PO/PTCs, FCRNs and PCN/PONs that have been mass changed on the databases pertaining to these records.

**(ABIQUEC) G019C TRANSACTIONS QUEUE RECORDS.** This file has the (801/MISTR Renegotiations) records that are dumped weekly to tape to be loaded into G019C. These records are deleted after a successful tape dump at the end of the processing week.

**(ABIQUEL) G004L TRANSACTIONS QUEUE RECORDS.** This file has the (206/930) records that are dumped daily to tape to be loaded to G004L. These records are deleted after a successful tape dump at the end of the processing day.

**(ABIQUEV) G004L VALIDATION TABLE QUEUE RECORD.** This file has the G004L validation table queues and is file maintained by the Workloading System.

**(ABIQUE3) G004L MASS CHANGE QUEUE.** This File is built when a mass change is performed and is dumped to tape for input into the G004L system.

**(ABWHEADR) HEADER ESTIMATE RECORD.** This database includes the 237 (Temporary Labor and Material) header estimate records.

**(ABWTLBSD) LABOR STANDARD ESTIMATE RECORD.** This database includes the 237 (Temporary Labor and Material) Labor Standard Estimate Records.

**(ABWBOM) BILL OF MATERIAL ESTIMATE RECORD.** This database includes the 237 (Temporary Labor and Material) Bill of Material estimate records.

**(ABW2NARR) SPECIAL INSTRUCTIONS ESTIMATE RECORD.** This database includes the special instructions for a Temporary Labor and Material Plan Estimate. The following Exchangeables Production System (EPS) Master files are utilized by MWMS.

**(ACCCTRL) ACC4ESS CONTROL MASTER RECORD.** This record identifies the type of access authorized to any person assigned a system LOGON, and access: 1) is for a subsystem or specific functional processing requirement; 2) is for a data review with the ability to update the system; 3) may be allowed for data review only; or 4) may be denied altogether.

**(CODEVAL) CODE VALUES MASTER RECORD.** A record within the code values file that displays all assigned values and corresponding descriptive statements. This is accomplished through the use of a function key.

**(QRM2EIN) END ITEM MASTER RECORD.** This file is initially loaded with data from the G004L ALMA4AO and ALMA5AO files, the D035K A4.A4ZZEO file, and the G019C LEIDUAO file. The file contains end item data, current quarter production data and computed end item order quantities for supply-generated workloads.

**(QRM2JON) JOB ORDER NUMBER MASTER RECORD.** This file is initially built from G004L data and contains JON control data, JON status, and production quantities. The file is updated both interactively and background. Interactive update is for all production items input to D035K by Maintenance. Daily background update from G004L includes all control data, new JONs, "971" production, and all production data input to D035K by supply personnel excluding supply reversals and post-post input. Closed or canceled JONs are deleted from the file 1 month after the end of the month in which the JON was closed or canceled. G004L sources are the ALMA4A0 and the ALMA5A0 files.

**(QRM2MOD) MODIFICATION STOCK NUMBER MASTER RECORD.** This record includes the identity and quantity of assets available for modification to satisfy MISTR production requirements. File maintenance is weekly batch with data from the G019C LEIB7A0 files and daily batch from the D035K A4.A4KCAO file.

**(QRMABAL) ASSET BALANCE MASTER RECORD.** This record file contains reparable end item asset balances by stock number for condition codes "D," "F," "G," "J," and "Q." The file is generated daily to include all records from theD035K A4.A4MYEOU file.

**(QRMBORD) BACK ORDER MASTER RECORD.** This file contains a record for each issue request that is in a back order status. Records will be file maintained on-line as a back order is established or when a back order is filled. The back order quantity will be reduced real-time if a partial release is received, or the record will be deleted if the full quantity is filled. If an attempt is made to cancel a back order, the back order-cancel-code will be updated until notice of cancellation is received.

**(QRMLBSTD) LABOR STANDARD MASTER RECORD.** The record contains labor standards at the production number/operation number level for all workloads except those supported through the G004I

and G037E systems. File maintenance is accomplished by weekly interface with the E046B and G004L systems.

**(QRMLOGON) LOGON MASTER RECORD.** This table identifies all personnel having authorized access to the system. Each user listed in this file will have a unique LOGON ID and password. The table is file maintained through ENABLE in the systems office.

**(QRMMICD) MIC DETAILED CONTROL MASTER RECORD.** The inventory record contains all stock numbers in the MIC inventories. The file also contains all stock obtained from material standards, material usage, and back orders. The file is initially loaded with data from the D035K A4.A4MFEO file and is file maintained by on-line material transactions and batch interfaces with the D035K system.

**(QRMNEGRQ) NEGOTIATED REQUIREMENTS MASTER RECORD.** Contains data for four quarters of history, current quarter and six out quarters. The file is initially loaded from D073 and G019C. File maintenance is via periodic background and batch processing.

**(QRMPDNCT) PRODUCTION COUNT MASTER RECORD.** The count records for all JONs on the database are included. The records show the last daily, the current month, and the JON to date count by operation number within resource control center. File maintenance is by daily batch input from G004L ALID2L1 file and monthly system update with records being deleted as JONs are deleted from the database. Data on the file begins with the first day of system operation.

**(QRMPNTLC) PRINTER LOCATION VALIDATION MASTER RECORD.** This record contains all valid five-position printer locations used for report printers. These records are file maintained by MAWS through the PRINTER LOCATION CROSS-REFERENCE option of the SYSTEM MAINTE-NANCE menu.

**(QRMPWRDS) PASSWORD MASTER RECORD.** This file comprises all the valid passwords to the system. They are file maintained through ENABLE and the systems office.

**(QRMRCC) FUNCTION VALIDATION TABLE MASTER RECORD.** A table used for validation purposes that is equivalent to the D035K validation table. This file contains all RCCs/PSSDs within main-tenance, type organization (M = MIC, I = Indirect, P = PSU, S = Scheduler), Support MIC, the associated User ID field to correspond to printer assignment. Also contained in this record are two- and three- posi-tion entries for each MIC within maintenance. It is currently file maintained through ENABLE and MAWS.

**(QRMSBAL) MASTER BALANCE (D035K "A" AND "AX" ACCOUNT) DATA MASTER RECORD.** This file contains D035K serviceable balances as of the end of business for the previous day. Update is via daily load from the D035K A4.A4MYE0U.

**(QRMSCRNS) SCREEN NUMBERS MASTER RECORD.** This record file contains all screen IDs by application with the EPS system. An application could be Material, Scheduling, Workloading, System Maintenance, etc. Through the use of the F15 key, users can transfer from the screen transfer menu to any authorized screen without going through a sum-menu screen. Return is always to the screen transfer menu.

**(QRMSRNBR) SERIAL NUMBER MASTER RECORD.** This file contains serial number and job order number cross-reference data, induction date and completion date, end item identity, and job order number status. The file is maintained by a daily batch interface with the G004L system.

**Attachment 3**

**STAFF FILE MAINTENANCE REQUIREMENTS USING TANDEM'S ENABLE SOFTWARE**

**A3.1. Staff Responsibilities.** Staff system responsibilities include maintenance of system files and tables as necessary to load the system and keep the system operating. System maintenance involves the use of Tandem's ENABLE and ENFORM software packages. The following include discussing involving:

A3.1.1.  Correction of master (database) files. (See AFMCM 66-411, Volume 1, Attachment 2).

A3.1.2.  Establishment and maintenance of the following tables;

A3.1.2.1.  RCC-PSSD-PLAN ORG-CUST ID VALIDATION TABLES (ABI4202). An identifying table of all (RCC-PSSD-PO/PTC-CUST ID) records that are in the G004L system. This file is maintained by the Workloading System and has built-in edits to compare what is entered against this table. This table is updated with batch processing on a weekly basis.

A3.1.2.2.  FCRN VALIDATION TABLE (ABI4211). An identifying table of all (FCRN) records that are in the G004L system. This file is maintained by the Workloading System and has built-in edits to compare what is entered against this table. This table is updated with batch processing on a weekly basis.

A3.1.2.3.  COST CLASS 4 VALIDATION TABLE (ABI4221). An identifying table of all (Cost Class 4) records that are in the G004L system. This file is maintained by the Workloading System and has built-in edits to compare what is entered against this table. This table is updated with batch processing on a weekly basis.

A3.1.2.4.  PCN-MDS-CAI VALIDATION TABLES (ABI4231). An identifying table of all (PCN-MDS-CAI) records that are in the G004L system. This file is maintained by the Workloading System and has built-in edits to compare what is entered against this table. This table is updated with batch processing on a weekly basis.

A3.1.2.5.  ADDRESSEE VALIDATION TABLE RECORDS (ABI4ADDR). This table has the Addressee Validation file and is used to edit the address of the user before a temporary or permanent transaction can be initiated.

A3.1.2.6.  REQUEST NUMBER ASSIGNMENT TABLE RECORDS (ABINRQST). This table has the Request Number Assignment Table file and is used to assign a request number to a 206/801/804 when it is initiated.

A3.1.2.7.  FUNCTION VALIDATION TABLE (QRMRCC). This table is used to validate proper RCCs (Workload Addressees) and MICs. (See AFCM 66-411, Volume 1, Attachment 2).

A3.1.2.8.  STUFFER COUNT TABLE (QRMSTFCT). This table is used by each ALC to set the "B" Master indicator day for input into G019C. (See AFCM 66-411, Volume 1, Attachment 2).

A3.1.3.  Establishment and maintenance of the following security tables. (See AFMCM 66-411, Volume 1, Attachment 2).

A3.1.3.1.  LOGON TABLE (File QRMLOGON). This table identifies all personnel having authorized access to the system. Records added to the table should remain on the table until no longer valid.

A3.1.3.2.  ACCESS CONTROL TABLE (File ACCCTRL). This table identifies the type of access authorized to a person assigned a system LOGON. By sub-system or specific functional processing requirement, the user may be allowed to look at data and update the system, look at data only, or be denied access. An access control record is required for each valid logon record. The access control record should be deleted when the LOGON record is deleted.

**A3.2.  Exchangeables File Maintenance Menu and Enform Access.** To access the EXCHANGE-ABLES FILE MAINTENANCE MENU (Enable) the MAWS System Analysts must refer to AFMCM 66-411, Volume 1, Attachment 2.

**Attachment 4**

**STAFF FILE MAINTENANCE REQUIREMENTS USING SYSTEM MENU OPTION 7**

**A4.1.** Staff system responsibilities include entering changes to system tables and making mass changes. Instructions pertaining to these functions are contained in AFMCM 66-411, Volume 1, Attachment 3.

**A4.2.** Access to the system master menu from the system command interpreter, after LOGON, is (PATH-COM $QRA;RUN LOGON) which brings up the system master LOGON screen. Once the LOGON screen is obtained, it requires the input of a LOGON identifier and a password. This action will provide access to the Major Application menu (MAJOOO) in **Section B**.

**A4.3.** Screen Transfer Menu. When a user selects F15 from the MAJOR APPLICATION MENU screen (MAJOOO), the system will display the SCREEN TRANSFER MENU screen.

**Table A4.1.  Screen Transfer Menu**

| QR1103 | SCREEN TRANSFER MENU | DATE:  92/03/26  10: 38: 49 | | | | |
|---|---|---|---|---|---|---|
| | | | | | | |
| ENTER REQUESTED SCREEN ID OR POSITION CURSOR | | | TYPE WORK:  I | | | |
| _____ TO DESIRED SCREEN BELOW, THEN PRESS F15 KEY. | | | | | | |
| | | | | | | |
| AB0000 | AB2001 | AB2002 | AB2003 | AB2004 | AB2005 | AB2006 |
| AB2007 | AB2008 | AB2009 | AB2010 | AB2011 | AB2012 | AB2013 |
| AB2014 | AB2015 | AB2016 | AB2017 | AB2019 | AB2020 | AB2022 |
| AB2023 | AB2024 | AB2025 | AB2026 | AB3001 | AB3002 | AB3003 |
| AB3004 | AB3005 | AB3006 | AB3007 | AB3010 | AB3011 | AB3012 |
| AB3013 | AB3014 | AB4000 | AB4002 | AB4003 | AB4004 | AB4005 |
| AB4006 | AB4007 | AB4008 | AB4009 | AB4010 | AB4011 | AB4012 |
| AB4013 | AB4014 | AB4015 | AB4016 | AB4017 | AB4018 | AB4019 |
| AB4020 | AB4021 | AB4022 | AB4023 | AB4024 | AB4025 | AB4026 |
| AB4027 | AB4028 | AB4030 | AB4031 | AB4032 | AB4033 | AB4034 |
| AB4035 | AB4036 | AB4037 | AB4038 | AB4039 | AB4040 | AB4041 |
| AB4042 | AB4043 | AB4044 | AB4045 | AB4046 | AB4047 | AB4048 |
| AB4049 | AB4050 | AB4051 | AB4052 | AB4053 | AB4054 | AB4056 |
| AB4057 | AB4058 | AB4059 | AB4061 | AB4062 | AB4063 | AB4064 |
| AB4065 | AB4066 | AB4067 | AB4068 | AB4069 | AB4070 | AB4071 |
| AB4072 | AB4093 | AB4094 | AB4095 | | | |
| | | | | | | |
| F4 - LIST MENU | F13 - HELP | SF16 - LOGOFF | | | | |

A4.3.1.  On the sample screen above, test data shown to illustrate a variety of screens that might be accessed in accordance with the "Type Work" entered in the upper right corner. Once screen QR1103

is displayed with all the applicable screens for the user "type work," the user will transfer to the selected screen by positioning the cursor next to the desired screen and depressing function key F15. An alternate method is to key in the six-position screen number in the upper left corner of the screen and depress function key F15. The user can return to the screen transfer menu by pressing function key F16 from any other screen in MWMS. If a user has responsibility on a type work different than the type work code in the LOGON record and has Access Control Vector (ACV) authority to access other screens, the user may move the cursor to the type work field and change the value to the new type work code and then depress function key F4 - LIST MENU. From this action a new screen transfer menu will be generated with the list of screens pertaining to the new type of work.

A4.3.2.  The MWMS System Analyst for SC system managers must establish the screen ID file. Once the capability is established, any user who has appropriate ACV authority can use the menu to randomly transfer from screen to screen.

**Attachment 5**

**MAINTENANCE WORKLOAD MANAGEMENT SYSTEM (MWMS)**

**Table A5.1.  MWMS**

| CN/RCC | TITLE | MEDUM | FREQUENCY | AS OF DATE | DUE DATE | COPIES | RECIPIENT |
|---|---|---|---|---|---|---|---|
| U-G336-05A | 206 TEMPORARY REJECT STATUS REPORT | LIST/U | WEEKLY | WEEKLY | 1 WORK DAY | 1 | LOCALLY DETERMINED |
| U-G336-15A | 801 NEW MISTR ITEMS REJECT STATUS REPORT | LIST/U | WEEKLY | WEEKLY | 1 WORK DAY | 1 | LOCALLY DETERMINED |
| U-G336-19A | 804 RENEGOTIATION REJECT STATUS REPORT | LIST/U | WEEKLY | WEEKLY | 1 WORK DAY | 1 | LOCALLY DETERMINED |
| U-G336-13A | RQMTS/STD HRS SUMMED BY  WTC REPORT | LIST/U | AS REQUIRED | AS REQUIRED | AS REQUIRED | 1 | LOCALLY DETERMINED |
| U-G336-14A | RQMTS/STD HRS SUMMED BY PDN REPORT | LIST/U | AS REQUIRED | AS REQUIRED | AS REQUIRED | 1 | LOCALLY DETERMINED |
| U-G336-22A | 206 INITIATED OPENED & CLOSED REPORT | LIST/U | AS REQUIRED | AS REQUIRED | AS REQUIRED | 1 | LOCALLY DETERMINED |
| U-G336-23A | CUMULATIVE TOTAL 206's REPORT | LIST/U | AS REQUIRED | AS REQUIRED | AS REQUIRED | 1 | LOCALLY DETERMINED |
| U-G336-24A | FLOW-DAYS TOTAL 206's REPORT | LIST/U | AS REQUIRED | AS REQUIRED | AS REQUIRED | 1 | LOCALLY DETERMINED |
| U-G336-L3A | TEMPORARY JOB RECORD PRINT L3A | LIST/U | AS REQUIRED | AS REQUIRED | AS REQUIRED | 1 | LOCALLY DETERMINED |